



**Interstate Commission for
Adult Offender Supervision**

**Policy Number
05-2004**

Page Number:

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ICAOS Administrative Policy
Dues Enforcement

Adopted Date: 06/01/2004
Revised Dates: 04/23/09,
06/14/11 (Effective Fiscal Year
2012, 07/01/11)

I. Authority:

The Executive Committee is vested with the power to act on behalf of the Interstate Commission during periods when the Interstate Commission is not in session. The Executive Committee oversees the day to day activities managed by the Executive Director. Article X and XII of the Interstate Compact for Adult Offender Supervision and Rule 2.103 provides the Commission with the authority to established and collect dues from each state signatory to the Compact.

II. Applicability:

This policy applies to signatory states to the Interstate Compact for Adult Offender Supervision and Commissioners appointed to represent those states to the national Commission.

III. Policy

- A. Rule 2.103 establishes the authority for the Commission to determine a formula to establish dues to be paid by each signatory state to the Compact.
- B. Article VIII of the Interstate Compact states in part “ *The Interstate Commission shall promulgate rules in order to effectively and efficiently achieve the purposes of the Compact...*”
- C. *Article IX, Section C. Enforcement, Section C.* “The Interstate Commission, in the reasonable exercise of its discretion, shall enforce the provision of this Compact using any or all means set forth in Article XII, Section B, of this Compact.”
- D. The following enforcement guidelines are for the collection of dues.
1. Member states will be invoiced for the annual dues at the beginning of the state’s fiscal year.
 2. If a member state has not paid its annual dues within the 30 days of the start of the new fiscal year, the national office will send a written reminder to the Commissioner. Interest shall accrue on the balance of the unpaid dues after thirty (30) days at the rate of one percent (1%) per month not to exceed twelve percent (12%) per annum; which shall begin to accrue on the thirty-first (31st) day after which such dues remain unpaid.

History: Adopted June 1, 2004; amended April 23, 2009; amended June 14, 2011, effective Fiscal Year 2012 (July 1, 2011).



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3. If a member state has not paid its annual dues within the 90 days of the start of the state's new fiscal year, the national office will send by registered mail a written delinquency notice to the Commissioner.
4. If a member state has not paid its annual dues within the 120 days of the start of the state's fiscal year, the Executive Director will refer the matter to the compliance committee for enforcement action.

History: Adopted June 1, 2004; amended April 23, 2009; amended June 14, 2011, effective Fiscal Year 2012 (July 1, 2011).