



Interstate Commission for Adult Offender Supervision

Executive Committee Meeting MINUTES

October 7, 2019 • 1:30 pm PT

Wyndham Bayside San Diego Hotel • San Diego, CA

Members in Attendance:

1. Jeremiah Stromberg (OR), Chair
2. Gary Roberge (CT), Treasurer
3. Chris Moore (GA), Information Technology Chair
4. Russell Marlan (MI), Midwest Region Chair
5. Allen Godfrey (MN), Compliance Committee Chair
6. Jacey Rader (NE), Training, Education and Public Relations Committee Chair
7. Roberta Cohen (NM), West Region Chair
8. Doug Clark (SD), Rules Committee Chair
9. Brody Burks (TX), South Region Chair
10. Dale Crook (VT), East Region Chair
11. Tracy Hudrlik (MN), DCA Liaison Committee Chair, Ex-Officio

Members not in Attendance:

1. Hope Cooper (KS), Vice-chair
2. Bette Inch (NOVA), Ex-Officio

Guests:

1. Robert Maccarone (NY)

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, ICOTS Project Manager
6. Kevin Terry, Website Analyst

Call to Order

Chair J. Stromberg (OR) called the meeting to order at 1:30 pm PT; all voting members were present, establishing a quorum.

Agenda and Minutes

Commissioner G. Roberge (CT) moved to approve the agenda as presented. Commissioner A. Godfrey (MN) seconded. Agenda approved.

Commissioner B. Burks (TX) moved to approve the minutes from September 5, 2019 meeting as written. Commissioner A. Godfrey (MN) seconded. Minutes approved.

Discussion

Compliance Committee Report: Commissioner A. Godfrey (MN) stated that at the last meeting, the Executive Committee approved sending a delegation to the U.S. Virgin Islands to provide support and guidance on how to resolve their ongoing noncompliance matters in addition to providing training to the new commissioner. The trip was cancelled as a result of hurricane Dorian. Executive Director A. Lippert and Commissioner W. Testamark (VI) met this morning and will determine if a follow up meeting is needed. The U.S. Virgin Islands will submit a Corrective Action Plan (CAP) for their noncompliance issues by December 1, 2019.

Commissioner A. Godfrey (MN) presented the FY 2020 warrant compliance audit summary results to the Executive Committee. The audit focused on review of state procedures for issuing compact compliant warrants in accordance with ICAOS rules for absconders and retaking. In total, the national office reviewed 501 cases from 52 states. The U.S. Virgin Islands did not respond.

Commissioner A. Godfrey (MN) added that this type of audit reveals inherent data validity flaws resulting from self-reported data. Responses were more susceptible to interpretation error, entry error, error by exclusion, and intentional and unintentional entry bias.

Based on the audit data, only 13% of states could meet a 15-day requirement for issuing a warrant on an absconder. Alternately, almost 50% of states would be in gross non-compliance with a 15-day timeframe.

Executive Director A. Lippert reminded the Executive Committee that there had only been one complaint filed for failure to issue a warrant in the last two years. She added that states were successfully retaking offenders despite the issues discovered through the warrant audit.

Commissioner B. Burks (TX) stated that Texas had little control over this matter. Both district county attorney and judges were elected positions making the issuance of warrants a partisan issue. He added that it was not a training issue for Texas.

Commissioner D. Clark (SD) noted that the Rules Committee needs to put their focus on warrant related rules and their prospect for compliance.

The committee recognized the challenges discussed and decided to take steps towards its resolution. The regions will discuss the audit results at their meeting tomorrow.

Commissioner G. Roberge (CT) moved to charge the Compliance Committee to work with the Rules Committee on additional questions for the second phase of the Retaking Warrant Compliance Audit and provide their recommendation on how to proceed with this audit in the future. Commissioner B. Burks (TX) seconded. Motion passed.

Executive Director A. Lippert informed the committee about a timely grant awarded to the Commission with SEARCH, the National Consortium for Justice Information and Statistics, for warrant tracking. SEARCH will develop the software components for a subscription/notification service (SNS) to provide officials automated notifications when arrest warrants are issued for out of state offenders. The project will kick off in November and more information about the grant and this automated process will be forthcoming.

Executive Director A. Lippert noted that the national office continues working with the NCIC Operations and Policy Unit, to make changes to the NCIC system. Additionally, the national office is hoping to create a data exchange that will allow states to run reports and compare FBI offender numbers in ICOTS and in the NCIC database to verify warrant issuance.

DCA Liaison Committee Report: DCA T. Hudrlik (MN) stated that the DCA Liaison Committee has not met since the last Executive Committee meeting. The DCA Liaison Committee worked with the Training Committee on the Supervision in the Receiving State session scheduled for Tuesday. The session will include a pending charges discussion. The DCA Session scheduled for Wednesday will include discussion on warrant tracking.

Finance Committee Report: Commissioner G. Roberge (CT) stated that the Commission was in a solid financial shape. The Commission's checking account was \$1,986,000. The Commission's investment account was up to 12.5% for the year (from Jan 1 until Aug 31), even though it decreased for 1% in August. The stock and bond ratio maintained as 60% to 40%.

The Commission is closing its first quarter under 10%. Almost 90% of dues were collected. At this time, no states will go into compliance action for failure to pay their dues.

Technology Committee Report: Commissioner C. Moore (GA) stated that the Technology Committee had not met since the last Executive Committee meeting. The committee will meet in November to review ICOTS enhancement proposals submitted by standing committees.

Commissioner C. Moore (GA) informed the committee that the national office was working on a project to create tools to integrate training directly into ICOTS activity screens. These tools would expand on existing training and allow users to streamline training updates when new modifications are made. He added that currently, ICOTS had a difficult to navigate multiple page user PDF manual that was rarely accessed.

Executive Director A. Lippert stated that over 80% of current help desk tickets were related to training. The new training tools would be accessible on ICOTS screens and would provide information without having to look for it in the manual. She noted that the first step in this project required a thorough review of the ICOTS manual to ensure current and accurate information.

Executive Director A. Lippert stated that the project cost \$68,600 to complete and since it was not budgeted ahead of time, the funds would come from reserves. The Executive Committee will need to vote to approve the funds should the Technology Committee vote to recommend its approval.

Rules Committee Report: Commissioner D. Clark (SD) stated that the Rules Committee worked hard in the last two years. The Rules Committee will discuss all amendments in details at the Rules Proposal Presentation scheduled for Tuesday and the Commission will vote on the proposals at the general session scheduled for Wednesday.

Training Coordinator M. Spring asked to change the approved amendments implementation date to April 1, 2020 to allow sufficient time for training and ICOTS changes.

Training Committee Report: Commissioner J. Rader (NE) stated that the Training and DCA Liaison Committee worked hard to prepare for this Annual Business Meeting. She added that the DCA session scheduled for Wednesday would be held during the Executive Session portion of the General Session and would focus on strengthening communication among DCAs.

ABM Workgroup Report: Director A. Lippert spoke with Commissioner H. Cooper (KS), who was not able to attend this meeting about plans for the 2020 annual business meeting.

East Region Report: Commissioner D. Crook (VT) stated that the East Region had a lot of turnover in the last year. Two thirds of East Region commissioners had not been at the annual business meeting more than two times. The East Region had five new commissioners appointed in the past months – Gloriann Maroney (MA), Benjamin Jean (NH), Patrick Delahanty (ME), Terra Taylor (DE), and Wynnie Testamark (VI).

Midwest Region Report: Commissioner R. Marlan (MI) stated that the Midwest Region had not met since the last Executive Committee meeting. He complimented the new meeting app.

South Region Report: Commissioner B. Burks (TX) stated he accepted a new position with the Texas Commission on Environmental Quality. He was not sure if he can continue serving the Commission in his current capacity, consequently, he was not going to run for reelection as the south region chair.

West Region Report: Commissioner R. Cohen (NM) stated that the West Region had not met since the last Executive Committee meeting. Tomorrow, in addition to the rule proposals discussion and election of region chair, the West Region will discuss “increase in offenders found in states on travel permits without reporting instructions or an acceptance discussion” requested by Arizona.

Executive Director Report: Executive Director A. Lippert welcomed the committee to San Diego for the 17th Annual Business Meeting. She expressed her appreciation to the national office staff who helped make this event come together to become a success.

Executive Director A. Lippert stated that the national office launched a meeting app called Socio offering meeting information and social interaction tools for attendees. Over 60% of registered attendees signed up for the app. She thanked Allen Eskridge for working on this project.

Since the last Executive Committee meeting, there were two commissioner appointments: Terra Taylor (DE) and Richard Tischner (DC).

Commissioner L. Helton (TN), Commissioner T. Moose (NC) and Commissioner K. Duckworth (OK) had to cancel their trips and would not be in attendance.

New Victim Advocate B. Inch (NOVA) had a schedule conflict and would not be in attendance either.

The mediation meeting with Arizona and Oklahoma was scheduled for this afternoon. Commissioner K. Duckworth (OK) had to cancel his trip to San Diego. DCA F. Mesarick (OK) will attend this meeting in his stead.

Executive Director A. Lippert stated there would be a 12% increase in benefit renewal, when only 10% increase was budgeted. At the next year's budget cycle, the Executive Committee will vote to adjust the line item to reflect changes associated with the benefits.

Executive Director A. Lippert stated that the national office launched online search and management system for ICAOS legal documents earlier this month. The Compact Online Reference Encyclopedia (CORE) allows an individual to search or cross reference ICAOS legal documents and related resources as well as to locate all the information published by the Commission on a specific topic, rule, or process. In the first 10 days, CORE was in the top five most viewed pages on the website.

Old Business/New Business

There was no old/new business to discuss.

Adjourn

Commissioner D. Crook (VT) moved to adjourn. Commissioner B. Burks (TX) seconded.

The meeting adjourned at 2:45 pm PT.

Jeremiah Stromberg
Jeremiah Stromberg (Dec 12, 2019)






UPDATED DOCUMENT: ExCmmttMinutes_Oct 2019_APPROVED

Final Audit Report

2019-12-12

Created:	2019-12-10
By:	Barno Saturday (bsaturday@interstatecompact.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAbww_lyIOuNnIHEIORdaIVPySyeaRain_

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-  Document emailed to Jeremiah Stromberg (jeremiah.p.stromberg@doc.state.or.us) for signature
2019-12-10 - 7:16:39 PM GMT
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2019-12-12 - 7:25:25 PM GMT- IP address: 159.121.206.77
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