



## INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION ANNUAL BUSINESS MEETING MINUTES

August 29, 2012  
Madison Concourse Hotel, Madison, WI

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### Call to Order

The meeting was called to order by Chairman M. Gilliam (OK) at 8:04 a.m. CDT. Wisconsin Color Guard presented the flags.

Chairman M. Gilliam (OK) welcomed everyone to the 2012 Annual Business Meeting in Madison, WI.

### Roll Call

Roll was called by Executive Director H. Hageman. Forty-eight out of fifty three members were present, thereby constituting a quorum.

1. Alabama	<i>Not in attendance</i>
2. Alaska	Ronald Taylor, Commissioner
3. Arizona	Dori Ege, Commissioner
4. Arkansas	David Eberhard, Commissioner
5. California	Margarita Perez, Commissioner
6. Colorado	Tim Hand, Commissioner
7. Connecticut	Semona Childs, Designee
8. Delaware	Karl Hines, Commissioner
9. District of Columbia	Nancy Ware, Commissioner
10. Florida	Jenny Nimer, Commissioner
11. Georgia	Chris Moore, Commissioner
12. Hawaii	Cheryl Marlow, Commissioner
13. Idaho	Kevin Kempf, Commissioner
14. Illinois	Michelle Buscher, Commissioner
15. Indiana	Jane Seigel, Commissioner
16. Iowa	Charles Lauterbach, Commissioner
17. Kansas	Kimberly Schwant, Commissioner
18. Kentucky	Timothy Carman, Commissioner

Approved on 8/28/2013. B.S.

19. Louisiana	Genie Powers, Commissioner
20. Maine	Scott McCaffery, Commissioner
21. Massachusetts	<i>Not in attendance</i>
22. Maryland	Patricia Vale, Commissioner
23. Michigan	John Rubitschun, Commissioner
24. Minnesota	Jill Carlson, Commissioner
25. Mississippi	<i>Not in attendance</i>
26. Missouri	Ellis McSwain, Commissioner
27. Montana	Pam Bunke, Commissioner
28. Nebraska	Cathy Gibson-Beltz, Commissioner
29. Nevada	Kim Madris, Commissioner
30. New Hampshire	Mike McAlister, Commissioner
31. New Jersey	Craig Schindewolf, Designee
32. New Mexico	Edward Gonzales, Commissioner
33. New York	Andrea Evans, Commissioner
34. North Carolina	David Guice, Commissioner
35. North Dakota	Charles Placek, Commissioner
36. Ohio	Sara Andrews, Commissioner
37. Oklahoma	Milton Gilliam, Commissioner
38. Oregon	Dawn Persels, Commissioner
39. Pennsylvania	Michael Potteiger, Commissioner
40. Puerto Rico	Raquel Colon, Commissioner
41. Rhode Island	Kevin Dunphy, Designee
42. South Carolina	<i>Not in attendance</i>
43. South Dakota	Ed Ligtenberg, Commissioner
44. Tennessee	Gary Tullock, Commissioner
45. Texas	Kathie Winckler, Commissioner
46. Utah	Mike Mayer, Commissioner
47. Vermont	Dale Crook, Commissioner
48. Virginia	James Sisk, Commissioner
49. Virgin Islands	<i>Not in attendance</i>
50. Washington	Anmarie Aylward, Commissioner
51. West Virginia	Karen Nichols, Commissioner
52. Wisconsin	Jule Cavanaugh, Commissioner
53. Wyoming	Dawn Sides, Commissioner

Executive Director H. Hageman recognized Ex-Officio members:

- National Conference of State Legislatures - Senator D. Darrington
- National Victims Organization - P. Tuthill
- American Probation and Parole Association – C. Wicklund
- Association of Paroling Authorities International - K. Hardison
- Interstate Commission for Juveniles - D. Dodd
- Conference of State Court Administrators - S. Holewa
- National Governor Association – *Not in attendance*
- National Organization of State Chief Justice –Chief Justice G. VandeWalle

- National Organization of Attorney General – *Not in attendance*
- National Institute of Correction – J. Cosby

### **Welcome & Overview**

Commissioner J. Cavanaugh (WI) welcomed the Commission to Madison, WI. She introduced G. Hamblin, Wisconsin Department of Corrections Secretary, who gave a welcoming speech.

Chairman M. Gilliam (OK) instructed the Commission on the rules and procedures of the meeting.

The Commission had a minute of silence in memory of Jeffrey McCoy, Oklahoma officer killed on duty.

### **Approval of Agenda**

**Commissioner E. Ligtenberg (SD) moved to approve the agenda as drafted. Commissioner S. Andrews (OH) seconded.**

**Agenda approved.**

### **Approval Minutes**

**Commissioner J. Sisk (VA) moved to approve 2011 Annual Business Meeting minutes as drafted. Commissioner D. Persels (OR) seconded.**

**Minutes approved as drafted.**

### **Information & Technology Report**

Commissioner K. Winckler (TX), Technology Committee Chair, thanked the national office staff and the Technology Committee members for their service to the Committee: Commissioner Chris Norman (AL), Commissioner Patricia Vale (MD), Commissioner Jill Carlson (MN), Commissioner Karen Nichols (WV), DCA Julie Lohman (VA), DCA Floyd Keeney (WV), DCA John Gusz (NJ), and DCA Joe Kuebler (GA).

In August 2010, Appriss indicated that it would not renew the contract with the Commission at the current price. After detailed research, Executive Director H. Hageman contracted a national consortium for justice information and statistics, SEARCH, to examine Commission's options in this situation. SEARCH operates on federal grants and no funding by the Commission was required. Based on SEARCH results, the Commission signed a one year contract with Appriss to provide support of the system and continue fixing bugs, while the Commission was looking for another vendor. After comprehensive search, the Technology Committee recommended Appriss submission to the Executive Committee and a new three year contract with Appriss was signed in April 2012, effective June 1, 2012. Based on the contract, the Commission pays Appriss \$325,000 for the first year with 2% annual increase over next two years. The contract expires on May 30, 2015 with an option for one year renewal at current price.

The Committee is working with APPA on a data sharing project. The purpose of the project is to make ICAOS offender information available to local law enforcement about potentially dangerous offenders. To facilitate this, APPA contracted with SEARCH for technical assistance in automating data sharing with fusion centers in New York and four other pilot states.

Commissioner K. Winckler (TX) informed the Commission about the mobile version of ICAOS website that was launched in December 2011.

Commissioner K. Winckler (TX) indicated that the national office handles all ICOTS supporting calls. The national office received over 2,600 support inquiries in FY 2012, which is 25% decrease from FY 2011.

Commissioner K. Winckler (TX) informed the Commission about 14 newly created external reports and three ICOTS releases in the past fiscal year.

Commissioner K. Winckler (TX) stated that at the last face-to-face Executive Committee meeting, the Technology Committee along with the national office was instructed to pursue current problems with violation and retaking process in ICOTS.

A working group comprised of practitioners from Technology, Rules, Training, and Compliance Committees suggested enhancing ICOTS to: redesign functionality to promote and drive rule compliance; require critical data; and identify problems and improve compliance reporting.

The proposed enhancement includes: two new functions; more than 65 new screens; more than 40 new data elements and 10 new compliance reports. The estimated cost of the project is \$178k.

At the Technology Committee's unanimous recommendation, the Executive Committee examined the extensive documentation and voted unanimously to approve the expenditure.

Commissioner K. Winckler (TX) informed the Commission about the Victims Notification project. The Technology Committee and the national office are looking into feasibility of implementing victims' notification through VINE. At this time, the project plans cover only victims linked to parole offenders. The cost of the project is \$4,000 per month.

Victims' Advocate P. Tuthill (NOCV) spoke for the victims' notification project and encouraged commission members to approve it.

Commissioner D. Ege (AZ) inquired whether there was a reason that only parole offenders can be linked to VINE.

Executive Director H. Hageman stated that each parole offender has a unique number assigned by state that will be used as a link to VINE. In most states, probation offenders are not assigned this type of number. However, if the state has assigned numbers for parole and probation offenders, both can be linked to VINE. There are about 75% probation offenders and 25% parole offenders in ICOTS.

Commissioner D. Persels (OR) stated that Oregon assigns a state number to both parole and probation offenders and links the numbers to VINE.

Executive Director H. Hageman stated that the next step in this project is to create a workgroup to design a process that links ICOTS and VINE.

Commissioner C. Gibson-Beltz (NE) inquired about any dues increase due to the cost of the project.

Commissioner K. Winckler (TX) stated that there are no planned dues increases in the near future.

Commissioner K. Winckler (TX) inquired the Commission whether the Commission members are interested in ICOTS victim notification via VINE.

The Commission took a poll. Thirty nine states voted for and nine voted against the project.

**Commissioner K. Winckler (TX) moved to accept the Information and Technology Committee report. Commissioner G. Tullock (TN) seconded.**

**Report accepted.**

### **Training, Education & Public Relations and Deputy Compact Administrators Committees Report**

Commissioner D. Ege (AZ), Training Committee Chair expressed her gratitude towards the Committees members and the National Office staff's work throughout the year.

The Committee mission is to develop curriculum for use in member states and assist in delivering curriculum in person or via WebEx (ICOTS Training and Technical Assistance Policy).

In the past year, the Training Committee revised rules training curriculum (March 1, 2012), updated and developed new on-demand modules, updated bench book (March 1, 2012), developed a new topic-based training - Violent Offenders and Eligibility for Reporting Instructions & Transfer.

The Training Committee members delivered the following on-site trainings: ICAOS Workshops (APPA August 2012) and Retaking Solutions (Madison, Wisconsin August 28, 2012).

The Training Committee facilitated rules training sessions and on demand WebEx trainings.

**Commissioner D. Ege (AZ) moved to accept the Training, Education and Public Relations Committee reports. Commissioner E. Gonzales (NM) seconded.**

**Report accepted.**

### **DCA Liaison Committee Report**

Commissioner Kim Madris (NV) presented the DCA Liaison Committee Report to the Commission. She thanked all the committee members: Vice Chair Commissioner Charles Placek (ND), DCA Sheryl Cudney (AZ), DCA Karen Tucker (FL), DCA Sidney Nakamoto (HI), DCA Kari Rumbaugh (NE), DCA John Gusz (NJ), DCA Dawn Persels (OR), and Commissioner Kela Thomas (SC).

Commissioner K. Madris (NV) stated that the committee's meetings resumed on December 14, 2011, following retirement of Commissioner Wayne Theriault (ME), and her appointment to committee chair.

The Committee met on January 12, 2012, and May 10, 2012. The Committee worked closely with the Training Committee developing training agenda for the Annual Business Meeting. The committees held joint meetings on June 14, 2012, July 16, 2012, and August 9, 2012.

The Committee is in the process of implementing quarterly regional DCA meetings. Commissioner K. Madris (NV) expressed special thanks to John Gusz (NJ), Karen Tucker (FL), Kari Rumbaugh (NE), and Dawn Persels (OR) for their agreement to serve as regional DCA chairs.

The DCA Liaison Committee's mission is to make sure that DCAs continue to have an active voice in the affairs of the Compact. The goal of the Committee is to continue to work towards the full implementation of regional DCA meetings.

Commissioner K. Madris (NV) encouraged commissioner to volunteer to serve on the DCA Liaison Committee as means to show their support for the important work performed by their DCAs and compact offices.

**Commissioner K. Madris (NV) moved to accept the DCA Liaison Committee report. Commissioner C. Placek (ND) seconded.**

**Report accepted.**

**Rules Committee Report**

Commissioner G. Tullock (TN), Rules Committee Chair, presented his report to the Commission. He thanked the committee members for their hard work: Jane Seigel (IN, Vice chair), Jule Cavanaugh (WI), David Eberhard (AR), Dori Ege (AZ), John Gusz (NJ), Tim Hand (CO), Jim Ingle (UT), Ed Ligtenberg (SD), Tim Moose (NC), Jenny Nimer (FL), John Rubitschun (MI), Ron Taylor (AK), Frank Torres (CA), and Shari Britton (FL).

Commissioner G. Tullock (TN) thanked the national office for hard work and encouraged commissioners to participate in Rules and other committees.

Commissioner G. Tullock (TN) reminded the Commission members about the deadline to submit rule proposals - January 31, 2013. The Committee will have two face-to-face meetings to review the proposals and make sure they are in the right format and are not in conflict with other rules, bylaws, statute and ICOTS.

Based on Ex-Officio C. Wicklund (APPA) suggestion, the Rules Committee will notify ICAOS partners and ex-officio organizations about upcoming rule changes that may affect these organizations.

**Commissioner G. Tullock (TN) motioned to accept the Rules Committee report. Commissioner K. Winckler (TX) seconded.**

**Report accepted.**

**Compliance Committee Report**

Commissioner M. McAlister (NH), Compliance Committee Chair, thanked the Committee members for their work: Chris Norman (Vice-chair, AL), Jane Seigel (IN), Genie Powers (LA), John Rubitschun (MI), Pam Bunke (MT), Catherine Gibson-Beltz (NE), Ashbel Wall (RI), Mike Mayer (UT), Ex-officio Sally Holewa (COSCA), Ex-officio Victoria Jakes (SC), and Ex-officio Pat Tuthill (NOCV).

Commissioner M. McAlister (NH) reported that the Compliance Committee met three times during the past year.

The Committee met on March 6, 2012 and reviewed the action taken by Texas and Ohio in the Beasley Case. The Committee found Ohio in default based on the investigation chaired by one of the state's judges who put forth an action plan which was accepted as an appropriate remedy. The Committee forwarded a recommendation to the Executive Committee for no further action.

The Committee met on April 10, 2012 and discussed lack of state council compliance in Maine, New Mexico, Puerto Rico and the U.S. Virgin Islands and forwarded a recommendation to the Executive Committee for further action. The Committee also reviewed the action taken by Washington and Georgia in the Wiggins case. The

Committee forwarded a recommendation to the Executive Committee for a corrective action plan for Georgia.

The Committee met on August 7, 2012 and found the U.S. Virgin Islands and Puerto Rico in default of the provision of the compact statute requiring a state council and forwarded a recommendation for further action.

**Commissioner M. McAlister (NH) motioned to accept the Compliance Committee report. Commissioner S. Andrews (OH) seconded.**

**Report accepted.**

### **Finance Committee Report**

Commissioner C. Lauterbach (IA), Finance Committee Chair, presented the Finance Committee report to the Commission.

Commissioner C. Lauterbach (IA) stated that over the ten years of its existence, the Interstate Commission has made progress towards its goal of creating a strong financial base towards its operations. During that time the national office staff worked diligently to keep the Commission expenses below the budget constraints. In 2012, the Commission finished the fiscal year at \$16.8 % below the budget. Each year, the surplus funds are placed into reserve account that now exceeds the yearly budget of the Commission. Due to that, many Commission's projects can be paid without any member dues increase.

At the last Annual Business Meeting, the Commission approved the investment of a portion of its reserve fund into an investment portfolio with an average 4.5% return on investment. In the upcoming month, the Finance and Executive Committees will determine whether and how much to contribute to the CSG long term investment portfolio going forward.

Commissioner C. Lauterbach (IA) stated that all but 2 states and territories have paid their annual dues.

Commissioner C. Lauterbach (IA) stated that there are no dues increases in the presented FY2014 budget.

**Commissioner C. Lauterbach (IA) moved to accept the proposed FY 2014 budget. Commissioner R. Taylor (AK) seconded.**

**Motion passed unanimously.**

Commissioner C. Lauterbach (IA) thanked the Finance Committee members for their service: Commissioner Michelle Buscher (IL), Commissioner Gary Tullock (TN), Commissioner Kathie Winckler (TX) and DCA Jim Ingle (UT).



**Commissioner C. Lauterbach (IA) moved to accept the Finance Committee report. Commissioner R. Taylor (AK) seconded.**

**Motion passed unanimously.**

**Victims' Advocate Report**

Victims' Advocate P. Tuthill (NOCV) thanked the Commission for their support towards the ICOTS victims' notification project.

Victims' Advocate P. Tuthill (NOCV) informed the Commission about the BJA/IJIS SAVIN information Exchange Committee Advisory Group. Its vision is to create a national information sharing standard that any state or local jurisdiction can for victim information and notification. National Information Exchange Model (Information Exchange Package Documentation) NIEM/IEPD is the model used for information sharing. The advisory group completed its tasks in 2012. It defined events triggering notification throughout the entire criminal justice process to protect victims and enhance public safety. Pilot program implementation was completed in Montana using Appriss. BJA will fund a second pilot site that uses its own notification system or another vendor other than Appriss.

The adoption of national information sharing standards by SAVIN programs will directly benefit victims of crime as a result of the availability of more accurate and timely information on offenders who pose a potential threat to the safety of victims, their families, and their communities.

In the past year, Victims' Advocate P. Tuthill (NOCV) gave presentation at Association of International Paroling Authorities (May 2012), and will present at National Day of Remembrance (September 2012, Colorado) and Kansas Victim Services (December 2012, Kansas).

The Peyton Tuthill Foundation is accepting applications for Hearts of Hope Scholarships. The foundation has awarded \$25,000 through 2012 to young homicide survivors.

Victims' Advocate P. Tuthill (NOCV) thanked the Executive Committee for its cooperation.

Chairman M. Gilliam (OK) accepted the Victims' Advocate's Report.

**Legal Counsel Report**

Legal Counsel R. Masters presented his report to the Commission.

Throughout the year, Legal Counsel R. Masters assisted the Commission with interpretation, application and enforcement of the Compact provisions and Rules.

Legal Counsel R. Masters assisted the Compliance Committee, Executive Committee and Rules Committee in several matters pertaining to investigation, compliance, and enforcement responsibilities under the compact.

Legal Counsel R. Masters in conjunction with the Executive Director has issued three advisory opinions concerning the interpretation and application of various provisions of the compact and its administrative rules and assisted with a number of informal requests for legal guidance from member states.

Legal Counsel R. Masters is working on an advisory opinion request from Minnesota on the definition of term 'Relocate' in ICAOS Rule 1.101. He is also working on two other opinions on Rules 5.108(b)(4) and 3.107 (b).

**Commissioner G. Tullock (TN) moved to go to the closed session to discuss Commission's legal matters. Commissioner E. Ligtenberg (SD) seconded.**

**Motion passed.**

**Commissioner M. Potteiger (PA) moved to come out of the closed session. Commissioner A. Evans (NY) seconded.**

**Motion passed.**

Chairman M. Gilliam (OK) accepted Legal Counsel's report.

#### **Judges Panel**

**Commissioner K. Winckler (TX) made a motion to suspend Robert's Rules of order until the New/Old Business. Commissioner M. Potteiger (PA) seconded. Motion passed.**

Legal Counsel R. Masters introduced Chief Justice G. VandeWalle (NOS CJ), judges' panel moderator, to the Commission.

Justice VandeWalle was elected Chief Justice effective January 1, 1993 and served the Court as Chief Justice for 34 years. Justice VandeWalle is past chair of the Council of the Section of Legal Education and Admissions to the Bar of the American Bar Association, past President of the Conference of Chief Justices, past chair of the National Center for State Courts, and past chair of the National Center for State Court's Research Advisory Council.

Warren Granville was appointed to the Maricopa County Superior Court by Governor Jane Hull in 1999. In 2010 presiding Judge Norm Davis appointed him Associate Criminal Presiding Judge, where he currently serves. Among his duties, Judge Granville has been Chairman of the Maricopa County Probation and Sentencing Committee since 2001. He serves on the Arizona Supreme Court Committee on Probation and has also assisted in revising the rules governing the Interstate Compact as a member of Arizona's

State Council.

Judge Michelle Ann Larkin was appointed to the District Court in 2005 and to the Court of Appeals in 2008 by Governor Tim Pawlenty. Judge Larkin serves on ICAOS State Council in Minnesota.

Judge Howard H. Harcha, III serves as the judge for Scioto County Common Pleas Court. He also served as municipal court judge and city prosecutor in the past. Judge Harcha among other positions served as vice president of Ohio Common Pleas Judges Association; co-chairman of Ohio Judicial Conference Committee on Community Corrections; and chairman of Ohio State Bar Association, Criminal Justice Committee.

Judges shared their experiences with the Interstate Compact for Adult Offender.

### **Best Practices**

Chairman M. Gilliam (OK) stated that in an effort to provide additional technical assistance to the states, the Commission presents three best practice submissions. A best practice is a management idea, which asserts that there is a technique, method, process, or activity more effective at delivering a particular outcome than any other. While each state is unique in structure, the mission and responsibilities with regard to compact operations are similar.

Commissioner D. Persels (OR) presented the Northwest Shuttle program to the Commission. The Northwest Shuttle program is a cooperative effort on behalf of Sheriff's Offices and Department of Corrections facilities in the movement of prisoners. The goal is to coordinate the movement of prisoners in the most secure, efficient, and economical manner possible. By sharing resources between Sheriff's Offices and state Departments of Corrections, shuttle agencies ultimately save tax dollars normally used to conduct costly extraditions.

Commissioner C. Placek (ND) presented on establishing a retaking fund. North Dakota implemented a number of policies and practices that generate the need to control retaking cost and streamline its processes. To produce the resources needed, the North Dakota legislature established a retaking fund for the specific purpose of defraying the costs of returning to the state probationers who violate their conditions of supervision. This account is funded by charging offenders an interstate compact application fee of \$150, assessing a \$150 fee from each county requesting out of state transfer for an offender and charging \$10 to each offender requesting a travel permit. By establishing this account, North Dakota does not experience budget problems with retaking cases.

Commissioner M. Buscher (IL) presented best practice on specialized ICOTS agents. Cooks County, the largest jurisdiction county in Illinois, appointed specialized ICOTS agents. These agents investigate all incoming cases, as well as supervise the out of state offenders once they arrive in Illinois. The agents also responsible for outgoing offender transfer requests with the supervising agents doing all the work and provide the documents necessary for the transfer. Interstate agents supervise regular Illinois parolees

as well. They have an average load of 90 cases. By implementing the specialized ICOTS agents practice, Cooks county Parole achieved better proficiency in completing all processes in ICOTS.

### **Commission Milestones**

Commissioner K. Kempf (ID) introduced Ex-Officio Senator D. Darrington (NCSL) to the Commission.

Senator D. Darrington (NCSL) gave a speech on the development of the Compact and his involvement in this process.

Chairman M. Gilliam (OK) recognized Senator Darrington for his service and dedication to the Commission.

Chairman M. Gilliam (OK) introduced the first chair of the Commission – David Guntharp (AR).

David Guntharp (AR) gave a speech on highlights of the Compact development during his term – reorganizing the old Compact, passing the legislation establishing the Compact with states and territories, forming the executive committee, establishing the budget, and drafting an electronic offender system.

Chairman M. Gilliam (OK) introduced the second chair of the Commission – Warren Emmer (ND).

Warren Emmer (ND) gave speech on his involvement of the Compact development during his term - establishing an electronic offender system, appointing second Executive Director H. Hageman, establishing the DCA Liaison Committee, addressing budget problems, and passing Sex-Offender Rule.

Chairman M. Gilliam (OK) introduced the third chair of the Commission – Ken Merz (MN).

Ken Merz (MN) shared challenges he faced during his chair years with implementing ICOTS, budget cut backs, and the tragic Washington incident by offender Clemmons.

Executive Director H. Hageman stated that none of the accomplishments of the National Office would be there, if it was not for the strong leadership and support of the Commission.

He mentioned the following achievements of the Commission: implementation of ICOTS -the first national account for all offenders on supervision; implementation of compliance audit across the Nation; publishing ICAOS Rules in Spanish; launching Public Portal and launching mobile ICAOS website.

### **Award Presentations**

*Executive Chair Award* presented to Commissioner C. Lauterbach (IA) by Chairman M. Gilliam (OK).

*Executive Director Award* presented to DCA M. Charton (NY) by Executive Director H. Hageman.

*Peyton Tuthill Award* presented to Victims' Advocate Colleen Jo Winston (WI) in recognition of her service and commitment to victims by Commissioner J. Cavanaugh and Ex-Officio P. Tuthill (NOCV).

Chairman M. Gilliam (OK) recognized those who preserve the *Spirit of the Compact* and expressed appreciation for their work: Karen Tucker (FL), Marilyn Tift (FL), Marcelo Muncgal (FL), Bryan Lynch (CO), Christopher Burnett (OH), Brandon Watts (TX), Sylvia Mokarzel (TX), Lupe Guerrero (TX), Henry Mitchell (TX), John Mullaney (TX), Regina Grimes (TX), Ethel White (TX), Loretta Natoli (DE), Gloria Coleman (FL), and Colin Galloway (FL).

#### **Officer and Chairs Recognition**

Chairman M. Gilliam (OK) recognized officer and committee chairs for their service and dedication: Commissioner K. Kempf (ID) as Vice Chair, Commissioner C. Lauterbach (IA) as Treasurer, Commissioner M. McAlister (NH) as Compliance Committee Chair, Commissioner D. Ege (AZ) as Training Committee Chair, Commissioner K. Winckler (TX) as Technology Committee Chair, Commissioner K. Madris (NV) as DCA Liaison Chair, and Commissioner G. Tullock (TN) as Rules Committee Chair.

Executive Director H. Hageman recognizes Commissioner M. Gilliam for his service and dedication as Chairman of the Commission.

Chairman M. Gilliam (OK) announced that the next Annual Business Meeting would take place on August 27-28, 2013 in Boston, MA.

#### **New Business/Election of Vice-Chair**

Commissioner G. Tullock (TN), Nomination Committee Chair, stated nomination rules and procedures.

**The South Region nominated Commissioner M. Gilliam (OK) for chair position. Commissioner K. Winckler (TX) seconded.**

Commissioner G. Tullock (TN) asked for nominations from the floor.

**Commissioner E. Gonzales (NM) moved to cease the nominations for chair. Commissioner S. Andrews (OH) seconded. Motion passed.**

**Commissioner M. Gilliam (OK) was elected as chair.**

**Commissioner S. Andrews (OH) was nominated for vice-chair position by the Midwest Region. Commissioner E. Ligtenberg (SD) seconded.**

**Commissioner M. Potteiger (PA) was nominated for vice-chair position by the East Region. Official Designee K. Dunphy (RI) seconded.**

Commissioner G. Tullock (TN) asked for nominations from the floor.

**Commissioner R. Taylor (AK) moved to cease the nominations for vice-chair. Commissioner D. Ege (AZ) seconded. Motion passed.**

The candidates for vice-chair addressed the Commission.

The Commission voted electronically by secret ballot.

**Commissioner S. Andrews (OH) was elected as vice-chair.**

**The Midwest Region nominated Commissioner C. Lauterbach (IA) for treasurer. Commissioner E. Ligtenberg (SD) seconded.**

Commissioner G. Tullock (TN) asked for nominations from the floor.

**Commissioner C. Placek (ND) moved to cease the nominations for treasurer. Commissioner C. Gibson-Beltz (NE) seconded. Motion passed.**

**Commissioner C. Lauterbach (IA) was elected as treasurer.**

#### **Oath of Officers**

Senator D. Darrington (ID) administered the Oath of Officers to newly elected officers: Commissioner M. Gilliam (Chairman), Commissioner S. Andrews (Vice-Chair), Commissioner C. Lauterbach (Treasurer), and Commissioner C. Marlow (West Region Chair).

#### **Call to the Public**

Chairman M. Gilliam (OK) opened floor to the public comments. No comments received.

#### **Adjourn**

**Commissioner S. Andrews (OH) made a motion to adjourn. Commissioner A. Evans (NY) seconded.**

**Motion passed.**

The Commission adjourned at 4:45 pm CDT.