



Interstate Commission for Adult Offender Supervision

Compliance Committee Meeting MINUTES

January 31, 2018 · 2:00 pm ET
Teleconference

Members in Attendance:

1. Allen Godfrey Chair, MN
2. Jacey Rader NE
3. Amy Vorachek ND
4. Jim Hudspeth UT
5. Cathy Gordon MT
6. Mike McAlister NH

Members Not in Attendance:

1. Chris Norman AL
2. Hope Cooper KS
3. Kim Potter-Blair KY

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator

Call to Order

Commissioner A. Godfrey (MN) called the meeting to order at 2:01 p.m. ET.

Roll Call

Executive Director A. Lippert called the roll. Six out of nine members were present; a quorum was established.

Approval of Agenda and Minutes

Commissioner J. Hudspeth (UT) moved to approve agenda. Commissioner C. Gordon (MT) seconded. Agenda approved.

Commissioner J. Rader (NE) moved to approve minutes from November 29, 2017. Commissioner C. Gordon (MT) seconded. Minutes approved as drafted.

Discussion

FY 2018 Committee Goals: Commissioner A. Godfrey (MN) opened the discussion asking about current strategies that operationalize the Compliance Committee's goals: continue to review compliance trends, making recommendations if necessary; and develop process to enhance proactive compliance.

Commissioner J. Hudspeth (UT) suggested states taking responsibility on monitoring their patterns and area of concerns and reaching out to the national office for assistance if issues are found.

Commissioner J. Rader (NE) stated that Nebraska reviews its compliance trends, focusing on the core factors that are important for Nebraska, and making necessary recommendations.

Commissioner C. Gordon (MT) agreed with Commissioner Rader.

Commissioner A. Godfrey (MN) stated that the Commission heavily relies on the compliance dashboard to monitor states compliance. He suggested looking at other compliance areas as well.

Commissioner M. McAlister (NH) underlined the importance of keeping up with public safety factors on the national level.

Training Coordinator M. Spring stated that new dashboard reports showed that there had been a lot of inaccurately entered data in ICOTS. It will take time for Compact Offices to clean it. She recommended keeping the Compact Office responsible for inaccurate data.

Commissioner J. Hudspeth (UT) suggested working close with the Training and Rules Committees on resolving compliance issues on the national level.

Commissioner J. Rader (NE) suggested being transparent and sharing states compliance dashboard information with other states. Commissioner A. Vorachek (ND) agreed that seeing other states' status, would help North Dakota with its compliance monitoring.

Commissioner A. Godfrey (MN) inquired about notice of arrival data on the national level.

Training Coordinator M. Spring stated that the report would require including multiple elements and need to be set in certain time frame. She would get back to Commissioner A. Godfrey if it is possible to produce this type of report.

To promote the compliance dialog on the national level, the Committee decided to gather top five measurable public safety compliance factors.

The Committee members will gather these factors from their fellow states at upcoming region meetings.

Commissioner A. Godfrey (MN) asked what information or approach was best to bring awareness to Commissioners on how their state was meeting rule and state council requirements.

Commissioner C. Gordon (MN) stated that she regularly reviewed compliance dashboard reports.

Commissioner J. Hudspeth (UT) and Commissioner A. Vorachek (ND) also regularly used the dashboard reports to review their state's compliance.

Executive Director A. Lippert stated that starting this calendar year, the national office will begin conducting quarterly performance reviews evaluating the compliance rates for each state and territory. At the conclusion of each quarter, any deficiencies identified will be reported.

Executive Director A. Lippert brought up the State Council reporting. ICAOS Policy 03 – 2009 requires states to submit information regarding its State Council in January of every year. Many states are struggling to establish an active State Council. Frequently, the national office is not aware of changes within the State Council until it is time to report.

Executive Director A. Lippert will gather information on the State Council compliance among the states as well as provide her recommendations at the next committee meeting.

Dashboard Reports Description Document: In December 2017, the national office launched 35 new and revised ICOTS compliance dashboards. Trainings on using the new dashboards took place in January 2018. To promote and facilitate the use of these reports, the national office put together a Dashboard Report Description document that outlines the available reports and how to proactively use them.

The Committee reviewed the Dashboard Report Description document.

Commissioner A. Godfrey (MN) stated that these reports helped Minnesota to identify some data entry errors that needed to be corrected.

Commissioner A. Godfrey (MN) inquired about the new reports ability to track warrants and cross reference them with the NCIC records.

Training Coordinator M. Spring informed the Committee that some compliance dashboards can generate reports that help tracking warrants assuming the ICOTS data is entered correctly. As a result of training or compliance problems, current data is not reliable.

Commissioner A. Godfrey (MN) suggested coming up with a process to gather data elements to identify a list of offenders for internal warrant tracking.

The Committee is in support of this project.

He shared a case of an Interstate Compact offender from Arizona involved in a police standoff on a property of the University of Minnesota.

Commissioner C. Gordon (MT) informed the Committee that many West Region states use a spreadsheet to track warrants created by DCA J. Ingle a few years ago. She will send the spreadsheet to the national office.

Training Coordinator M. Spring stated that a few years ago the Commission had a panel on warrants tracking at the annual business meeting. She suggested for successful states to share their best practices.

New Business

ABM Training Topics Recommendation: Commissioner A. Godfrey (MN) suggested having a panel of states to discuss and share best practices on tracking and monitoring in and out-of-state warrants.

Adjourn

Commissioner C. Gordon (MT) moved to adjourn. Commissioner A. Vorachek (ND) seconded.

Meeting adjourned at 3:14 pm ET.