

INTERSTATE COMMISSION FOR
ADULT OFFENDER SUPERVISION

01-2015 - COMMISSIONER VACANCIES

POLICY NUMBER	ISSUED
01-2015	September 1, 2015

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I. Authority

The Executive Committee is vested with the power to adopt a policy on behalf of the Interstate Commission during periods when the Interstate Commission is not in session. The Executive Committee oversees the day-to-day activities managed by the Executive Director.

II. Applicability

This policy applies to Commissioners, Compact Administrators, Deputy Compact Administrators, State Legal Representatives, and all persons engaged in the business of the compact.

III. Policy

This policy establishes procedures for ensuring that Commissioner vacancies are promptly filled.

IV. Procedures

When the national office becomes aware of a Commissioner vacancy, the following procedures should be followed:

A. Bring the vacancy to the attention of the Executive Committee;

B. Contact the deputy compact administrator to determine if the vacancy will be filled in the near future;

C. If the position is vacant for more than 30 days, contact the agency head where the previous commissioner was employed;

D. When the position is vacant for more than 60 days, contact the governor’s staff responsible for appointments to boards and commissions;

E. When the position is vacant for more than 90 days, refer the matter to the Executive Committee for formal action.