



Alabama State Council Agenda

Welcome Members

Call to Order

Roll Call

Those in attendance

Senator cam Ward

Kristi Wilkerson – AG’s Office

Charles Edwards – Governors -At Large

Jonathan Hester – Governor -Executive Branch

Alcornelia Terry - DOC

A quorum was established

Guest

Lee Ishman - DCA

Discussion of Old Business

Last meeting, we talked about the new leadership for the Alabama Bureau of Pardons and Paroles and the Bureau’s move to the Commerce Building.

We had a demonstration of the Bureau’s website where you could access the ICAOS Rules, Compact Online Reference Encyclopedia C.O.R.E. and the ICOTS Portal (public search).

DCA Lee Ishman discussed the Warrant Tracking System and spread sheet. How it works and the benefits of the system.

New Business

Measures taken to since COVID 19 pandemic hit.

The Bureau and the Interstate Compact Unit created an Operations Strategic Response to COVID-19.

- The compact Unit developed a plan for a skeleton crew to telework from home.
- Continued to communicate among ourselves and with the field offices to ensure the Bureau of Pardons and Paroles Compact Office does its best to meet the deadlines and compliance percentage required by ICAOS National Office.
- Restricted Travel permits to and from Alabama to compassionate reasons only.
- The Compact Unit was still processing Mandatory Transfers and Requests for Reporting Instructions for those offenders living in the state at the time of sentencing.
- Once Governor Ivey's stepdown return to work plan Safer-at-Home order went into effective most OS Unit employees returned to their normal work schedules.
- Those employees who have laptop computers and mobile hotspots can work from home a couple days a week if they elect too with approval.
- The return to work guidelines sent out by the Bureau Personnel Department to read and follow.
- Restrictions on travel and discretionary transfers have been lifted effective 8/1/2020.
- The OS Unit created an internal webpage on the Bureau's website so Bureau employees to visit to get updates and events concerning the OS Unit.
- The compact Unit began to answer compact questions via the Bureau's website.
- Created the ability on the Bureau's website for offenders/family members or sponsors to pay the OS Transfer Fee to another state.
- The Compact Unit is working on scheduling an ICOTS End User training class to be conducted on Teams, Zoom or possibly in -person in small groups.
- ICAOS Compliance Standards are above 90% for July.
- The ICAOS Annual Business Meeting has been cancelled due to COVID 19. It will be held virtually on ZOOM September 8-16th, 2020.

Questions

None

Adjourn