



2020 ANNUAL BUSINESS MEETING MINUTES

Interstate Commission for Adult Offender Supervision

Virtual Annual Business Meeting
September 16, 2020

Call to Order

Chair J. Stromberg (OR) called the meeting to order at 2:03 p.m. ET.

Roll Call

Executive Director A. Lippert called the roll. Fifty out of fifty-three members were present, thereby constituting a quorum.

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| 1. Alabama | Tom Langer, Commissioner |
| 2. Alaska | Rebecca Brunger, Commissioner |
| 3. Arizona | Dori Littler, Commissioner |
| 4. Arkansas | Amber Schubert, Commissioner |
| 5. California | David Babby, Commissioner |
| 6. Colorado | Merideth McGrath, Commissioner |
| 7. Connecticut | Gary Roberge, Commissioner |
| 8. Delaware | Terra Taylor, Commissioner |
| 9. District of Columbia | <i>Not in attendance</i> |
| 10. Florida | Joe Winkler, Commissioner |
| 11. Georgia | Chris Moore, Commissioner |
| 12. Hawaii | Dwight Sakai, Commissioner |
| 13. Idaho | Denton Darrington, Commissioner |
| 14. Illinois | Rebecca Walton, Commissioner |
| 15. Indiana | Mary Kay Hudson, Commissioner |
| 16. Iowa | Sally Kreamer, Commissioner |
| 17. Kansas | Hope Cooper, Commissioner |
| 18. Kentucky | Steve Turner, Commissioner |
| 19. Louisiana | <i>Not in attendance</i> |
| 20. Maine | Susan Gagnon, Commissioner |
| 21. Maryland | Martha Danner, Commissioner |
| 22. Massachusetts | Gloriann Moroney, Commissioner |
| 23. Michigan | Russell Marlan, Commissioner |
| 24. Minnesota | Allen Godfrey, Commissioner |
| 25. Mississippi | Christy Gutherz, Commissioner |
| 26. Missouri | Julie Kempker, Commissioner |
| 27. Montana | Cathy Gordon, Commissioner |

28. Nebraska	Jacey Rader, Commissioner
29. Nevada	Sheri Sliva, Commissioner
30. New Hampshire	Benjamin Jean, Commissioner
31. New Jersey	Samuel Plumeri, Commissioner
32. New Mexico	Roberta Cohen, Commissioner
33. New York	Robert Maccarone, Commissioner
34. North Carolina	Timothy Moose, Commissioner
35. North Dakota	Amy Vorachek, Commissioner
36. Ohio	Katrina Ransom, Commissioner
37. Oklahoma	James Rudek, Commissioner
38. Oregon	Jeremiah Stromberg, Commissioner
39. Pennsylvania	<i>Not in attendance</i>
40. Puerto Rico	Raquel Colon, Commissioner
41. Rhode Island	Patricia Coyne-Fague, Commissioner
42. South Carolina	Jerry Adger, Commissioner
43. South Dakota	Brad Lewandowski, Commissioner
44. Tennessee	Lisa Helton, Commissioner
45. Texas	David Gutierrez, Commissioner
46. Utah	Dan Blanchard, Commissioner
47. Vermont	Dale Crook, Commissioner
48. Virginia	Jim Parks, Commissioner
49. Virgin Islands	Wynnie Testamark, Commissioner
50. Washington	Mac Pevey, Commissioner
51. West Virginia	Diann Skiles, Commissioner
52. Wisconsin	Joselyn López, Commissioner
53. Wyoming	Coltan Harrington, Commissioner

Executive Director A. Lippert recognized ex-officio members:

- American Jail Association (AJA) – *Not in attendance*
- American Probation and Parole Association (APPA) – *Not in attendance*
- Association of Paroling Authorities International (APAI) – *Not in attendance*
- Association of Prosecuting Attorneys (APA) – *Not in attendance*
- Conference of Chief Justices (CCJ) – *Not in attendance*
- Conference of State Court Administrators (COSCA) – *Not in attendance*
- International Association of Chiefs of Police (IACP) – *Not in attendance*
- Interstate Commission for Juveniles (ICJ) – Jedd Pelander
- National Association for Public Defense (NAPD) – *Not in attendance*
- National Association of Attorneys General (NAAG) – Bereket Tesfu
- National Association of Police Organizations (NAPO) – *Not in attendance*
- National Conference of State Legislatures (NCSL) – *Not in attendance*
- National Criminal Justice Association (NCJA) – *Not in attendance*
- National Governors Association (NGA) – *Not in attendance*
- National Institute of Corrections (NIC) – *Not in attendance*
- National Organization for Victim Assistance (NOVA) – *Not in attendance*
- National Sheriffs' Association (NSA) – *Not in attendance*

Chair J. Stromberg (OR) welcomed Commission members to the first-ever virtual annual business meeting. Though initially, the Commission planned to be together in downtown Milwaukee, like the rest of the world at this time, it adjusted. This was a year of many changes and as a result, the Commission adapted, became stronger, adopted new rules and policies to meet the challenges of today and tomorrow, and grew closer fostering a greater sense of collaboration and community.

He added that the Commission continued to pursue investments in technology and expanded engagement with partners through training and collaboration. Throughout this difficult year, the Commission remained true to its principles to serve the communities, states, and nation, to ensure public safety, and to seek successful outcomes for offenders.

Approval of Agenda and Minutes

Commissioner R. Maccarone (NY) moved to approve the agenda as presented. Commissioner M. Pevey (WA) seconded. Agenda approved.

Commissioner S. Plumeri (NJ) moved to approve the Annual Business Meeting's minutes from October 9, 2019, as drafted. Commissioner C. Gordon (MT) seconded. Minutes approved.

Commissioner S. Sliva (NV) moved to approve the Special Meeting's minutes from April 21, 2020, as drafted. Commissioner J. Rader (NE) seconded. Minutes approved.

DCA Liaison Committee Report

DCA T. Hudrlik (MN), the DCA Liaison Committee chair, presented her report to the Commission. She thanked the national office staff and the committee members for their work: DCA East Region Chair Natalie Latulippe (CT), DCA Midwest Region Chair Matthew Billinger (KS), DCA South Region Chair Timothy Strickland (FL), and DCA West Region Chair Tanja Gilmore (WA) as well as region representatives - Denis Clark (ME), Simona Hammond (IA), Elizabeth Powell (DC), and Pat Odell (WY).

DCA T. Hudrlik (MN) presented the DCA Liaison Committee's mission to provide a mechanism for Deputy Compact Administrators (DCAs) to communicate concerns or needs and act as a liaison to improve the communication and relationship between Commissioners and DCAs.

DCA T. Hudrlik (MN) noted that the committee goals for the year were:

- Identify issues or concerns affecting DCAs and support effective discussion and action to find resolution.
- Identify issues of relevance for referral to standing committees.
- Support the DCAs through partnership with the Training Committee, mentorship, and effective communication through newsletters and other forms.

In the last six months, the DCA region chairs held regular DCA region meetings and worked together given the issues around COVID-19 and its impact on corrections operations.

The committee originally had a quarterly DCA newsletter and in FY 2020, it contemplated ceasing the publication. After receiving positive feedback from readers, the committee agreed to continue publishing the newsletter.

In the past year, the DCA Liaison Committee forwarded three ICOTS enhancement recommendations to the Technology Committee as well as assisted in the preparation and training of the new ICAOS rule amendments that went into effect on April 1, 2020.

The committee worked closely with the Training Committee, ABM Planning Workgroup, and ICAOS National Office staff to coordinate planning and implementation of the 2020 DCA Training Institute.

DCA T. Hudrlik (MN) reminded the Commission about the DCA Mentoring Program. The mentoring program was designed to coach, train, and counsel new and existing DCAs on compact office operations. The mentoring program encouraged active participation in the Commission and collaboration with member states to promote successful strategies and best practices.

Commissioner D. Littler (AZ) moved to accept the DCA Liaison Committee report as presented. Commissioner R. Maccarone (NY) seconded. Motion passed.

Training, Education & Public Relations Committee Report

Commissioner J. López (WI), the Training Committee Chair, recognized the committee members: Commissioner Roberta Cohen (NM), Commissioner Russell Marlan (MI), Commissioner Amy Vorachek (ND), Commissioner Jacey Rader (NE), Commissioner Patricia Coyne-Fague (RI), and Commissioner Jim Parks (VA) as well as ex-officio Sally Reinhardt-Stewart (NE), ex-officio Mark Patterson (OR), and ex-officio Tanja Gilmore (WA).

She expressed her gratitude to the trainers who delivered the 2020 Amendment training and the ABM's DCA session: Dori Littler (AZ), Natalie Latulippe (CT), Matthew Billinger (KS), Tracy Hudrlik (MN), and Suzanne Brooks (OH).

The Training Committee continued to follow its mission to enhance public safety through awareness and consistent administration. The committee developed and enhanced educational resources and training materials for use by member states and stakeholders.

Commissioner J. López (WI) listed the committee's goals in FY 2021:

- Expand the outreach to stakeholders and other organizations to increase education on the mission of the Compact, including state council members and sheriff's association;
- Expand education on NCIC and importance of warrant tracking;
- Launch a new cost-effective Learning Management System;
- Assist with conclusion of the ICOTS Training Integration (aka Help Points) Project; and
- Integrate Hearing Officer's Guide and ICAOS Support Site articles into CORE.

Commissioner J. López (WI) presented some of the committee's accomplishments to the Commission:

- Created a new strategy to utilize a needs assessment to collect specific Annual Business Meeting's training and session ideas;

- Reviewed and provided feedback on ICOTS Training Integration Project (help points) to the Technology Committee.
- Created OnDemand dashboard reports trainings for commissioners, DCAs, and compact staff.
- Provided legal webinars in partnership with the National Center for State Courts and the National Association of Attorneys General.
- Provided trainings for Compact Staff on the 2020 Rules Amendments and updated all training resources.
- Worked with the DCA Liaison Committee and the ABM Workgroup on the curriculum for the 2020 virtual DCA Training Institute.
- Delivered ICAOS Rules training for over 200 new officers in Massachusetts via Technical and Training Assistance Policy in November 2019.

Commissioner J. López (WI) noted that in the past year, over 5,700 individuals accessed on-demand modules, a 10% increase from last year.

Commissioner D. Crook (VT) moved to accept the Training, Education & Public Relations Committee report as presented. Commissioner S. Gagnon (ME) seconded. Motion passed.

Rules Committee Report

Commissioner M. Hudson (IN), the Rules Committee Chair, thanked the Rules Committee members for their hard work. The Rules Committee members were Dori Littler, Vice Chair (AZ), Rebecca Brunger (AK), Joe Winkler (FL), Chris Moore (GA), Robert Maccarone (NY), Linda Rosenberg (PA), Joselyn López (WI), ex-officio Turran Blazier (IN), ex-officio Timothy Strickland (FL), ex-officio Tracy Hudrlik (MN), ex-officio Margaret Thompson (PA), and ex-officio Patricia Odell (WY).

The Rules Committee mission was to administer the Commission's rulemaking procedures and objectively review or develop rule change proposals as appropriate.

The committee's FY 2021 Goals were to present rules for consideration in 2021, including resolving a conflict with Rule 4.111 and recently revised Rule 5.101. In addition, the committee would review and provide recommendations for region and committee referred rule proposals.

In the past year, the committee worked closely with the Executive Committee to draft and adopt Rule 2.111 Emergency Suspension of Enforcement. The rule was implemented on April 21, 2020.

Furthermore, the committee monitored implementation of rule amendments by providing training, feedback, and clarification. They reviewed proposals to amend Rule 3.103 and Rule 2.105 and a new rule for domestic violence without taking a formal action.

The Rules Committee along with the Compliance Committee participated in a warrant audit workgroup and currently assigned a workgroup to review timeframes for issuing warrants in the rules.

Commissioner G. Roberge (CT) moved to accept the Rules Committee report as presented. Commissioner C. Gordon (MT) seconded. Motion passed.

Compliance Committee Report

Commissioner A. Godfrey (MN), the Compliance Committee chair, expressed his appreciation for the national office staff and committee members' commitment and hard work throughout the year.

The Compliance Committee was responsible for monitoring compliance of member states with the terms of the Compact and the Commission's rules. In addition, the committee oversaw developing appropriate enforcement procedures for the Commission's consideration.

The Committee set three for this year:

- Continue to review compliance trends and make recommendations, if necessary.
- Meet and review compliance issues within 30 days of an Executive Committee referral and
- Develop processes to enhance proactive compliance by monitoring trends and working collaboratively with other committees.

During the past year, the committee reviewed and made recommendations to the Executive Committee on the following matters:

- Representatives from the Compliance and Rules Committees collaborated on planning for the FY 2021 audit that included documenting action steps taken by each state to address any deficiencies found in issuing warrants and retaking. The Executive Committee deferred the FY 2021 audit due to the COVID-19 pandemic.
- The committee addressed one formal complaint regarding the release of an interstate compact offender with an active nationwide warrant. The committee found the complaint was not substantiated and recommended applicable training.
- A state did not respond to the FY 2019 and FY 2020 audits and failed to provide a corrective action plan within 30 days for failing to meet compliance standards. The state was also in fault for failing to pay its annual dues within 120 days of the fiscal year. The committee recommended the state submit a corrective action plan within 10 days or incur a \$3,000 fine.
- Pre-COVID-19, the committee monitored the compliance dashboards to determine if any state was below 80% over four consecutive quarters in a fiscal year. Three states had five or more consecutive quarters below 80% on compliance standards and were required to submit a corrective action plan.

Commissioner A. Godfrey (MN) stated that based on the compliance dashboard reports, including the data from the months of COVID-19 pandemic in the U.S., the commission members continued to maintain a high level of excellence operating above the 80% level. He thanked the states for their hard work to adhere to the Compact rules.

He added that the committee continued to monitor the compliance dashboards without enforcement during the pandemic.

In the upcoming year, the committee would prepare for future warrant audits through data obtained nationally. It would continue to reinforce the proactive review of processes at the local level, especially the discretionary transfer cases and increase in denials. The committee would review pandemic formed strategies and procedures to keep post COVID-19.

Commissioner M. Pevey (WA) moved to accept the Compliance Committee report as presented. Commissioner J. Rudek (OK) seconded. Motion passed.

Finance Committee Report

Commissioner G. Roberge (CT), Treasurer and the Finance Committee Chair, thanked the national office staff, and the Finance Committee members for their work and diligence throughout the past year.

Commissioner G. Roberge (CT) stated that the Commission was in a good financial health. The Commission finished FY 2020 4.2% under budget. It was estimated that \$5,600 of reserve funds would be needed to balance the budget. Additional earning on interest and dividend income coupled with spending practices allowed for a surplus and \$100,000 was moved into reserves.

In FY 2020, the Commission's total expenses were \$1,509,584.27 and the total revenue was \$1,609,208.83. The Commission cash reserve is \$1,519,694.73. The Commission also maintained investments in two long-term Vanguard investment accounts. These funds included an investment grade bond fund and a total stock market index fund. Currently, these funds hold \$1,887,103.49.

Commissioner G. Roberge (CT) stated that the Commission did not have a policy in place governing its investments. The committee recommended the approval of the Administrative Policy 02-2020 on Investments drafted by the national office. The policy provided the Commission's investment objectives and defined responsibilities for managing the Commission's investments with target asset allocations, including permissible investments and diversification requirements.

Commissioner G. Roberge (CT) stated that the Commission successfully completed a financial audit by an independent auditor. The auditor found the Commission in good financial status and provided a clean and unmodified report. The audit report was included in the FY 2020 Annual Report.

Commissioner G. Roberge (CT) presented the FY 2022 budget for Commission's vote. The budget was consistent with prior years with modest economical increases. The Finance and Executive Committees reviewed and recommended approval of the proposed budget.

Commissioner G. Roberge (CT) moved to approve the FY 2022 budget as presented. Commissioner J. Stromberg (OR) seconded. Motion passed by vote 45 to zero.

Commissioner G. Roberge (CT) noted that the state budgets face uncertainty regarding the size and duration of the economic challenge presented by COVID-19. The Commission's investment income along with operational changes created a stable fiscal position capable of supporting a one-time 30% dues reduction to all member states for FY 2022. Though continued and expanded

use of investment funds may result in dues increases in the future, operational changes today allow for a manageable temporary adjustment without significant effect on the Commission's services or goals.

The Commission collects \$1,516,253 in dues assessments annually and estimates spending for FY 2021 to total \$1,443,100. If the Commission approves the reduction, in FY 2022, it will collect \$1,061,377.10 in dues. Cost savings anticipated over the next two years requires accessing roughly \$281,470 from reserves to cover the reduction.

Commissioner R. Maccarone (NY) expressed his appreciation to the Executive Committee members for taking a proactive approach and recommending the 30% reduction to the annual dues. Earlier this year, New York sent a letter to the Executive Committee requesting for relief of their dues payment due to the economic impact from the pandemic.

Commissioner C. Moore (GA) moved to approve the annual dues reduction proposal as presented. Commissioner R. Marlan (MI) seconded. Motion passed by vote 45 to zero.

Commissioner R. Maccarone (NY) moved to accept the Finance Committee report as presented. Commissioner J. López (WI) seconded. Motion passed.

Information Technology Report

Commissioner C. Moore (GA), the Information Technology Committee Chair, thanked the national office staff and the Information Technology Committee members for their service: Benjamin Jean (NH), Dan Blanchard (UT), Mac Pevey (WA), Joselyn López (WI), ex-officio Matthew Billinger (KS), ex-officio Daryn Cobb (MI), and ex-officio Julie Lohman (VA).

Commissioner C. Moore (GA) listed the committee's goals for FY 2021:

- Implement ICOTS changes prior to the effective date of any rule changes;
- Provide guidance on future ICOTS enhancements;
- Continue to explore options to expand and enhance data sharing opportunities with federal and local criminal justice agencies;
- Continue to pursue value enhancing data export of ICOTS offender and case information with state agencies; and
- Continue to work on the NCIC initiative to improve the Wanted Person File related to IC warrants and bond information for retaking purposes.

In the past year, the Technology Committee worked on the following projects:

ICOTS FY 2020 Rule amendment changes - On April 1, 2020, three functional rule amendment enhancements launched in ICOTS:

- New verbiage on absconder violations reports;
- New definition of sex offender and management of sex offender status; and
- New documentation requirements on progress reports that mirror the requirements on the violation report.

Website redesign project - The national office is working on a complete redesign of the ICAOS website. The project will bring the website into compliance with ADA standards, simplify navigation, consolidate some overlapping content areas, and provide a clean and modern look.

ICOTS Help Points - On Wednesday, July 15, 2020, Appriss released the first batch of ICOTS training help points. The ICOTS help points designed to replace and improve upon the ICOTS User Guide PDF. Instead of a large and cumbersome document that is difficult to update, Appriss integrated easy to understand tips and explanations within the application itself. The remaining of help points will be added to ICOTS later this fall.

ICOTS FY 2021 Enhancements - Fiscal year 2020 was the first year the committee utilized the new enhancement request policy. Although seven proposals were approved, the committee is recommending six of those to stay within the approved annual budget of \$50K. The enhancement not being proposed for vote allowed users to choose and respond to more than one Compact Action Request. It was priced at a little over \$30K.

Commissioner C. Moore (GA) presented ICOTS Enhancement *01 - Update Language on CCN Due Notifications* with a production cost of \$2,190 to the Commission's consideration. Enhancement will improve the timing and wording of the Case Closure Notice is due/due notification emails, so it is clear the receiving state is responsible for submitting the Case Closure Notice on the Supervision End Date or within 10 business days after the Supervision End Date. The new text will also provide instructions for the sending state to update the supervision end date in ICOTS (which serves as the Case Closure due date), if needed.

Commissioner D. Crook (VT) moved to approve ICOTS Enhancement 01_CCNDueNotifications as presented. Commissioner S. Turner (KY) seconded. Motion passed by vote 45 to zero.

Commissioner C. Moore (GA) presented ICOTS Enhancement *02 - Remove Retaking Obligation* with a production cost of \$22,350 to the Commission's consideration. The enhancement creates a new process available to Compact Office users to change the violation recommendation option to "Retaking no longer required" when PC is not found or other reasons a receiving state would no longer require retaking of an offender.

Commissioner J. Adger (SC) moved to approve ICOTS Enhancement 02_RemoveRetakingObligation as presented. Commissioner D. Skiles (WV) seconded. Motion passed by vote 46 to zero.

Commissioner C. Moore (GA) presented ICOTS Enhancement *04 - New Compact Action Request Specialization: Travel Permit* with a production cost of \$3,480 to the Commission's consideration. The enhancement creates a new option for specialized CARs for travel permits.

Commissioner S. Plumeri (NJ) moved to approve ICOTS Enhancement 04_NewCARSpecializationTravelPermits as presented. Commissioner S. Gagnon (ME) seconded. Motion passed by vote 44 to zero.

Commissioner C. Moore (GA) presented ICOTS Enhancement 05 - *Include first 100 characters of text from CAR in Email Notification* with a production cost of \$6,420 to the Commission's consideration. The changes will include first 100 characters of text from first attachment on the compact action request. This change does not include modifications to the email notification for the CAR reply.

Commissioner G. Roberge (CT) moved to approve ICOTS Enhancement 05_CommentPreviewinCAREmails as presented. Commissioner S. Plumeri (NJ) seconded. Motion passed by vote 48 to zero.

Commissioner C. Moore (GA) presented ICOTS Enhancement 06 - *Re-word the 'Rejected Case Requires Attention' Email* with a production cost of \$1,170 to the Commission's consideration. The enhancement will re-word the 'rejected case requires attention' email notifications with clearer instructions. This enhancement will also ensure this notification is only transmitted when the Case Status is Pending.

Commissioner G. Roberge (CT) moved to approve ICOTS Enhancement 06_UpdateRejectedCaseNotifications as presented. Commissioner R. Maccarone (NY) seconded. Motion passed by vote 48 to zero.

Commissioner C. Moore (GA) presented ICOTS Enhancement 07 - *Include Last Primary Residence on Both the Case Closure and Case Closure Reply PDFs* with a production cost of \$3,210 to the Commission's consideration. The enhancement will re-word the 'rejected case requires attention' email notifications with clearer instructions. This enhancement will also ensure this notification is only transmitted when the Case Status is Pending.

Commissioner S. Sliva (NV) moved to approve ICOTS Enhancement 07_AddAddresstoCaseClosurePDF as presented. Commissioner J. López (WI) seconded. Motion passed by vote 47 to zero.

Commissioner C. Moore (GA) stated that the enhancements would go into production on or before June 20, 2021. The approved enhancements would launch in multiple code releases.

Commissioner G. Roberge (CT) moved to accept the Information Technology Committee Report as presented. Commissioner S. Gagnon (ME) seconded. Motion passed.

Chair J. Stromberg (OR) reminded the commission members that they could find written reports from each committee and region in the Annual Business Meeting docket book.

Chair J. Stromberg (OR) introduced new General Counsel Tom Travis to the Commission. By engaging Mr. Travis, the Commission gains additional skill in legal representation while also enhancing long-term business continuity and organizational memory. Mr. Travis' wealth of knowledge and experience includes a cum laude Juris doctorate from the University of Kentucky College of Law. Chair J. Stromberg (OR) added that with the addition of Mr. Travis, the Commission had not lost the benefit of proficiency from Rick Masters. Through his continuing association, he now serves as special counsel to the Commission, offering his unparalleled

knowledge and long-standing expertise in Compact Law. A report from legal counsel is contained within the meeting's docket book.

Chair J. Stromberg (OR) announced John Gillis as the appointed ex-officio Victims Representative from the National Organization for Victim Assistance (NOVA). He noted that Mr. Gillis went right to work establishing a new resource to help victims receive information about the Interstate Compact. Upon his recommendation and in collaboration with NOVA, the Commission established a victims' resource email to allow victims to ask compact specific questions and receive a response from qualified victims' representatives. Through this resource, the Commission continues its support and protection of the rights of victims.

Award Presentations

Executive Chair Award presented to Commissioner C. Moore (GA). Serving as the commissioner for the State of Georgia since 2012, Commissioner Moore is a member of the Executive and Rules Committees and now chairs the Information Technology Committee. In addition, Commissioner Moore's service includes a prior tenure as the South region chair. Chris is an active leader, supporting principled change and responsible growth while maintaining focus on the critical mission of public safety.

Executive Director Award presented to DCA S. Brooks (OH). Over the past six years, DCA Brooks has served as the DCA for Ohio. Through that time, she has worked tirelessly to educate officials throughout her state and improve Ohio's compliance rate; and, she has been an active voice and participant on the ABM Workgroup and Compliance Committees. Suzanne's enthusiasm and generosity have earned the respect of staff, Commissioners, and her peers.

Peyton Tuthill Award presented to Victim Advocate Lisa Kinard (FL). For 34 years, Ms. Kinard has served as a victim advocate, spokesperson, and change agent. Ms. Kinard is a Florida certified contract manager, auxiliary probation officer, and member of the Florida Crisis Response Team. She serves as an at-large board member with the National Association of Victim Service Professionals in Corrections (NAVAC). Additionally, she is an active member of the Big Bend Victim Assistance Coalition (BBVAC), Florida Council on Crime and Delinquency (FCCD), and the National Institute of Corrections' (NIC) Post-Conviction Victim Service Providers Network. She is a passionate supporter of the rights and safety of victims, inspiring others to become advocates.

Committee Chairs Recognition

Chair J. Stromberg (OR) expressed his appreciation to all committee chairs for their diligent work toward achieving their goals amidst a difficult year.

He recognized the committee chairs for their service and dedication: Tracy Hudrlik – DCA Liaison Committee Chair, Alan Godfrey – Compliance Committee Chair, Chris Moore - Information Technology Committee Chair, Mary Kay Hudson - Rules Committee Chair, and Joselyn López - Training, Education and Public Relations Committee Chair.

He expressed a special thanks to the officers - Hope Cooper – Commission's Vice Chair and Gary Roberge – Treasurer and Finance Committee Chair.

Old Business

There was no old business.

New Business

Election of Officers: Commissioner D. Crook (VT), the nomination committee spokesperson, presented a slate of nominees for consideration:

- Chair – Jeremiah Stromberg (OR)
- Vice-chair – Hope Cooper (KS)
- Treasurer – Gary Roberge (CT)

Commissioner D. Crook (VT) asked for the nominations from the floor. No other nominations were received.

Commissioner J. López (WI) moved to close the nomination. Commissioner R. Marlan (MI) seconded. Motion passed.

Commissioner D. Skiles (WV) moved to accept slate of officers as presented. Commissioner C. Gordon (MT) seconded. Motion passed.

This year, the oath of office will be secured in writing.

Chair J. Stromberg (OR) announced that the 2021 Annual Business Meeting was scheduled for September 27-29, 2021, in Milwaukee, WI.

Adjourn

Commissioner D. Crook (VT) moved to adjourn. Commissioner S. Plumeri (NJ) seconded.

The meeting adjourned at 3:41 pm ET.