



## Interstate Commission for Adult Offender Supervision

### East Region Meeting MINUTES

May 3, 2021 · 11:00 am ET  
Teleconference

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#### **Members in Attendance:**

1. Dale Crook (VT), Chair
2. Gary Roberge (CT)
3. Gloriann Moroney (MA)
4. Susan Gagnon (ME)
5. David Cady (NH)
6. Samuel Plumeri (NJ)
7. Robert Maccarone (NY)
8. Raquel Colon (PR)
9. Ingrid Siliezar (RI)
10. Wynn Timer Testamark (VI)

#### **Members not in Attendance:**

1. Terra Taylor (DE)
2. Linda Rosenberg (PA)

#### **Guests:**

1. Dori Littler (AZ)
2. Natalie Latulippe (CT)
3. Mary Kay Hudson (IN)
4. Kevin Keefe (MA)
5. Jeanne Steward (NH)
6. Matt Charton (NY)
7. Jim Carswell (NY)
8. Dina Rogers (NJ)
9. Shyra Bland (NJ)
10. Margaret Thompson (PA)
11. Ingrid Siliezar (RI)
12. Rickey Plank (VT)

#### **Staff**

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, ICOTS Project Manager
6. Kelsey Moore, Web Applications and Tech Support Manager

#### **Call to Order**

Chair D. Crook (VT) called the meeting to order at 11:02 am ET. Eight out of twelve commissioners were present, a quorum was established.

### **Agenda and Minutes**

**Commissioner R. Maccarone (NY) moved to approve the agenda as presented. Commissioner S. Gagnon (ME) seconded. Agenda approved.**

**Commissioner L. Rosenberg (PA) moved to approve the minutes from December 10, 2020 meeting as drafted. Commissioner R. Maccarone (NY) seconded. Minutes approved.**

### **Discussion**

*New rule proposals for Commission's consideration at the 2021 Annual Business Meeting:* Executive Director A. Lippert informed the region that the Midwest Region withdrew its proposal to amend *Rule 1.101 Definition of Residence*. In the fall, the Commission will vote only on one proposal to amend *Rule 1.101 Definition of Residence* proposed by the Rules Committee.

Commissioner M. Hudson (IN), the Rules Committee chair, provided background information on the warrant proposal package recommended by the Rules Committee. Last year, the Rules Committee established a workgroup to address inconsistency in warrant timeframes as listed in ICAOS Rules. Consequently, the Rules Committee approved the workgroup's recommendation to establish consistent timeframes in the interest of training stakeholders and public safety. The package includes amendments to six rules (2.110, 4.111, 5.101, 5.102, 5.103 & 5.103-1) expanding the timeframe for issuing compact compliant warrants to a standard 15-business day, when an offender fails to arrive or return as instructed or is subject to retaking.

Commissioner D. Littler (AZ), Rules Committee vice-chair, stated that the rule package was well vetted through DCA and standard regions. She added that the Commission was aware of potential difficulties with implementing this rule proposal package and would work with states to resolve their concerns and issues.

Executive Director A. Lippert encouraged region members to record their comments in the rule proposals comments forum on the Commission's website by June 1, 2021.

Commissioner R. Maccarone (NY) thanked the Rules Committee for their work on developing this proposal. He added that the State of New York had already implemented the 15-business day warrant timeframe last year. He noted how important it was to distinguish the interstate compact warrants from the other warrants and explained to judges that the receiving state had already done due diligence to locate these offenders. New York was in support of the proposed changes as they were in line with the goals of victims and public safety.

Commissioner G. Roberge (CT) thanked the Rules Committee for putting together such a well vetted proposal package.

Commissioner D. Crook (VT) stated that Vermont was in support of this proposal. He encouraged the region members to meet with all stakeholders involved and discuss their votes.

Executive Director A. Lippert presented the ICOTS enhancement to create new managed processes for tracking warrants for compact offenders to the region. The Technology Committee recommended three components to the enhancement proposal:

1. New Warrant Status for ICOTS records: User entered data related to compact compliant warrants.
2. New email notifications managing the Warrant Status information based on triggers (Failure to Arrive, Disc Retaking, Mandatory Retaking, updates to Warrant Status information)
  - Warrant Status Needed-when no warrant record exists and/or data fields for ‘Issuing authority’ and ‘NCIC verification date’ are NULL
  - Warrant Status Updated-when any data is added to a warrant record
3. New managed activity for Discretionary Retaking. The tracking mechanism depended on manual entry as the NCIC and ICOTS systems did not speak with each other.

This enhancement would be considered as a separate vote at the 2021 ABM.

Training Coordinator M. Spring explained the technical specifications document posted on the comment forum. She informed the region that each state would need to determine how to train on these new processes as procedures to obtain compact compliant warrants varies by state. States will also want to determine lines of communication to ensure compliance with the ICOTS privacy policy. Users will still need to confirm the status of active warrants.

Training Coordinator M. Spring stated that the national office would launch a dashboard shortly after the approval and launch of the enhancement to improve user experience and data accuracy.

Commissioner M. Hudson (IN) presented the Rules Committee proposal to amend *Rule 1.101 Definition of Resident*. The committee proposed to change the qualification for ‘resident’ to having resided in the receiving state 1 year prior to sentencing or supervision start date.

Commissioner D. Littler (AZ) stated that initially, the Midwest Region submitted a proposal to amend this rule and the Rules Committee with New York’s assistance modified the proposal. She complemented the Midwest Region adding that the current definition is difficult to train.

Commissioner M. Hudson (IN) presented a proposal to amend *Rule 5.108 Probable Cause Hearing in the Receiving State* proposed by the Midwest Region. The proposal clarified that probable cause must be established prior to retaking on a violation that is revokable in the receiving state.

Commissioner M. Hudson (IN) added that this amendment is a clarification to current practices, rather than a substantial change.

Commissioner R. Maccarone (NY) stated that New York developed a uniform waiver to assist localities and ensure that it was done correctly. He noted that the form drove structure and process and offered to share it with the national office if anyone was interested.

The region reviewed the proposal to amend the Bylaws by adding the National District Attorneys Association (NDAA) as ex-officio member.

Executive Director A. Lippert noted that the Commission would vote on this proposal to amend the Bylaws by inviting NDAA to become an ex-officio member. The Association of Prosecuting Association (APA) is a current ex-officio member with a smaller membership of mostly large metropolitan areas. NDAA is made up of a much larger membership base, encompassing both large and small jurisdictions. In the last year, the Commission collaborated with both organizations on multiple trainings as well as round tables. She added that it was beneficial to maintain the relationship with both organizations.

**Old Business/New Business**

Chair D. Crook (VT) advised the region about the upcoming region chair election. The election will take place in September 2021. He encouraged commissioners to run for the East Region chair position, if interested.

**Adjourn**

**Commissioner G. Roberge (CT) moved to adjourn. Commissioner L. Rosenberg (PA) seconded.**

The meeting adjourned at 11:52 am ET.