



## Interstate Commission for Adult Offender Supervision

### Executive Committee Meeting MINUTES

December 15, 2021 @ 12 p.m. ET  
Video Conference

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#### **Members in Attendance:**

1. Jeremiah Stromberg (OR), Chair
2. Hope Cooper (KS), Vice-Chair
3. Gary Roberge (CT), Treasurer
4. Chris Moore (GA), Information Technology Chair
5. Mary Kay Hudson (IN), Rules Committee Chair
6. Sally Kreamer (IA), Midwest Region Chair
7. Allen Godfrey (MN), Compliance Committee Chair
8. Mac Pevey (WA), West Region Chair
9. Suzanne Brooks (OH), DCA Liaison Committee Chair, Ex-Officio
10. Dale Crook (VT), East Region Chair
11. Joselyn López (WI), Training, Education and Public Relations Committee Chair
12. John Gillis (NOVA), Ex-Officio

#### **Members not in Attendance:**

13. Julie Kempker (MO), South Region Chair

#### **Staff:**

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, ICOTS Project Manager
6. Drake Greott, Web Development Manager

#### **Call to Order**

Chair J. Stromberg (OR) called the meeting to order at 12:02 p.m. ET; eleven voting members were present; a quorum was established.

#### **Agenda and Minutes**

Chair J. Stromberg (OR) noted that some members needed to leave the meeting early and asked the Executive Director's report to be placed at the beginning of the agenda.

**Commissioner D. Crook (VT) moved to approve the agenda as revised. Commissioner A. Godfrey (MN) seconded. Agenda approved.**

**Commissioner A. Godfrey (MN) moved to approve the minutes from September 27, 2021 meeting as drafted. Commissioner M. Pevey (WA) seconded. Minutes approved as drafted.**

## **Discussion**

*Executive Director Report:* Executive Director A. Lippert presented her report to the committee:

- The national office completed the rejection and acceptance assessment and was waiting for states to complete their self-assessments. The Compliance Committee will review and discuss the results of the assessment and provide a recommendation if necessary.
- The national office received the following complaints:
  - AK vs. FL – Alaska issued a violation report requiring retaking on a Florida offender. Due to the high cost of transport, the Florida court terminated supervision prior to Florida being able to work out a solution with the Sherriff’s office. Florida took steps to overturn the Court’s ruling and on December 10, the Florida Court reversed their illegal termination order and issued an extraditable warrant in NCIC thereby resolving the complaint filed by Alaska. Subsequently, Alaska withdrew their complaint.
  - WA vs. KY – Kentucky failed to issue a nationwide extraditable warrant for an offender being supervised in Washington. Even though Kentucky was able to secure the warrant, this matter will be reviewed by the compliance committee at their next meeting.
- The national office continues to work with SEARCH on the JRI pilot project. Kansas, Arizona, and Minnesota have signed agreements to join the service. Ohio is also looking to obtain approval to participate.
- The national office continues working with the University of Cincinnati on the Compact Study project. They received IRB approval and the project is moving forward. Additional feedback will be needed from the study workgroup as survey questions are prepared. .
- The National Institute of Corrections approved funding for year two of the documentary project. This year will be comprised mostly of editing and finalizing the film.
- Per State Council Policy, states must provide their state council reports by December 31, each year. To date, nine states have not submitted their reports. An update will be provided to the executive committee in early February.
- The 2023 ABM will take place in the South Region. Executive Director A. Lippert presented three locations for the Executive Committee’s consideration:

### Norfolk, VA

- Norfolk Waterside Marriott Hotel available on Sep 12-13, 2023. Budget: \$216.9K
- Hilton Norfolk The Main Hotel available on Sep 12-13, 2023 and Sep 19-20, 2023. Budget: \$201.6K
- Sheraton Norfolk Waterside Hotel available on Sep 12-13, 2023. Budget: \$187.5K

### Charleston, SC

- Charleston Marriott Hotel available on August 29-30, 2023. Budget: \$227.7K

Alexandria, VA

- The Westin Alexandria Old Town available during multiple dates in September and October 2023. Budget: \$238.4K

The committee considered each location and the merits of travel, weather, etc. during the proposed dates.

**Commissioner A. Godfrey (MN) moved to proceed with Norfolk, VA as their first choice for the 2023 ABM site with Charleston, South Carolina second and Alexandria, VA third. Commissioner D. Crook (VT) seconded. Motion passed.**

- Executive Director A. Lippert reminded the committee that the national office had been negotiating the health benefit renewal for the national office staff. Because of the size of the office, the national office does not meet the requirements a group plan offers. By joining the KY Chamber of Commerce, the national office could participate in plan options they have available to small businesses. The plan and membership fees total \$5,293.53 which is a 9.89% decrease from the previous year. Additionally, the coverage benefits are better than the current plan options. She asked the committee to affirm its email vote to join the KY Chamber of Commerce to gain a better rate for health insurance.

**Commissioner C. Moore (GA) moved for ICAOS to join the KY Chamber of Commerce to leverage the buying power to gain a better rate for health insurance. Commissioner M. Pevey (WA) seconded. Motion passed.**

- Executive Director A. Lippert stated on October 15, 2021, the Rocky Mountain Victim Law Center sent a letter to Chair Stromberg and Compliance Committee Chair Godfrey. The letter asserted that Colorado and Wisconsin violated the Compact in a case involving a victim. An initial review of the case documentation in ICOTS revealed no violations of the Compact. Colorado and Wisconsin provided a written response to the national office to determine the accuracy of the reports and allow each state an opportunity to respond to the claims outlined in the letter. Based on the case information and the responses from Colorado and Wisconsin, Legal Counsel drafted a response to the Rocky Mountain Law Center on behalf of the Commission.

Victims Advocate J. Gills (NOVA) noted that often victims were not taken seriously by criminal justice stakeholders. He advised revising the letter and using a softer tone to address the victim. He commended Colorado and Wisconsin on the reports they provided.

Executive Director A. Lippert will work with Legal Counsel to revise the letter and send it to Chair Stromberg, Compliance Committee Chair Godfrey, and Victims Advocate J. Gillis for their review prior to sending to the Executive Committee for final approval.

*Compliance Committee report:* Commissioner A. Godfrey (MN) stated that the compliance Committee will be meeting on December 21 to develop and recommend processes for modifying

dashboard outcomes, discuss recommendations for current and new dashboard outcomes including acceptance rates, as well as review the WA vs. KY complaint.

Executive Director A. Lippert noted that based on the region meetings discussion, there are a lot of concerns regarding the rise of transport cost for offenders. The Commission could see more complaints as a result of states terminating offender's supervision or not being able to issue a Compact compliant warrant. She suggested the Rules Committee consider this along with remote violation hearings as part of their next agenda.

Commissioner C. Moore (GA) agreed with Executive Director A. Lippert. In addition, he recommends the Rules Committee also consider - when a state dismisses an offender's case right after the offender has been retaken; offenders being taken in custody in a third state; and absconder vs. new felony charges.

Commissioner M. Hudson agreed to put this on the Rules committee's agenda.

*DCA Liaison Committee report:* DCA S. Brooks (OH) stated that the DCA Liaison Committee met on November 16. The committee discussed the Q2 Dashboard Program, Q3 Dashboard Program roll out, 2022 ABM DCA Institute Needs Assessment, and FY23 Dashboard Topics. The biggest challenges with implementing the DCA Dashboard program were staffing issues and time management. She asked the DCA region chairs to discuss the matter at their region meetings.

DCA S. Brooks (OH) added that the DCA Liaison Committee will be working with the ABM Workgroup on the DCA Training Institute agenda and curriculum.

*Finance Committee Report:* Commissioner G. Roberge (CT) stated that the Finance Committee will meet on January 13, 2022. Currently, the Commission remains in good financial standing. It was halfway through the fiscal year and less than 50% through spending.

The Commission has \$1,400,000 in its saving account and \$2,476,000 in the Vanguard account.

All but one state has paid their annual dues. The remaining state has processed funds and a check is forthcoming.

Commissioner G. Roberge (CT) thanked the national office for their outstanding job in monitoring the budget.

*Technology Committee Report:* Commissioner C. Moore (GA) presented the Technology Committee report:

#### ICOTS Helpdesk

- New monthly and quarterly reports available from national office
- 92 tickets solved in November 2021
- 13 issues sent to Appriss for assistance

#### FY 2022 Enhancement Request

- Appriss started the development work for FY 2022 enhancements

#### FY 2023 Enhancement Requests

- The national office sent out the FY 2023 enhancement request timeline to the Commission
- Committee will review requests from the West Region at its next meeting on January 13, 2022.

#### ICOTS Redesign

- The national office is working with Appriss on a redesign of ICOTS look and user experience

#### ICOTS Privacy Policy

- Draft updates to privacy policy will be reviewed at the next committee meeting

*Rules Committee Report:* Commissioner M. Hudson (IN) stated that the Rules Committee has not met since the last Executive Committee meeting.

*Training Committee Report:* Commissioner J. López (WI) stated that the Training Committee met in October to discuss its goals for the upcoming year. The committee had a long discussion about a roundtable on reducing revocation topic and decided it was too broad of a topic. The committee suggests the ABM workgroup to consider this topic for the 2022 DCA Training Institute.

Commissioner J. López (WI) added that ICAOS was selected to present at the APPA Winter Institute in Atlanta, Georgia.

*ABM Planning Workgroup Report:* Commissioner H. Cooper (KS) stated that the ABM Workgroup had a productive meeting last week at the NY Hilton Midtown Hotel, NY. To commemorate the Commission's 20<sup>th</sup> anniversary, the workgroup recommends incorporating discussion on the Compact's documentary, Compact's study by the University of Cincinnati, and future direction of the Compact. The theme for this meeting will be *Past, Present, and Future*.

The workgroup will finalize remaining details in the upcoming month and present a final agenda for the Executive Committee to approve at its face-to-face meeting in April.

*East Region Report:* Commissioner D. Crook (VT) stated that the East Region had not met since the last Executive Committee meeting. He has scheduled region meetings for the upcoming year.

*Midwest Region:* Commissioner S. Kreamer (IA) stated that the Midwest Region met on November 15 to discuss reopening of Compact cases following an abscond when an offender has been apprehended in the receiving state. They also discussed the rising costs of offender transports. The region decided to schedule quarterly meetings.

*South Report:* Executive Director A. Lippert stated that the South Region had not met since the last Executive Committee meeting.

*West Region Report:* Commissioner M. Pevey (WA) stated that the West Region met on November 30 to review six ICOTS enhancement proposals proposed by the State of Nevada and the State of Washington. The region forwarded three proposals to the Technology Committee for consideration and approval. In addition, the region formed a workgroup on Tribal Best Practices with Commissioner D. Blanchard (UT) as the chair. The workgroup will meet in January.

*Victim Advocate Report:* Victim Advocate J. Gillis (NOVA) offered his assistance to Legal Counsel with revising the letter to the Rocky Mountain Victim Law Center.

### **New/Old Business**

The committee reviewed the 2021 ABM evaluation results that reflected mostly *Excellent* ratings.

### **Adjourn**

**Commissioner A. Godfrey (MN) moved to adjourn. Commissioner M. Pevey (WA) seconded.**

The meeting adjourned at 1:19 p.m. ET.

*Jeremiah Stromberg*  
Jeremiah Stromberg (Jan 27, 2022 07:56 PST)






# ExecutiveCommitteeMinutes\_APPROVED

Final Audit Report

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