



Interstate Commission for Adult Offender Supervision

West Region Meeting MINUTES

January 25, 2022 · 1:00 PM ET
Video Conference

Members in Attendance:

1. Mac Pevey (WA), Chair
2. Rebecca Brunger (AK)
3. Andrew Zavaras (CO)
4. Roberta Cohen (NM)
5. Jeremiah Stromberg (OR)
6. Deborah Dreyer (NV)
7. Dan Blanchard (UT)

Members not in Attendance:

1. Dori Littler (AZ)
2. Guillermo Viera Rosa (CA)
3. Brook Mamizuka (HI)
4. Cathy Gordon (MT)
5. Denton Darrington (ID)
6. Coltan Harrington (WY)

Guests:

1. Chris Smalling (CA)
2. Marvin Speed (CA)
3. Nichole Case (ID)
4. Victoria Vigil (NM)
5. Shannon Serena (NV)
6. Jeremy Geoffroy (NV)
7. Nora Antonucci (NV)
8. Karen Collins (NV)
9. Mark Patterson (OR)
10. Tanja Gilmore (WA)
11. Patricia Odell (WY)
12. Jennifer Calvo (UT)

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, ICOTS Project Manager
6. Drake Greeott, Web Development Manager

Call to Order

Chair M. Pevey (WA) called the meeting to order at 1:01 pm ET, seven out of thirteen members were present; a quorum was established.

Approval of Agenda and Minutes

Commissioner J. Stromberg (OR) moved to approve the agenda as presented. Commissioner D. Blanchard (UT) seconded. Agenda approved.

Commissioner A. Zavaras (CO) moved to approve the minutes from November 30, 2021 as drafted. Commissioner R. Brunger (AK) seconded. Minutes approved.

Old Business

The region reviewed the revised ICOTS enhancement proposal for the Commission's consideration at the 2022 Annual Business Meeting (ABM) prepared by the State of Nevada.

The region made the following changes highlighted in red.

Reassign Cases from Offender ~~Profile Confirmation~~ Screen

Proposed by: Nevada – West Region

Users Impacted:

~~PO (Field Officer)~~; Compact Office; Supervisor

Statement of Need:

Add a case reassignment button on the offender ~~confirmation profile~~ screen ~~when accessing the offender profile screen~~ next to the list of compact cases. Access to reassign buttons limited to Supervisors assigned to the PO on the case and compact office users.

Current Practices:

Reassignment of cases is done via the Manage Caseload Screen or through the reporting instruction reply screen for offenders living in the receiving state at the time of sentencing. This would expand options for reassigning cases.

Justification of Enhancement Priority:

Adding this type of button to the offender profile screen will streamline the process of reassigning a single compact case for Supervisors and Compact Office staff. This enhancement will remove several steps for users that routinely reassign cases while working within an offender profile.

The national office will create a new screenshot showing mockup of button(s) next to list of compact cases on offender profile.

Commissioner R. Cohen (NM) moved to recommend amended enhancement request to add a reassign button to the offender profile screen to the Technology Committee for

consideration and approval at the 2022 Annual Business Meeting. Commissioner D. Dreyer (NV) seconded. Motion passed.

New Business

Commissioner D. Blanchard (UT) informed the region that the Workgroup on Tribal Best Practices met in January and discussed barriers and best practices of working with independent tribes. The workgroup decided to collect region's best practice documents for review and possible distribution.

Commissioner D. Blanchard (UT) asked the region members to send their best practice documents to Logistic Coordinator B. Saturday.

The workgroup will meet again in April.

Adjourn

Commissioner J. Stromberg (OR) moved to adjourn. Commissioner A. Zavaras (CO) seconded.

The meeting adjourned at 1:19 pm ET.