



## **Interstate Commission for Adult Offender Supervision**

### **East Region Meeting MINUTES**

**August 17, 2022 - 11:00 am ET  
Video Conference**

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#### **Members in Attendance:**

1. Dale Crook (VT), Chair
2. Gary Roberge (CT)
3. Wynn Timermark (VI)
4. Heidi Collier (DE)
5. Susan Gagnon (ME)
6. David Cady (NH)
7. Samuel Plumeri (NJ)
8. Robert Maccarone (NY)
9. Raquel Colon (PR)
10. Christian Stephens (PA)

#### **Members not in Attendance:**

11. Patricia Coyne-Fague (RI)
12. Gloriann Moroney (MA)

#### **Guests:**

1. Jeanne Stewart (NH)
2. Shyra Bland (NJ)
3. Margaret Thompson (PA)
4. Rickey Plank (VT)
5. Natalie Latulippe (CT)
6. Kevin Keefe (MA)
7. Alexandra Modica (CT)
8. Melissa Kearney (DE)
9. Matthew Charton (NY)
10. Joseph Garibaldi (CT)

#### **Staff**

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Training and Administrative Coordinator
5. Drake Greeott, Web Development Manager
6. Xavier Donnelly, ICOTS Project Manager

#### **Call to Order**

Chair D. Crook (VT) called the meeting to order at 11:00 am ET. Ten of twelve commissioners were present. A quorum was established.

#### **Agenda and Minutes**

**Commissioner G. Roberge (CT) moved to approve the agenda as presented. Commissioner R. Maccarone (NY) seconded. Agenda approved.**

**Commissioner G. Roberge (CT) moved to approve the minutes from January 31, 2022 meeting as drafted. Commissioner C. Stephens (PA) seconded. Minutes approved.**

### **Discussion**

Chair D. Crook (VT) introduced Treasurer Gary Roberge (CT) to present the Finance Committee and Executive Committee dues increase proposal.

The national office sent a notice to commissioners regarding past fiscal years and where the Commission is today financially. Commission has not increased dues since 2009. Thanks to strong financial management by the Commission and national office, it was in good financial health and had a healthy long-term investment fund. Reviewing income versus expenses, FY23 in Figure A of the 2022 Dues Increase Recommendation document shows that the commission has expenses in excess of revenue. To make up the difference, it takes money out of cash reserves and eventually take money out of long-term investments. In between FY25 & FY26, the desire to maintain 100% operating expense reserve requirements intersects the projected long-term investment balance. In addition to this pressure that has resulted from inflation and the lack of any dues increase since 2009, the Commission is considering necessary investments in its ICOTS system. With expenses projected to continue to outpace revenue and with the projected need to use long-term investment balances to fund an upgrade or change in the ICOTS system, the Executive Committee accepted the Finance Committee's recommendation to propose a 5.25% increase for five years with a standard 3% increase in dues moving forward.

Chair D. Crook (VT) expressed his appreciation the very good job done by the Treasurer, Finance Committee, and the national office. He believes this is the first increase noted in his tenure and believes it is the responsible thing to do.

Commissioner R. Maccarone (NY) was appreciative of the work of the Committee and the national office. He is supportive of the increase given the analysis and reasonable nature of the increase, noting that fiscally sound leadership for the Compact was important. As well, Commissioner R. Maccarone (NY) thanked the Executive Committee for their responsiveness during COVID, providing fiscal relief to states when it was helpful. This plan establishes a framework that won't require votes at every point of need in the future.

Chair D. Crook (VT) noted that more discussions would occur at the ABM.

### **Old/New Business**

Chair D. Crook (VT) provided congratulations for DCA N. Latulippe (CT) for her outstanding career.

Commissioner G. Roberge (CT) conveyed thanks for the great career of DCA M. Thompson. He also extended a welcome to new DCA A. Modica (CT) and thanked DCA N. Latulippe (CT) for her work in Interstate Compact as well as in the field.

Commissioner R. Maccarone (NY) thanked DCA M. Thompson (PA) for her great advice and support over the years. Her commitment to victim safety was very important to New York. As well, he thanked DCA N. Latulippe (CT) for her service and for the efforts to create camaraderie and friendship amongst the region.

Commissioner C. Stephens (PA) noted that DCA M. Thompson (PA) has been the backbone of Pennsylvania's Compact Office and that he has been appreciative of all her service over the years.

DCA M. Thompson (PA) thanked the region and noted that Matthew Reed would be transitioning into an acting DCA position.

**Adjourn**

**Commissioner G. Roberge (CT) moved to adjourn, Commissioner H. Collier (DE) seconded.**

The meeting adjourned at 11:26 am ET.