



Interstate Commission for Adult Offender Supervision

Executive Committee Meeting MINUTES

**September 26, 2022 @ 8:45 a.m. ET
Hilton Midtown Hotel, New York, NY**

Members in Attendance:

1. Jeremiah Stromberg (OR), Chair
2. Hope Cooper (KS), Vice-Chair
3. Gary Roberge (CT), Treasurer
4. Allen Godfrey (MN), Compliance Committee Chair
5. Chris Moore (GA), Information Technology Chair
6. Mary Kay Hudson (IN), Rules Committee Chair
7. Mac Pevey (WA), West Region Chair
8. Dale Crook (VT), East Region Chair
9. Joselyn López (WI), Training, Education and Public Relations Committee Chair
10. Sally Kreamer (IA), Midwest Region Chair
11. Julie Kempker (MO), South Region Chair
12. John Gillis (NOVA), Ex-Officio

Members not in Attendance:

13. Suzanne Brooks (OH), DCA Liaison Committee Chair, Ex-Officio

Guests:

1. Thomas Travis, ICAOS General Counsel

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator

Call to Order

Chair J. Stromberg (OR) called the meeting to order at 8:47 a.m. ET; eleven voting members were present; a quorum was established.

Agenda and Minutes

Commissioner G. Roberge (CT) moved to approve the agenda as presented. Commissioner D. Crook (VT) seconded. Motion approved.

Commissioner M. Pevey (WA) moved to approve the minutes from the August 17, 2022, meeting as drafted. Commissioner J. Kempker (MO) seconded. Motion approved.

Discussion

Compliance Committee report: Commissioner A. Godfrey (MN) stated that the committee had not met since the last Executive Committee meeting.

DCA Liaison Committee report: Executive Director A. Lippert stated that DCA S. Brooks (OH) was attending the DCA Training Institute, and the committee had no new updates.

Finance Committee report: Commissioner G. Roberge (CT) met with all of the regions to talk about the dues increase proposal. All meetings went well and were well-received by regional representatives.

Commissioner G. Roberge (CT) informed the committee that currently, the Commission has \$2.2 million in its Vanguard accounts and \$1.6 million in the savings account.

The fiscal audit is complete; the Commission is in good financial standing, and the auditors provided a clean and unmodified final report.

Technology Committee Report: Chair C. Moore (GA) informed the committee about the ICOTS migration project and the vendor search meetings he attended.

Executive Director A. Lippert added that it would cost \$408,500 to migrate ICOTS to the new platform and about \$1,968,000 for five years hosting and maintenance. This amounts to \$393,600 per year. She compared it to the \$390,500 the Commission was committed to pay Appriss for FY24, including that the amount would have increased by 3% each year after.

The RFP for ICOTS' migration was published on August 1, 2022. Of the 17 companies directly contacted, four expressed interest in the project. Two of the proposals submitted would achieve the project's requirements.

The committee discussed two phases of the project - to migrate away from Appriss and to make improvements or rewrite/redesign the system. The committee further discussed the potential that a second RFP may need to be distributed should one vendor be unable to complete both phases.

Rules Committee Report: Commissioner M. Hudson (IN) stated that the committee has not met since June. The committee will regroup after the business meeting to work on rules proposals.

Training Committee Report: Commissioner J. López (WI) stated that the Training Committee met in September. The committee had a good discussion on the New Client Eligibility tool as well as the Navigating the Compact FAQ.

The Commission presented at the American Probation and Parole Association Training institute in August, in Chicago, IL.

ABM Planning Workgroup Report: Commissioner H. Cooper (KS) thanked the workgroup members and the national office staff for overseeing the Annual Business Meeting.

East Region Report: Commissioner D. Crook (VT) stated that the region met on August 17. Commissioner G. Roberge provided a briefing on the dues increase. The briefing was well-received and had positive comments from members.

Commissioner D. Crook (VT) stated that the East lost two valuable DCAs - Margaret Thompson (PA) and Natalie Latulippe (CT).

Midwest Region Report: Commissioner S. Kreamer (IA) stated that the Midwest Region met in August to discuss the dues increase proposal.

South Region Report: Commissioner J. Kempker (MO) stated that the South Region met on July 28. The region agreed with the dues increase proposal presented by Treasurer G. Roberge. There are two rule amendment proposals originating from the South. At tomorrow's meeting, the region plans to finalize the proposals and forward them to the Rules Committee for consideration.

West Region Report: Commissioner M. Pevey (WA) stated that the West Region met on August 16 to discuss the dues increase proposal.

Executive Director Report: Executive Director A. Lippert acknowledged the Executive Committee members and their level of accomplishments throughout the pandemic, national study, Compact documentary, ICOTS migration and other projects and challenges. She thanked the members for their time and expertise.

She presented her report to the committee:

- New commissioners: Jason Garnett (IL), Christopher Hill (TN), and Judy Mesick (ID).
- The annual report is complete. In addition to the printed version, the national office put together an interactive version that can be found on the Commission's website.
- The Annual Business Meeting has 145 attendees. Three states will not be represented – Puerto Rico, South Carolina, and Mississippi. The meeting has 5 official designees and over 20 new DCAs. This is the largest change in DCAs in the last 20 years.
- The UCCI team will present the final Compact Study report and their recommendations during the general session on Wednesday.
- Cincinnati Insurance company will no longer provide coverage for the Directors & Officers insurance policy. The Commission's broker is shopping the policy to find a new provider.
- The Commission will view *The Road Home* documentary on Tuesday. The session will conclude with interviews of two individuals featured in the film, Sammy Ortiz and Dawn White, and discussion with the film's director Davin Tau and NIC Executive Director Holly Busby.

- The terms for the Executive Committee's ex-officio members expire in September. The committee will take a vote at its next meeting for its victim representative and DCA Liaison Committee Chair.

Executive Director A. Lippert reminded the committee about the procedural details for the upcoming officers election.

Victim Advocate Report: Victim Advocate J. Gillis (NOVA) thanked the Executive Committee members for the support they provided and their commitment to victim safety.


Old/New Business

There was no old business.

Adjourn

Commissioner D. Crook (VT) moved to adjourn. Commissioner J. López (WI) seconded.

The meeting adjourned at 9,45 a.m. ET.


Mary Kay Hudson (Oct 20, 2022 15:31 EDT)







ExecutiveCommitteeMinutes_Sept26_APPROVED

Final Audit Report

2022-10-20

Created:	2022-10-20
By:	Ashley Lippert (alippert@interstatecompact.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAUVcrXOKtJVWTjgCwB5bk_qpQekG1muqK

"ExecutiveCommitteeMinutes_Sept26_APPROVED" History

-  Document created by Ashley Lippert (alippert@interstatecompact.org)
2022-10-20 - 7:23:37 PM GMT- IP address: 162.221.219.78
-  Document emailed to mk.hudson@courts.in.gov for signature
2022-10-20 - 7:24:02 PM GMT
-  Email viewed by mk.hudson@courts.in.gov
2022-10-20 - 7:29:51 PM GMT- IP address: 104.47.57.254
-  Signer mk.hudson@courts.in.gov entered name at signing as Mary Kay Hudson
2022-10-20 - 7:31:19 PM GMT- IP address: 108.59.55.238
-  Document e-signed by Mary Kay Hudson (mk.hudson@courts.in.gov)
Signature Date: 2022-10-20 - 7:31:21 PM GMT - Time Source: server- IP address: 108.59.55.238
-  Agreement completed.
2022-10-20 - 7:31:21 PM GMT