



Interstate Commission for Adult Offender Supervision

West Region Meeting MINUTES

August 16, 2022 · 2:00 PM ET
Video Conference

Members in Attendance:

1. Mac Pevey (WA), Chair
2. Dori Littler (AZ)
3. Deborah Dreyer (NV)
4. Coltan Harrington (WY)
5. Taryn Link (AK)
6. Cathy Gordon (MT)

Members not in Attendance:

1. Guillermo Viera Rosa (CA)
2. Andrew Zavaras (CO)
3. Brook Mamizuka (HI)
4. Denton Darrington (ID)
5. Roberta Cohen (NM)
6. Jeremiah Stromberg (OR)
7. Dan Blanchard (UT)

Guests:

1. Lorna Colver (AK)
2. Matthew Poyzer (AZ)
3. Ryan Youtsey (CA)
4. Stacey Luke (HI)
5. Michael Knott (HI)
6. Devon Whitefield (CO)
7. Judy Mesick (ID)
8. John Gillis (NOVA)
9. Mark Patterson (OR)
10. Karen Collins (NV)
11. Brady Knapp (NV)
12. Tanja Gilmore (WA)
13. Patricia Odell (WY)
14. Jennifer Calvo (UT)

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Training and Administrative Coordinator

5. Xavier Donnelly, ICOTS Project Manager
6. Drake Greeott, Web Development Manager

Call to Order

Chair M. Pevey (WA) called the meeting to order at 2:00 pm ET, six out of thirteen members were present; a quorum was not established.

Discussion

Annual dues assessment & presentation by Treasurer Roberge: The national office sent a notice to commissioners regarding past fiscal years and where the Commission is today financially. Commission has not increased dues since 2009. Thanks to strong financial management by the Commission and national office, it was in good financial health and had a healthy long-term investment fund. Reviewing income versus expenses, FY23 in Figure A of the 2022 Dues Increase Recommendation document shows that the commission has expenses in excess of revenue. To make up the difference, it takes money out of cash reserves and eventually take money out of long-term investments. In between FY25 & FY26, the desire to maintain 100% operating expense reserve requirements intersects the projected long-term investment balance. In addition to this pressure that has resulted from inflation and the lack of any dues increase since 2009, the Commission is considering necessary investments in its ICOTS system. With expenses projected to continue to outpace revenue and with the projected need to use long-term investment balances to fund an upgrade or change in the ICOTS system, the Executive Committee accepted the Finance Committee's recommendation to propose a 5.25% increase for five years with a standard 3% increase in dues moving forward.

Chair M. Pevey (WA) thanked the Treasurer and Executive Committee for their stewardship and for bringing this reasonable recommendation that affords necessary investments for the future.

Commissioner D. Littler (AZ) stated that this increase is very reasonable and was supported by Arizona.

Executive Director A. Lippert offered that the national office was available to answer any questions from commission members who may want to talk about the proposed increase further.

Chair M. Pevey (WA) asks commission members to share the information and need with others prior to the ABM.

Old/New Business

Request for an Advisory Opinion on 5.108: The region will discuss the matter at its next meeting.

Treatment of Posting for Jobs: DCA D. Whitefield (CO) asked whether there was a way to post job offerings on the ICAOS website. Colorado had the experience of receiving a great candidate from another state and is looking for ways to retain qualified candidates.

Executive Director A. Lippert stated that the challenging part of maintaining a resource like that would be maintenance before a posting is 'dated.' The national office could put a section in the newsletter that would keep notices of positions timely.

Adjourn

The meeting adjourned at 2:21 pm ET.