



Interstate Commission for Adult Offender Supervision

Training, Education, & Public Relations Committee MINUTES

May 9, 2022 · 1:00 p.m. ET
Teleconference

Members in attendance:

1. Joselyn López (WI), Chair
2. Martha Danner (MD)
3. Sally Reinhardt-Stewart (NE)
4. Roberta Cohen (NM)
5. Jim Parks (VA)
6. Holly Kassube (IL), Ex-officio
7. Tracy Hudrlik (MN), Ex-officio
8. Tanja Gilmore (WA), Ex-officio
9. Katherine Stocks (COSCA), Ex-officio

Members not in attendance:

1. Andrew Zavaras (CO)
2. Russell Marlan (MI)
3. Patricia Coyne-Fague (RI)
4. Katrina Ransom (OH)

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, ICOTS Project Manager
6. Drake Greeott, Web Development Manager

Call to Order

Chair J. López (WI) called the meeting to order at 1:01 p.m. ET. Five out of nine voting members were present, a quorum was established.

Approval of Agenda and Minutes

Chair J. López (WI) made the following changes to the agenda: *“~~Feedback~~-Update on the progress of Navigating the Compact”*.

Commissioner R. Cohen (NM) moved to approve the agenda as revised. Commissioner J. Parks (VA) seconded. Agenda approved.

Commissioner S. Reinhardt-Stewart (NE) moved to approve the minutes from February 7, 2022, as written. Commissioner R. Cohen (NM) seconded. Minutes approved.

Discussion

Chair J. López (WI) informed the committee that the national office along with some Training Committee members had been working on updating the *Navigating the Compact* section of the website. Specifically, the group was revising the *FAQ* page by clarifying the language and adding links to corresponding rules and other information on the Commission website. She will send *FAQ* documents to the committee for review and feedback in the next couple of months.

The group was also working on the *eligibility decision tree* to aid offenders and offenders' family with determining eligibility for transfer of supervision.

Chair J. López (WI) thanked Commissioner R. Cohen (NM), DCA H. Kassube (IL), DCA T. Hudrlik (MN) and the national office staff for their assistance with this project.

Training Coordinator M. Spring stated that the national office posted ICAOS Rules translated to Spanish on the Commission website.

2021 ICOTS Enhancements: Chair J. López (WI) reminded to the committee that the Commission approved several rule amendments and ICOTS enhancements at the 2021 ABM. The ICOTS enhancements include a new warrant tracking feature and discretionary retaking activity that will launch on June 1, 2022. The national office will host three training sessions in May to show the new ICOTS features as well as other updates as listed below:

- 2022 Approved ICOTS Enhancements
 - New Warrant Status
 - Offender Profile
 - Email Notifications
 - New Discretionary Retaking Activity
- Offender Management Enhancement
 - New restrictions to improve process management
- FY23 Compliance Audit Planning

Training Coordinator M. Spring reminded the committee about multiple PPT presentations and learning tools to help improve transfer verification and documentation. The APPA Winter Institute presentation from February 2, 2022; APAI Annual Training Conference presentation from May 3, 2022, and other presentations are also on the support site.

- New Dashboard (Tolled ICOTS Cases) & New CAR Data

2022 Annual Business Meeting: Chair J. López (WI) stated that the Executive Committee approved the 2022 ABM agenda at its April meeting.

Executive Director A. Lippert noted that ABM registration will open on July 1. She presented the agenda to the committee for review.

Monday, September 26 - DCA training Institute

- 8:30 am – 8:45 am **Welcome & Introductions**
- Vice Chair Cooper (KS) & DCA Liaison Cmmtt Chair Brooks (OH)
- 8:45 am – 9:45 am **Embracing the Spirit of the Compact** - Attendees will receive an overview of DCA responsibilities, share ideas for effective communication and understand the importance of elevating compact related issues when necessary.
- DCA Liaison Cmmtt Chair Brooks (OH) & DCA region chairs
- 10:00 am – noon
Transfer Process
- Highlight and focus on best practices for improving outgoing transfer acceptance rates and efficiencies as a follow-up to the FY22 Rejection Assessment.
- Hudrlik (MN), Dyson (GA), Gilmore (WA)

The Executive Committee approved an informal welcome lunch for new DCAs to facilitate involvement in the Compact and Commission business.

- Noon – 1:15 pm **New DCA Luncheon**
- 1:15 pm – 3:15 pm **Changing Landscape of Substance Abuse and its Impact on Supervision.** Participants will discuss the effects of decriminalization of drug laws and its impact on supervision for Compact offenders when the laws differ between the sending and receiving states.
- Ex Officio Busby (NIC), Stromberg (OR), Maccarone (NY), & López (WI)
- 3:30 pm – 5:00 pm **Interstate Compact and Tolling Issue.** Attendees will examine issues surrounding state’s ability to toll cases in ICOTS. Participants will discuss recommendation and best practices for handling tolling cases.
- DCA Liaison Committee

Executive Director A. Lippert added the Executive Committee plans for interactive and engaging meeting sessions.

New Business

There was no old/new business. _

Adjourn

Commissioner S. Reinhardt-Stewart (NE) moved to adjourn. Commissioner R. Cohen (NM) seconded.

The meeting adjourned at 1:42 p.m. ET.