



Interstate Commission for Adult Offender Supervision

Deputy Compact Administrator Liaison Committee MINUTES

April 15, 2024 @ 1:00 PM ET
Teleconference

Members in attendance:

1. Suzanne Brooks (OH), Chair
2. Simona Hammond (IA)
3. Timothy Strickland (FL)
4. LaShonda Lee-Campbell (MD)
5. Alyssa Miller (ND)
6. Mark Patterson (OR)
7. Rickey Plank (VT)

Members not in attendance:

1. Lorna Colver (AK)
2. Denis Clark (ME)

Guests:

1. Deanna Laird (MO)

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Operations and Policy Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, ICOTS Project Manager

Call to Order

Chair S. Brooks (OH) called the meeting to order at 1:00 pm ET. Seven voting members were present, establishing a quorum.

Approval of Agenda and Minutes

DCA M. Patterson (OR) moved to approve the agenda. DCA S. Hammond (IA) seconded. Agenda approved as presented.

DCA A. Miller (ND) moved to approve the minutes from February 6, 2024, meeting. DCA L. Lee-Campbell (MD) seconded. Minutes approved as drafted.

Discussion

OVR v PR new training resource: Executive Director A. Lippert noted that many states are experiencing issues with determining when to use Progress Reports v. Violation Reports.

She presented a document titled *Choosing the Right Tool* developed by the national office that outlines best practices for which report to use in a given situation. The Committee discussed the document and how it may be helpful to ICOTS users and DCAs.

DCA A. Miller (ND) moved to recommend *Choosing the Right Tool* guide for the Training Committee’s consideration and approval. DCA S. Hammond (IA) seconded. Motion passed.

DCA Success Program: The committee met with DCA Success Program participants on March 11. The meeting was focused on new external stakeholder guides published by the Training Committee, training development, as well as the importance of the state council and its tools available on the Commission’s website.

2024 ABM Agenda: The committee reviewed the approved 2024 ABM agenda. The agenda includes the DCA Training Institute scheduled for Monday, September 9. The main goal for this ABM is to vet issues and produce clean and constructive rule proposals to be voted at the 2025 ABM.

DCA Training Institute

Welcome & Introduction (1hr.)

Introduction, award winner recognition, Icebreaking activity.

Mixer Break (30 min)

Meet 2-3 DCAs that you don’t know.

A Strategic Approach to Rule Challenges: Revitalizing Governance (2hrs.)

The first of three interactive sessions designed to foster collaboration and innovation in rule-making. Attendees will collaborate to develop Rule recommendations that address persistent challenges. This hands-on experience will allow participants to tap into their collective expertise, examine diverse viewpoints, and contribute to developing effective solutions. Prepare to engage in dynamic discussions and co-create solutions that make a lasting impact. This session is not just about learning; it is about actively participating in advancing ICAOS governance.

Conduct pre-meetings in June/July with DCAs

Involve DCA success program participants

Structured and timed breakouts: 4 groups, 30 min each round

Collaborative Solutions Unveiled (30 min)

As we transition from brainstorming and rule formulation to the reporting phase, attendees will witness their collective expertise in action. Breakout groups will present their innovative solutions, providing an overview of the diverse perspectives, practical impacts, and strategies that emerged during the collaborative process.

DCA Region Meetings (2hrs.)

New Commissioner and DCA Reception by invitation (1 hr.)

Executive Committee & DCA Liaison Committee

The committee decided to schedule ABM prep sessions for DCAs on June 5, 12, and 26 at 2:00 PM Eastern Time. The committee will distribute an agenda to set the framework a week prior to the meetings. The meetings will be scheduled for 1 hour.

FY24 DCA Dashboard Program: The committee discussed the second session for the DCA Dashboards program that will focus on assessing retaken and retransferred cases to assist the RNR workgroup. At the workgroup's recommendation, the Executive Committee approved a formal assessment of these cases this fall in lieu of an annual audit. This session is intended to cover expectations and processes for that assessment. This training is hosted by the DCA Liaison Committee and the national office.

The committee discussed different standards for addressing non-compliant behavior in receiving states.

Training Coordinator M. Spring noted that in many situations the issue might be due to lack of details in the reports. In addition, she noted that the Executive Committee discussed the financial burden this puts on states to retake supervised individuals.

Chair S. Brooks (OH) added that culture is another part of the problem.

Executive Director A. Lippert noted that according to ICOTS data, at the beginning of 2021 there were more cases of 'Resident of the Receiving State' being retaken and retransferred than "Resident Family & Support" cases for the first time in ICOTS history. This gap has continued to widen over the last three years. The practice of retaking individuals who are residents of the receiving state and then re-transferring them back to that same state is an inefficient use of resources, making this new trend concerning.

The Total Cases Retaken vs. Cases Re-transferred chart shows that the percentage of all retakings that were retransferred reached its peak at 50.5% in 2020, following a steady ascent since ICOTS launched. Current data indicates a continuing upward trend, paralleled by an increase in the total number of retakings. On average, since 2013, approximately 40% of the total retakings ultimately result in retransfer. This implies that retakings are being used as a punitive measure and not solely for revocation.

February amendment & new resource training: Training Coordinator M. Spring noted that the training went smoothly and that participants had no questions during the sessions.

DCA Region Report Out: DCA M. Patterson (OR) stated that his region met in January to discuss different rule applications. The next meeting is scheduled for April 2024.

DCA S. Hammond (IA) stated that the Midwest DCAs met in January and discussed potential rule proposals including issues with Rule 3.103.

She noted that Training Coordinator M. Spring and she will be traveling to South Dakota to conduct training.

DCA T. Strickland (FL) stated that the South Region met in January to have an initial discussion on rule proposals. The region will meet again in the upcoming months.

DCA R. Plank (VT) noted that at the last DCA East Region meeting, the region mostly focused on the recently approved CT firearm law and its effect on Compact individuals on supervision.

Old/New Business

Chair S. Brooks (OH) noted that some states utilize travel permits to circumvent the transfer process, she added that even though there are no rules on this topic, it is a practice that should be discouraged. She suggested discussing this issue at the DCA region meetings.

Adjourn

Motion to adjourn made by DCA T. Strickland (FL), seconded by DCA M. Patterson (OR). Meeting adjourned at 2:01 pm ET.