



Interstate Commission for Adult Offender Supervision

Deputy Compact Administrator Liaison Committee MINUTES

July 22, 2024 @ 1:00 PM ET
Teleconference

Members in attendance:

1. Suzanne Brooks (OH), Chair
2. Lorna Colver (AK)
3. Simona Hammond (IA)
4. Timothy Strickland (FL)
5. LaShonda Lee-Campbell (MD)
6. Alyssa Miller (ND)
7. Mark Patterson (OR)
8. Rickey Plank (VT)

Members not in attendance:

1. Denis Clark (ME)

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Operations and Policy Director
3. Mindy Spring, Administrative and Training Coordinator
4. Xavier Donnelly, ICOTS Project Manager

Call to Order

Chair S. Brooks (OH) called the meeting to order at 1:01 pm ET. Eight voting members were present, establishing a quorum.

Approval of Agenda and Minutes

DCA T. Strickland (FL) moved to approve the agenda. DCA L. Lee-Cambell (MD) seconded. Agenda approved as presented.

DCA R. Plank (VT) moved to approve the minutes from April 15, 2024, meeting. DCA S. Hammond (IA) seconded. Minutes approved as drafted.

Discussion

DCA Forum feedback & Absconder Survey The committee held three open forums in June 2024 to identify topics for the collaborative sessions at the DCA Training Institute. The following topics were identified - absconder issues, RIs for those living in the receiving state at the time of sentencing, PC Hearings, as well as “Revocation’ & Retaking after new conviction.

The committee reviewed the Absconder survey results. The national office sent a survey to DCAs to outline a process for managing absconders in their respective states.

ABM preparation: Chair S Brooks (OH) reminded the committee that the main goal for the ABM was to vet issues and produce clean and constructive rule proposals to be voted at the 2025 ABM.

The committee agreed on the following outline for the collaborative sessions to take place at the upcoming Annual Business Meeting.

I. MONDAY - DCA Training Institute

A Strategic Approach to Rule Challenges: Revitalizing Governance (2 hrs.)

- Moderators: DCA Committee & DCA Success Participants
- Structured and timed breakouts: 4 groups, 30 min each round
- Attendees use score sheets to assess proposals for clarity, fairness and effectiveness.
- Topics: Absconder Issues, Reporting Instructions for those living in the receiving state at the time of sentencing, Probable Cause Hearings, 'Revocation' & Retaking after new conviction and supervision sentence imposed by the receiving state.

Collaborative Solutions Unveiled (30 minutes)

- Present discussion outcomes & rule related outcomes from UCCI study
- Provide instructions for entering scores via online survey.

II. Tuesday - DCA & Commissioner Collaboration

Creating Change: Outcomes from the DCA Institute (15 min)

- Presenters: Rules & DCA Chairs
- Present DCA scoring of proposals on elements of good rule/policy.
- Introduce afternoon session & score sheets.

From Challenge to Opportunity: Reforming Governance (2 hrs.)

- Presenters: DCA Liaison & Training Committees
- Structured and timed breakouts: 4 groups, 30 min each round
- Attendees use scoresheets to assess proposals to ensure promotion of effective supervision strategies while being consistent with public safety, accountability, and victims' rights.
- Topics: Absconder Issues, Reporting Instructions for those living in the receiving state at the time of sentencing, Probable Cause Hearings, 'Revocation' & Retaking after new conviction and supervision sentence imposed by the receiving state.
- Reminder to submit feedback from scoring sheets online.

III. Wednesday Session 3 General Session Presentation

Rule Your Outcomes (15 min)

- Moderators: Training & DCA Liaison Committee Chairs
- Present DCA & Commissioner scoring of proposals.

The committee members and the DCA participants will meet on Sunday, September 8 for the collaboration sessions rehearsal.

Old/New Business

Executive Director A. Lippert reminded the committee members to attend the New Commissioners and DCA Welcome Reception scheduled for Monday, September 9.

Training Coordinator M. Spring informed the committee that the Training Committee along with the national office published a new Hearing Officer's Guide. The guide outlines due process procedures for retaking under the Interstate Compact for Adult Offender Supervision and is designed to assist hearing officers with the complex issues that may arise and the critical steps that must be followed to ensure a supervised individual is afforded appropriate due process.

Adjourn

Motion to adjourn made by DCA M. Patterson (OR), seconded by DCA T. Strickland (FL).

Meeting adjourned at 1:51 pm ET.