



Interstate Commission for Adult Offender Supervision

Executive Committee Meeting MINUTES

8:30 am ET • April 9, 2024 • The Brown Hotel, Louisville, KY

Members in Attendance:

1. Gary Roberge (CT), Treasurer
2. Taryn Link (AK), West Region Chair
3. Chris Moore (GA), Information Technology Chair
4. Sally Kreamer (IA), Compliance Committee Chair
5. Steve Turner (KY), South Region Chair
6. Tracy Hudrlik (MN), Rules Committee Chair
7. Amy Vorachek (ND), Midwest Region Chair
8. Joselyn López (WI), Training, Education, and Public Relations Committee Chair
9. Dale Crook (VT), East Region Chair
10. Jeremiah Stromberg (OR), Past-Chair, Ex-Officio
11. Suzanne Brooks (OH), DCA Liaison Chair, Ex-Officio
12. John Gillis (NOVA), Victim Representative, Ex-Officio

Members not in attendance:

13. Mac Pevey (WA), Chair
14. Vacant, Vice-Chair

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrator Coordinator
4. Xavier Donnelly, ICOTS Project Manager
5. Mindy Spring, Administrative and Training Coordinator
6. Drake Greeott, Web Development Manager

Call to Order

Chair M. Pevey (WA) was not able to attend the meeting. Past Chair and Commissioner J. Stromberg (OR) called the meeting to order at 8:33 am ET; nine voting members were present; a quorum was established.

Agenda and Minutes

Commissioner G. Roberge (CT) moved to approve the agenda as presented. Commissioner D. Crook (VT) seconded. Agenda approved.

Commissioner T. Link (AK) asked to amend the minutes from the March 20th, 2024, meeting marking her in attendance.

Commissioner D. Crook (VT) moved to approve the minutes from the March 20, 2024, meeting as amended. Commissioner J. López (WI) seconded. Minutes approved.

Discussion

RNR Workgroup Report: Commissioner A. Vorachek (ND) presented her report to the committee: In 2011 and 2017, the Commission explored the feasibility of incorporating effective classification criteria such as risk and need assessments, responsivity, and professional discretion into the interstate compact transfer process. While the Commission concluded that using these evidence-based principles to determine eligibility for interstate transfer was not feasible, there has been continued consensus that the Commission should explore their use in the return process.

The RNR workgroup identified key issues that need addressing in the retaking process. One consideration in managing this process are the circumstances that lead to an individual’s retaking and subsequent retransfer under the compact.

Executive Director A. Lippert noted that according to ICOTS data, at the beginning of 2021 there were more cases of ‘Resident of the Receiving State’ being retaken and retransferred than “Resident Family & Support’ cases for the first time in ICOTS history. This gap has continued to widen over the last three years. The practice of retaking individuals who are residents of the receiving state and then retransferring them back to that same state is an inefficient use of resources, making this new trend concerning.

The Total Cases Retaken vs. Cases Re-transferred chart shows that the percentage of all retakings that were retransferred reached its peak at 50.5% in 2020, following a steady ascent since ICOTS launched. Current data indicates a continuing upward trend, paralleled by an increase in the total number of retakings. On average, since 2013, approximately 40% of the total retakings ultimately result in retransfer. This implies that retakings are being used as a punitive measure and not solely for revocation.

The workgroup recommends conducting a self-assessment to identify systemic issues, improve supervision practices, and form policy decisions. States will be asked to identify instances in which supervised individuals have been retaken and retransferred within the last six months to a year. States will receive up to ten incoming cases, to which they will respond as the receiving state, addressing the following:

1. What type of violation led to the retaking? Describe the violation:
2. Was the original transfer ‘reason’ mandatory or discretionary? (Drop down selection)
3. What was the original crime for which the individual was under supervision?
4. What was the supervised individual’s risk level based on the assessment tool used by your state?
 - a. ~~Which tool was used to determine risk level?~~
5. What was the supervised individual’s supervision level?

6. Did the receiving state use a risk tool or violation matrix in managing the violation?
7. Did the receiving state conduct a probable cause hearing? (Yes/No)

The committee made changes to the assessment questions as outlined above.

The committee discussed the financial burden of retaking incurred by states. The purpose of the assessment is to determine if the retakings are valid.

The workgroup recommends making the assessment a requirement to collect valued results. The assessment will begin on July 1, 2024. The workgroup recommends using the assessment in lieu of the annual compliance audit.

The committee assigned the region chairs to be the pilot states – Alaska (Commissioner Link), Kentucky (Commissioner Turner), North Dakota (Commissioner Vorachek), and Vermont (Commissioner Crook). The pilot assessment will start in May and the full assessment will start after the ABM.

Compliance Committee Report: Commissioner S. Kreamer (IA) stated that the Compliance Committee recommended a Dashboard Compliance Engagement Audit for FY25. With this audit, the national office will engage with states to learn about what works and what doesn't with ICOTS for future rebuild; support state's training efforts; and proactively manage compliance dashboard standards to ensure states meet thresholds prior to the annual review.

Taking into consideration the RNR workgroup report, the Executive Committee decided to proceed with the RNR assessment in lieu of the recommended Dashboard Compliance Engagement Audit. The committee agreed to call it an *assessment* instead of the *audit*.

Commissioner D. Crook (VT) moved to approve the FY25 RNR assessment as amended. Commissioner S. Kreamer (IA) seconded. Motion passed.

Commissioner J. Stromberg (OR) asked about the Compliance Committee's membership and whether it was well represented.

Commissioner S. Kreamer (IA) noted that the Compliance Committee has good representation, however it can benefit from more members.

DCA Liaison Committee report: DCA S. Brooks (OH) stated that the DCA Liaison Committee will be meeting on April 15 to discuss the OVR vs. PR new training resource, DCA Success Program, ABM planning, and the FY24 DCA Dashboard spring session.

She advised the Executive Committee of two issues she recently encountered among DCAs. One is that some states are using travel permits to circumvent the transfer process. She added that even though there are no rules specifically preventing this practice, it is one that should be discouraged. She will advise the DCA region chairs to discuss this at the DCA region level.

Executive Director A. Lippert suggested addressing this topic during the collaborative sessions at the DCA Training Institute.

The committee agreed that the rules are not clear on this issue and proper training was important.

Commissioner C. Moore (GA) noted that it was a copycat issue as well as a culture issue.

DCA S. Brooks (OH) noted that the other issue was that states are submitting things well outside the 7-day timeframe (as much as 6 months) and not providing any justification for the delay. This has caused some disputes amongst states as there is concern that the supervised individual has been in their state for long periods of time without supervision. Some states are saying that justification isn't required and that they RFRIs should be approved because they still meet the definition of probationer returning home, regardless of the length of time that has passed since sentencing. While the intent of the training bulletin was to not arbitrarily deny RFRIs for being outside of timeframes, it appears that some have taken advantage of the situation.

Finance Committee Report: Commissioner G. Roberge (CT) presented FY24 budget to the committee. The Vanguard account has \$1.9M and is up 3% since last month. The savings account has \$800K.

As the Commission prepares budgets two years in advance, there are typically minor adjustments to the approved budget. He presented changes to the FY25 budget.

- Dues assessment increased to reflect a 5.25% increase.
- Cash Reserves amended from \$137,000 to \$143k to balance the budget.
- Lines 61000 and 61009: Benefits increased by \$8k to reflect renewal increase. Payroll tax was reduced (-\$2,622) due to tax changes.
- Line 62090 Computer services: Slightly reduced (-\$1000) due to biennial software renewal.
- Lines 62130 and 62140: Outside web support (\$300) and Software (\$50) increased due to economic impact and renewals.
- Line 62280: Insurance costs increased by \$1,200 due to market rate renewal.
- Line 09 ICOTS: Reflects hosting and maintenance only.
- Total budgeted expenses increased by \$5,760.

Commissioner D. Crook (VT) moved to approve the FY25 budget as amended. Commissioner A. Vorachek (ND) seconded. Motion passed.

Commissioner G. Roberge (CT) presented a proposed FY26 budget. The FY26 budget is in line with the changes made to the FY25 budget.

- Dues assessment increased to reflect a 5.25% increase.
- To balance the budget, \$80k moved from cash reserves.
- Line 61000 Benefits: Estimated based on increase in benefit renewal.
- Annual Meeting: Estimated. TBD based on location.
- Line 04 Rules Committee: Adjusted for one in-person meeting.
- Line 09-ICOTS: Reflects hosting and maintenance only.
- Line 12-ABM Workgroup: Estimated. TBD based on location.

Commissioner T. Hudrlik (MN) moved to recommend the full Commission approve FY26 budget as proposed. Commissioner D. Crook (VT) seconded. Motion passed.

Commissioner J. Stromberg (OR) asked if the Finance Committee was well represented.

Although the Finance Committee is well represented across the regions, it could benefit from more members.

Technology Committee Report: Commissioner C. Moore (GA) stated that the Technology Committee met in March 2024 to discuss the proposal from Optimum Technologies to rewrite the ICOTS application from the ground up. He noted that as technology continues to advance, the Commission must upgrade its ICOTS application to align with modern frameworks, security standards, and evolving technological trends. The primary objective is to rewrite the application, ensuring seamless functionality while introducing a modernized appearance and functionality, as well as upgraded security requirements.

The upfront re-write costs are estimated to be \$1,081,440. The new annual hosting and maintenance costs will start out at \$316,200 with scheduled increases every two years for the next six. After discussion, the Technology Committee voted to recommend the Executive Committee pursue the rewrite proposal.

Commissioner J. López (WI) moved to approve the ICOTS Re-write project as presented. Commissioner T. Link (AK) seconded. Motion passed.

Executive Director A. Lippert stated that although Optimum proposed a total cost of \$1 million for the ICOTS rewrite, she recommended allocating an additional 20% of the cost to account for unforeseen expenses during the rewrite.

The committee reviewed the re-write proposal.

Re-Write Efforts Item/Task	Invoice Amount	Estimated Month/Year
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On Signing of Contract – Contract Deposit – 20% of Contract Value (One-Time Cost)	\$180,240	July 2024
Project Initiation, Kick-off, Requirements Study, UI Redesign and Submission of Requirements Document for Sign Off	\$18,024	September 2024
Software Development – 25% Complete	\$45,060	December 2024
Configuration Set-Up on Microsoft Gov Cloud – Azure	\$45,060	January 2025
Software Development – 50% Complete	\$90,120	February 2025
Data Migration and Cloud Hosting on Azure Platform	\$72,096	April 2025
Software Development - 100% Complete	\$45,060	May 2025
Quality Assurance and Control – Test Plan Complete	\$45,060	May 2025
Quality Assurance and Control – Completion of Testing	\$90,120	July 2025
User Acceptance Testing – Completion and Sign-Off	\$135,180	August 2025
Deployment to Production and System Go Live	\$90,120	September 2025
Go-Live Sign-Off and Start of Maintenance and Support	\$45,060	October 2025
Total Cost	\$901,200	
Total In FY25: \$540,720		
Total in FY26: \$360,480		
<i>Additional 20% (Unforeseen Costs): \$180,240</i>		
TOTAL: \$1,081,440		

ICOTS Rewrite – Software Maintenance and Support and Microsoft Azure Cloud Hosting

Description	Support Year 1	Support Year 2	Support Year 3	Support Year 4	Support Year 5	Support Year 6
Azure Gov Cloud Hosting (includes all software licenses)	\$135,000	\$143,100	\$146,000	\$146,000	\$148,980	\$148,980
Maintenance & Support	\$150,000	\$159,000	\$162,000	\$162,000	\$165,180	\$165,180
Name Search & Email Svc	\$31,200	\$33,060	\$34,000	\$34,000	\$34,980	\$34,980
TOTAL	\$316,200	\$335,160	\$342,000	\$342,000	\$349,140	\$349,140
<i>Current Hosting Costs</i>	<i>\$373,956</i>	<i>\$392,653</i>	<i>\$412,286</i>	<i>\$432,900</i>	<i>\$454,545</i>	<i>\$477,272</i>

The Executive Committee discussed the importance of assessing its funding strategy to ensure successful project implementation.

The committee had detailed discussion about obtainable options to fund the project including but not limited to implementing a capital assessment (a one-time fee in a lump sum or spread over a short period to be assessed along with dues); decreasing the amount held in reserves (Vanguard) to 50% of the operating budget; temporarily suspend covering costs for ABM travel (est. \$200k); suspending an in-person ABM for two years (est. \$500K); exploring the possibility of securing a low-interest loan.

The committee discussed assessing the states with the same amount of capital assessment or calculating each state's amount based on dues tiers, carefully considering the financial burden states would incur with a capital assessment.

Commissioner G. Roberge (CT) noted that the Finance Committee has discussed federal grant funding opportunities for the ICOTS system. Its members reached out to multiple entities with no results.

Executive Director A. Lippert noted that the national office has also looked into different funding options through BJA as well as foundations that support government projects.

Victims Advocate J. Gillis noted that there could be possible grant money in the federal and state funds for victims' services. He will research this option and discuss it with the national office.

Commissioner G. Roberge (CT) moved to present two options to fund ICOTS rebuild project to the full Commission for consideration and approval at the Annual Business Meeting: Option 1: \$500K (50%) from Vanguard and \$500 capital assessment over 2 years, \$5K per year per member states and Option 2: \$500K (50%) from Vanguard and \$500K (50%) capital assessment based on dues tiers over 2 years. Commissioner S. Turner (KY) seconded.

Motion withdrawn.

The committee agreed to propose the full Commission vote on the following funding options at the upcoming Annual Business Meeting:

Option #1

- \$500k (50%) from Vanguard; \$500k (50%) capital assessment (over 2 years; tiered based on dues tiers).

Option #2

- \$1 mil (100%) capital assessment; No withdraw from Vanguard.
 - Tiered per state based on due tiers over 2 years.

Commissioner S. Turner (KY) moved to present two options to fund ICOTS rebuild project to the full Commission for consideration and vote at the 2024 Annual Business Meeting.

Option #1: \$500k (50%) from Vanguard; \$500k (50%) capital assessment (over 2 years; tiered based on dues tiers) and

Option #2: \$1 mil (100%) capital assessment; No withdraw from Vanguard. Tiered per state based on due tiers over 2 years.

Commissioner D. Crook (VT) seconded. Motion passed.

Commissioner C. Moore (GA) continued his report. The helpdesk received a total of 1,823 tickets for all of 2023. This represents an increase of 7.0% from 2022, which saw the helpdesk get 1,704 tickets. About 55% of all tickets created in 2023 involved duplicate and junk offenders. This is in line with

the proportion of tickets involving the same in 2022. The slight uptick in tickets for the year can be attributed to the ICOTS migration in October. The number of tickets created that month was the highest of any month that year.

The committee is well represented among all regions.

Rules Committee Report: Commissioner T. Hudrlik (MN) stated that the Rules Committee will meet face-to-face on May 1 in Cincinnati, OH. The committee will review the “supervised individual” language changes to the Commission’s rules. If time permits, the committee will also review some rule amendments.

She noted that the Rules Committee was well represented among all regions.

Training Committee Report: Commissioner J. López (WI) stated that the Training Committee has not met since the last Executive Committee meeting. The committee will meet on April 22 to discuss OVR v. PR new resource; stakeholder training videos; ICAOS workshops; SD Probation & Parole Training; ABM Planning; February amendment & new resource training, as well as the new Hearing Officer Guide.

The Training Committee published multiple external stakeholder guides including the Parole Officials, Extradition, Court Officials, Jail Officials and Electronic Signature guides. Since January 1, 2024, there were 1,058 unique web visitors to New Guides as well as 511 unique guide downloads. The Total Transfer tool website views are 82,148.

Executive Director A. Lippert presented statistics on training system usage on the website. The national office launched a new learning management system (LMS) training on February 5, 2024. Since the launch date, there were 1,313 user accounts established in the new LMS. Users spent on average 199 minutes in the new LMS training with 93% of average completion percentage for courses initiated in the new LMS training. Training Coordinator M. Spring edited over 200 articles on the Support Site.

The Training Committee is well represented in all regions.

ABM Planning Workgroup Report: Executive Director A. Lippert stated that the ABM Workgroup took into consideration the results from the post 2023 ABM survey, and the 2024 ABM needs assessment to draft the 2024 ABM agenda. The agenda includes many collaboration and networking sessions for commissioners and DCAs. The goal of the meeting is to vet issues and produce clean and constructive rule proposals to be voted at the 2025 ABM.

In preparation for the business meeting, the DCA Liaison Committee will hold pre-ABM forums to identify the framework for the DCA Training Institute sessions.

In addition, the agenda includes longer breaks between the session for networking and more time for lunch as some restaurants are located in some distance. The Training Committee and the DCA Liaison Committee will be working together on the sessions’ curriculum and presenters/moderators.

MONDAY, Sept 9 - DCA Training Institute

Welcome & Introduction (1hr.)

Introduction, Spirit Award winner recognition, Icebreaking activity.

Mixer Break (30 min)

Meet 2-3 DCAs that you don't know.

A Strategic Approach to Rule Challenges: Revitalizing Governance (2hrs.)

The first of three interactive sessions designed to foster collaboration and innovation in rule-making. Attendees will collaborate to develop Rule recommendations that address persistent challenges. This hands-on experience will allow participants to tap into their collective expertise, examine diverse viewpoints, and contribute to developing effective solutions. Prepare to engage in dynamic discussions and co-create solutions that make a lasting impact. This session is not just about learning; it is about actively participating in advancing ICAOS governance.

Collaborative Solutions Unveiled (30 min)

As we transition from brainstorming and rule formulation to the reporting phase, attendees will witness their collective expertise in action. Breakout groups will present their innovative solutions, providing an overview of the diverse perspectives, practical impacts, and strategies that emerged during the collaborative process.

DCA Region Meetings (2hrs.)

New Commissioner and DCA Reception by invitation (1 hr.)

Executive Committee & DCA Liaison Committee

TUESDAY, Sept 10 – Training Day

Opening Remarks/Why Should I Comply?(1hr.45 min.)

This informative session will guide attendees through identifying, correcting, and preventing compliance challenges. Discover how audits and reporting tools can help states address issues before they escalate. Participants will join in the discussion of what matters in a Corrective Action Plan, as well as how the Compliance Committee's proactive approach helps the Compact succeed.

Progress in Action: RNR Workgroup Update (1hr.)

Join us as we examine the progress made by the Risk, Needs and Responsivity Workgroup in developing strategies and initiatives for applying RNR principles in the interstate compact process. This brief session will cover key milestones achieved and allow participants to provide input on adopting evidence-based principles in our decision-making.

The Executive Committee discussed incorporating participants of the FY25 assessment pilot states in this session – Alaska, Kentucky, North Dakota, and Vermont.

Creating Change: Outcomes from the DCA Institute (15 min.)

Discover how effective collaboration can generate actionable outcomes in this follow-up session from the DCA Institute. Gain insights into the Rules identified for revision and work with other states to develop targeted solutions. Observe firsthand how our collective efforts can result in positive change.

From Challenge to Opportunity: Reforming Governance (2 hrs.)

Building on the work accomplished during the DCA Institute, join us for the second interactive session where Commissioners and Deputy Compact Administrators (DCAs) will join forces in a collaborative effort to refine and expand on Rule recommendations. Prepare to participate in dynamic discussions, share diverse perspectives, and evaluate practical impacts to ensure the Commission's Rules align with current practice. This will be an interactive work session to identify operational procedures for incorporation into the Commission's Rules and create tangible, positive outcomes.

Reception (1.5 hrs)

WEDNESDAY, Sept 11 -GENERAL SESSION

Call to Order /Moment of Silence/ Welcome Address

Committee Reports (45 min.)

Empowerment & Leadership CO-ELEVATE (45 min.)

Rule Your Outcomes (15 min.)

Imagine being part of a discussion where real progress occurred—where your combined experience translated into actual results. During this session, we will highlight the accomplishments and strategic decisions that emerged from our collective discussions. See how your expertise influenced the direction of our work, resulting in practical Rule recommendations. This report-out serves as more than a reflection; it sets the foundation for the future of the Compact.

Region Meetings: Advancing Governance (2hrs.)

The culmination of our collaborative work where our collective efforts will be translated into concrete rules. Regions will begin the rule-making process by refining and detailing the recommendations that emerged from our collaborative discussions.

Awards Presentation/ Old Business / New Business

Executive Director A. Lippert noted that the workgroup was searching for a Wednesday speaker. She added that most speakers' fees were quite high.

Commissioner S. Turner (KY) moved to approve the 2024 Annual Business Meeting agenda as presented. Commissioner D. Crook (VT) seconded. Motion passed.

East Region Report: Commissioner D. Crook (VT) stated that at its last meeting, the East Region formally asked for an advisory opinion to clarify the timeframes for conducting a probable cause

hearing and when the clock starts on the 30-day retaking process. The region will meet on April 18 to discuss questions posed by New York to be addressed in the advisory opinion.

Midwest Region Report: Commissioner A. Vorachek (ND) stated that the region has not met since the last Executive Committee meeting.

South Region Report: Commissioner S. Turner (KY) stated that the South Region met three times since the last Annual Business Meeting. The region will meet again on May 6. He noted that he is working on strategies to promote conversation during the meetings.

West Region Report: Commissioner T. Link (AK) stated that the West Region has not met since the last Executive Committee meeting.

Executive Director Report: Executive Director A. Lippert presented her report to the committee:

Commissioners' appointments:

- New Mexico appointed a new commissioner - Lyle Wieman, after involving legal counsel to address their non-compliance.
- Arkansas was notified that they have an additional 60 days to appoint their commissioner.
- Indiana has a state council meeting scheduled in May to appoint their new commissioner.
- Commissioner D. McDaniel (NV) reached out to the national office regarding life-time supervision for sex-offenders and managing their retaking and retransfer. His issues are specific to Nevada as they lack enforcement component for violation and retaking.

Executive Director A. Lippert noted that this issue has come up before and suggested the Rules Committee look at lifetime supervision and deferred sentencing at future meetings.

- Executive Director A. Lippert asked the region chairs to solicit its members for Peyton Tuthill award nominations.
- In June, the DCA Liaison Committee will choose a person from the Spirit Sighting Award nominations to attend the ABM. In addition, the winner will receive a letter from the Commission's chair.
- Executive Director A. Lippert presented the State Council Report to the committee: This year, 52 states utilized the online reporting tool to submit their council reports. The District of Columbia is not required to maintain a state council due to its enabling language and status as a federal agency.

In 2023, there was significant improvement in state's membership rosters due to the Executive Committee's actions to promote compliance. States with missing members decreased from thirty-nine to twenty nationwide for those reporting. However, the number of reported meetings for state

councils decreased year-over-year, with twenty-three states reporting no meeting in 2023, an increase of seven states from the previous year.

Based on the reported results, twenty-three states did not file a meeting date in 2023: (CA, HI, ID, IA, KY, LA, MO, MT, NH, NJ, NM, NC, ND, OR, PR, RI, SC, TN, TX, VT, VI, VA, & WA). The 2023 figure represents an increase from the previous count of sixteen (16) states in 2022.

Seven states have not filed meeting minutes or provided meeting dates between 2018-2023 (ID, LA, NJ, NM, RI, VT, & VA).

In 2022, thirty states had at least one vacancy in required membership (executive, legislative, judicial, and victims' representative). Recognizing the importance of effective state councils, the Executive Committee directed the national office to contact states lacking the required membership and inform them they had until the end of 2023 to come into compliance. States received their notices in March 2023.

States Receiving A Compliance Letter

- Of the thirty states notified, twenty came into full compliance with the membership requirement (AL, AK, CO, CT, FL, HI, IA, KY, ME, MA, MS, NV, NC, PA, SC, SD, TN, TX, UT, & WV).
- Six states lack one member: CA, ID, MD, NJ, NY, & VA.
- Four states lack two members: AR, MI, MO, & VI.

The committee accepted the 2023 State Council Report.

- Executive Director A. Lippert reminded the committee that at their last meeting, it approved language changes replacing the term *offender* with *supervised individual* in five administrative policies. The committee tabled AP 02-2008 until its next meeting to reflect changes to the new responsibilities of the Compliance Committee. She presented the revised policy for approval.
 - B. ~~The Compliance Committee has the responsibility to ensure that the rules and regulations of the Compact are adhered to for the protection of public safety while promoting offender rehabilitation.~~ To support state success, safeguard public well-being, and promote rehabilitation among supervised individuals, the Compliance Committee oversees the effective execution of the Compact's Rules and regulations.

Commissioner J. López (WI) moved to approve the AO 2-2008 as revised. Commissioner A. Vorachek (ND) seconded. Motion passed.

- Executive Director A. Lippert stated that as the Commission transitions from the term *offender* to *supervised individual*, the national office started updating the Commission's documents. She presented language changes to the Commission's Bylaws. She reminded the committee that any changes to the Bylaws must be voted on by the full Commission at the Annual Business Meeting.

Section 1. Purpose.

Pursuant to the terms of the Interstate Compact for Adult Offender Supervision, (the “Compact”), the Interstate Commission for Adult Offender Supervision (the “Commission”) is established to fulfill the objectives of the Compact, through means of joint cooperative action among the Compacting States: to promote, develop and facilitate safe, orderly, efficient, cost effective and uniform transfer and supervision of individuals ~~offenders in the community~~ who are authorized, pursuant to the bylaws and rules of this Compact, to travel across state lines both to and from each compacting state, and, when necessary, to facilitate the ~~return~~ ~~offenders~~ of these individuals to ~~their~~ originating jurisdictions.

Section 2. Functions.

In pursuit of the fundamental objectives set forth in the Compact, the Commission shall, as necessary or required, exercise all of the powers and fulfill all of the duties delegated to it by the Compacting States. The Commission’s activities shall include, but are not limited to, the following: the promulgation of binding rules and operating procedures; oversight and coordination of ~~offender~~ transfer and supervision activities in Compacting States; provision of a framework for the promotion of public safety and protection of victims; provision for the effective tracking, supervision, and rehabilitation of supervised individuals ~~these offenders~~ by the sending and receiving states; equitable distribution of the costs, benefits and obligations of the Compact among the Compacting States; enforcement of Commission Rules, Operating Procedures and By-laws; provision for dispute resolution; coordination of training and education regarding the regulation of interstate movement of supervised individuals ~~offenders~~ for officials involved in such activity; and the collection and dissemination of information concerning the activities of the Compact, as provided by the Compact, or as determined by the Commission to be warranted by, and consistent with, the objectives and provisions of the Compact.

Commissioner D. Crook (VT) moved to recommend the Bylaws as amended to the full Commission for consideration and approval. Commissioner S Turner (KY) seconded. Motion passed.

- Executive Director A. Lippert noted that the Commission spends about \$2K every year on printing the annual report. She stated that the national office publishes an interactive annual report on the Commission’s website. She advised eliminating the report and only having it available online.

The committee agreed with the recommendation and advised informing states about the Annual Report by sending an email with a QR code.

Commissioner D. Crook (VT) moved to eliminate sending printed copy of the Annual Report to Commissioners. Commissioner C. Moore (GA) seconded. Motion passed.

Personnel: General Counsel T. Travis asserted the committee could enter closed session to discuss personnel matters pursuant to Compact Statue, Article VII.

Commissioner D. Crook (VT) moved to enter executive session to discuss personnel matters. Commissioner C. Moore (GA) seconded. Motion passed.

Commissioner S. Turner (KY) moved to exit executive session. Commissioner G. Roberge (CT) seconded. Motion passed.

Commissioner S. Turner (KY) moved to approve a 3.4% COLA salary adjustment for all national office staff. Commissioner T. Link (AK) seconded. Motion passed.

Commissioner J. López (WI) moved to move Executive Director pay grade scale from step 11 to step 12. Commissioner D. Crook (VT) seconded. Motion passed.

Victims Advocate: Victims Advocate J. Gillis (NOVA) reminded the committee that the national victim crime week is coming up in April and encouraged members to attend related events. He noted his concerns from the victims' standpoint about the discussed language changes of *offender* to *supervised individual*.

Old/New Business

There was no old/new business.

Adjourn

Commissioner D. Crook (VT) moved to adjourn. Commissioner S. Turner (KY) seconded.

The meeting adjourned at 3:24 p.m. ET.


Mac Pevey (May 22, 2024 08:42 PDT)


2024-04-09_ExecutiveCommitteeMinutes_APPROVED


Final Audit Report

2024-05-22


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