



Interstate Commission for Adult Offender Supervision

Executive Committee Meeting MINUTES

12:00 pm ET • October 16, 2024 • Teleconference

Members in Attendance:

1. Mac Pevey (WA), Chair
2. Joselyn López (WI), Vice-Chair
3. Gary Roberge (CT), Treasurer
4. Taryn Link (AK), West Region Chair
5. Chris Moore (GA), Information Technology Chair
6. Steve Turner (KY), South Region Chair
7. Sally Kreamer (IA), Compliance Committee Chair
8. Tracy Hudrlik (MN), Rules Committee Chair
9. Amy Vorachek (ND), Midwest Region Chair
10. Katrina Ransom (OH), Training, Education, and Public Relations Committee Chair

Members not in attendance:

11. Dale Crook (VT), East Region Chair
12. Suzanne Brooks (OH), DCA Liaison Chair, Ex-Officio
13. Vacant, Victim Representative, Ex-Officio

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrator Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Drake Greott, Web Development Manager

Call to Order

Chair M. Pevey (WA) called the meeting to order at 12:01 pm ET; ten voting members were present; a quorum was established.

Chair M. Pevey (WA) thanked the national office staff for their support and service delivering the Annual Business Meeting. He welcomed new committee members – Commissioner Katrina Ransom and DCA Suzanne Brooks.

Agenda and Minutes

Commissioner A. Vorachek (ND) moved to approve the agenda as presented. Commissioner S. Turner (KY) seconded. Agenda approved.

Commissioner S. Turner (KY) moved to approve the minutes from the September 9, 2024, meeting as presented. Commissioner C. Moore (GA) seconded. Minutes approved.

Discussion

Compliance Committee Report: Commissioner S. Kreamer (IA) reported that the Compliance Committee is scheduled to meet on November 12. The national office completed its annual review of the compliance dashboards, finding only four states below the 80% threshold. These states were granted an additional quarter to improve their compliance metrics. New Jersey and Wisconsin were able to come into compliance within the additional quarter.

The committee requested that the Virgin Islands and Puerto Rico submit a corrective action plan within 30 days to remedy their non-compliance. The committee will convene on November 12 to assess these states and make recommendations.

Executive Director A. Lippert added that the national office conducted an open forum for commission members to ask questions of the pilot participants in advance of launching the RNR assessment. The national office launched the audit on October 1. States are required to submit their responses by November 15.

DCA Liaison Committee report: Executive Director A. Lippert announced that the DCA Liaison Committee will meet on October 31. Chair S. Brooks (OH) has adjusted the committee's composition, noting that the current DCA region chairs will complete their terms this June without electing new region chairs. The committee will maintain two regional representatives to lead the DCA region meetings.

Finance Committee Report: Commissioner G. Roberge (CT) stated that the Finance Committee will meet in November, the committee has several new members. The Vanguard account currently holds over \$2 million, while the savings account contains \$1.5 million. Commissioner Roberge, along with Executive Director A. Lippert, met with Marshall Clement from the Council of State Governments to explore funding options for rebuilding ICOTS.

Technology Committee Report: Commissioner C. Moore (GA) stated that the Technology Committee has not met since the last Executive Committee meeting. The ICOTS reports migration from Sisense to Tableau is going well and on schedule to be completed by November 2024.

Rules Committee Report: Commissioner T. Hudrlik (MN) stated that the Rules Committee is scheduled to meet on November 6. The committee will review a conflict with rule 2.101 and the approved rule language. In addition, the committee will review other rule proposals and its calendar.

Training Committee Report: Commissioner K. Ransom (OH) stated that the Training Committee is scheduled to meet on October 24.

ABM Planning Workgroup Report: Commissioner J. López (WI) presented the evaluation results from the 2024 Annual Business Meeting in Scottsdale, AZ. 103 out of 144 attendees participated in the survey. 89% reported being satisfied or very satisfied, and 76% downloaded the ABM app.

All eight sessions were rated between 'average' (3) and 'excellent' (4), with the highest score of 3.9 for Jason Redman's session, "Lead Always, Overcome All". When asked what they liked best,

respondents mentioned networking, the opportunity to meet in person and collaborative problem-solving discussions.

Commissioner J. López (WI) expressed her satisfaction with the results and commended the committee for a job well done. Recommendations for future meetings include more discussion time, fewer topics in smaller groups, and obtaining pre-meeting feedback from commissioners. Training for commissioners should cover rules and policies, leadership responsibilities, and include motivational speakers. Additional topics suggested for future meetings are remote hearings, state PC hearing processes, ICOTS redesign improvements, and wellness skills.

In preparation for the 2025 ABM workgroup meeting, the national office sent out the 2025 ABM needs assessment.

Commissioner J. López (WI) stated that the ABM workgroup will meet in the upcoming weeks to discuss its in-person meeting.

The committee discussed a backup plan for the 2025 Annual Business Meeting in the event of bad weather. Executive Director A. Lippert noted that the meeting would transition to a virtual format, with sessions spread out over several days, and the general session limited to essential business only.

East Region Report: Executive Director A. Lippert noted that the region has not met since the last Executive Committee meeting.

Midwest Region Report: Commissioner A. Vorachek (ND) stated that the region is scheduled to meet on October 23. The region will review and discuss two rule proposals submitted by the State of Minnesota.

South Region Report: Commissioner S. Turner (KY) stated that the South Region will meet on December 10, 2024, to follow up on its rule proposals discussion from the September meeting.

West Region Report: Commissioner T. Link (AK) announced that the West Region will meet on October 30. She will reach out to Arizona, which previously mentioned a rule proposal but has yet to submit one.

Executive Director Report: Executive Director A. Lippert presented her report to the committee:

Commissioners' appointments:

- New Commissioners - Marsha Moberley (TX) and Dr. Yolanda Bethea (MD).

Compliance:

- The national office received an email from Michigan regarding a case that wasn't appropriately transferred through the compact. Executive Director A. Lippert noted Michigan's proactive approach to address the matter and ensure future compliance.

Other Business:

- All committees finalized their membership with interested Commissioners and DCAs.

- The national office is updating the approved language changes in the Benchbook and ICAOS Rules to be published on November 1.
- The national office forwarded an agreement to rewrite ICOTS from Optimum to the Commission's general counsel for review. The agreement includes all points discussed during the negotiation stage, with no substantial changes from the previous Optimum agreement for the migration.
- The national office is also looking into updating its ICOTS privacy policy and the information collected within ICOTS. Once completed, the Technology Committee will review the updates and make recommendations to the Executive Committee for approval.
- The ICAOS mission statement was written in 2005, and the Executive Committee will need to review it to determine if any changes are necessary. Executive Director A. Lippert recommends involving the Alliance for Community and Justice Innovation (ACJI) in this process.
- The Risk, Need & Responsivity workgroup recently met with the Center for Effective Public Policy to discuss improving decision-making in the retaking process. The workgroup has decided to meet monthly for the next six months, with a potential in-person meeting scheduled next spring.
- The national office will implement a simplified rule proposal scoring method to rank and evaluate proposals during the upcoming regional and committee meetings.
- Executive Director A. Lippert stated that the committee needs to confirm the appointment of DCA Liaison Committee Chair and the Victim Representative. The National Organization for Victim Assistance recommends John Gillis to remain the ex-officio Victim Representative for the Commission.

Commissioner T. Link (AK) moved to approve DCA Suzanne Brooks as DCA Liaison Committee Chair. Commissioner J. López (WI) seconded. Motion passed.

Commissioner G. Roberge (CT) moved to approve John Gillis as ICAOS victim representative (NOVA). Commissioner C. Moore (GA) seconded. Motion passed.

Old/New Business

There was no old/new business.

Adjourn

Commissioner J. López (WI) moved to adjourn. Commissioner G. Roberge (CT) seconded.

The meeting adjourned at 12:56 p.m. ET.




2024-10-16_ExecutiveCommitteeMinutes_APPROVED

Final Audit Report

2024-12-03

Created:	2024-12-03
By:	Barno Saturday (bsaturday@interstatecompact.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAF71CXYMkOVDwuYwrm32t9EaLppBS_vIA


"2024-10-16_ExecutiveCommitteeMinutes_APPROVED" History

 Document created by Barno Saturday (bsaturday@interstatecompact.org)


2024-12-03 - 4:07:56 PM GMT

 Document emailed to mac.pevey@doc.wa.gov for signature

2024-12-03 - 4:08:53 PM GMT

 Email viewed by mac.pevey@doc.wa.gov

2024-12-03 - 5:54:22 PM GMT

 Signer mac.pevey@doc.wa.gov entered name at signing as Mac Pevey

2024-12-03 - 5:55:09 PM GMT

 Document e-signed by Mac Pevey (mac.pevey@doc.wa.gov)

Signature Date: 2024-12-03 - 5:55:11 PM GMT - Time Source: server

 Agreement completed.

2024-12-03 - 5:55:11 PM GMT