



Interstate Commission for Adult Offender Supervision

Training, Education, & Public Relations Committee MINUTES

July 11, 2024 · 1:00 pm ET – Teleconference

Members in attendance:

1. Joselyn López (WI), Chair
2. Taryn Link (AK)
3. Maggie Brewer (NC)
4. Tracy Hudrlik (MN)
5. Jeremiah Stromberg (OR)
6. Katrina Ransom (OH)
7. Sally Reinhardt-Stewart (NE), Ex-officio
8. Ingrid Siliezar (RI), Ex-officio
9. Alison Woodruff (MO), Ex-officio

Members not in attendance:

10. Alyssa Miller (ND), Ex-officio
11. Cynthia Stout (TX), Ex-officio

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Mindy Spring, Administrative and Training Coordinator
4. Xavier Donnelly, ICOTS Project Manager
5. Drake Greeott, Web Development Manager

Call to Order

Chair J. López (WI) called the meeting to order at 1:02 p.m. ET. Six voting members were present, a quorum was established.

Approval of Agenda and Minutes

Chair J. López (WI) added *Choosing the Right Tool* to the Old Business.

Commissioner J Stromberg (OR) moved to approve the agenda as amended. Commissioner M. Brewer (NC) seconded. Agenda approved as amended.

Commissioner T. Hudrlik (MN) moved to approve the minutes from April 22, 2024. Commissioner K. Ransom (OH) seconded. Minutes approved as drafted.

Discussion

Stakeholder Videos: The committee discussed the stakeholder training videos published on the Commission's website. The videos present a brief overview of the Compact and procedures relevant to certain state officials. Based on the website stats, these videos are not well utilized. The committee agreed that the videos need to be updated.

ABM Planning: Executive Director A. Lippert gave an overview of the 2024 Annual Business Meeting's agenda and its curriculum. The agenda includes many opportunities for commissioners and DCAs to collaborate and network. The main goal for this meeting is to vet issues and produce clean and constructive rule proposals to be voted at the 2025 ABM. The committee is working closely with the DCA Liaison Committee on delivering the sessions.

Old Business

The committee also reviewed the *Choosing the Right Tool* guide that was approved earlier this year. Two West Region states voiced their concerns about the guide and its guidelines about the Progress Reports. The committee decided that the current intention of the guide is conveyed the intent as is and no additional action needs to be taken at this time.

New Business

The committee reviewed the *Hearing Officer Guide*. Chair J. López (WI) noted that the guide was created for a dual audience - the hearing officers and the compact office staff. The national office incorporated a few questions from the East Region's advisory opinion request into the FAQ section of the Hearing Officer Guide.

Commissioner J. Stromberg (OR) moved to approve the Hearing Officer Guide as revised. Commissioner M. Brewer (NC) seconded. Motion approved.

The committee reviewed the *Compliance Guide*. Chair J. López (WI) noted that the guide aims to provide states with the necessary tools, best practices, and instructions to effectively address compliance challenges and adhere to the rules and regulations of the Commission. The committee had no changes to the guide.

Commissioner T. Hudrlik (MN) moved to approve the Compliance Guide as presented. Commissioner M. Brewer (NC) seconded. Motion approved.

Commissioner J. López (WI) along with Commissioner J. Stromberg (OR) and the national office will hold an open forum for the Commission's ex-officio members next week.

Adjourn

Commissioner M. Brewer (NC) moved to adjourn. Commissioner K. Ransom (OH) seconded.

The meeting adjourned at 1:48 p.m. ET.