



## Interstate Commission for Adult Offender Supervision

### West Region Meeting MINUTES

May 30, 2024 · 2:00 pm ET  
Teleconference

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#### **Members in Attendance:**

1. Taryn Link (AK), Chair
2. Dori Littler (AZ)
3. Andrew Zavaras (CO)
4. Brook Mamizuka (HI)
5. Lyle Wieman (NM)
6. Deon McDaniel (NV)
7. Alex Garcia (UT)
8. Mac Pevey (WA)
9. Jeremy Vukich (WY)

#### **Members not in Attendance:**

1. Jason Johnson (CA)
2. Judy Mesick (ID)
3. Sean Goeddel (MT)
4. Jeremiah Stromberg (OR)

#### **Guests:**

1. Lorna Colver (AK)
2. Matthew Poyzer (AZ)
3. Truesee Chang (CA)
4. Crissy Schaudt (CO)
5. Stacey Luke (HI)
6. Kathy Hust (ID)
7. Robert Hislop (MT)
8. Nicole Rosales (NV)
9. Jeremy Geoffroy (NV)
10. Mark Patterson (OR)
11. Jessica Cook (UT)
12. Tanja Gilmore (WA)
13. Patricia Odell (WY)

#### **Staff:**

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrator Coordinator
4. Xavier Donnelly, ICOTS Project Manager
5. Drake Greeott, Web Development Manager

### **Call to Order**

Chair T. Link (AK) called the meeting to order at 2:00 pm ET, nine out of thirteen members were present; a quorum was established. Chair T. Link (AK) welcomed new commissioner Lyle Wieman (NM).

### **Approval of Agenda and Minutes**

Chair T. Link (AK) added *West Region DCA Report* to the agenda.

**Commissioner M. Pevey (WA) moved to approve the agenda as amended. Commissioner J. Vukich (WY) seconded. Agenda approved.**

**Commissioner L. Wieman (NM) moved to approve the minutes from February 7, 2024, as drafted. Commissioner B. Mamizuka (HI) seconded. Minutes approved.**

### **Discussion**

*Commission's Update:* Executive Director A. Lippert informed the region that with assistance from the DCA Liaison Committee, the Training Committee published a training and educational resource that helps compact offices determine which reporting tool to use in ICOTS; progress report vs a violation report. Additional resources are also published on the Commission's website that provide guidance to stakeholders: Court Officials' Guide; Electronic Signature Guide; Extradition Officials Guide; Jail Officials Guide; and Parole Officials' Guide.

The Training Committee is working on revisions and updates to the Hearing Officer Guide that will be published later this summer.

Commissioner D. Littler (AZ) expressed her concerns regarding the Progress Report vs. Violation Report guide. She noted that "Pending felony or Violent Crime Charges" should be listed under both Progress Report (PR) and Violation Report Requiring Retaking (OVR). She stated that the guide does not accurately reflect the ICOAS Rule.

Commissioner L. Wieman (NM) agreed with the State of Arizona. He noted that not every crime is at the level of a progress report. He stated that if a crime is a violent charge, New Mexico will use a violation report. He continued that additionally, the progress report does not require a response which is not suitable in this situation.

Executive Director A. Lippert will relay New Mexico and Arizona's concerns and comments to the Training and DCA Liaison Committees to see if any further changes should be made to the guide.

Executive Director A. Lippert updated the region that last year, the Executive Committee approved the language change replacing the term "*offender*" with "*supervised individual*". The Rules Committee met face-to-face to review the rules and integrate the approved language change. The committee has prepared a rule package for the Commission's approval at the 2024 ABM. The comment period for these amendments is open from May 15 until July 1, 2024. The final package of amendments will be posted on August 1.

The Executive Committee has approved the 2024 Annual Business Meeting agenda, which is now available on the Commission's website. Registration for the meeting will open on June 3. She reminded the region that the meeting will take place on September 9-11, 2024, in Scottsdale, AZ. The Executive Committee added a *Public Hearing* on Monday, September 9 to address the language changes to rules as well as a training session on Tuesday, September 10 to discuss the rule changes.

The Executive Committee is asking the region members to consider nominating their victims' advocates for the Peyton Tuthill Award. Nominations will be accepted through August 1<sup>st</sup>. The award winner will be recognized at the upcoming Annual Business Meeting.

In June, the national office will host FY24 DCA Dashboard Program on Violations & Retaking Management. She encouraged the Commission's members to attend the sessions.

As technology continues to advance, the Commission must upgrade its ICOTS application to align with modern frameworks, security standards, and evolving technological trends. The Executive Committee approved an ICOTS rewrite project to achieve these objectives.

The Executive Committee discussed the project funding options to present to the full Commission for consideration and vote at the 2024 Annual Business Meeting. More information on this project will be available this summer.

The Executive Committee approved eliminating the sending of printed copies of the ICOTS Annual Report to Commissioners as part of their cost-cutting measures. The national office publishes an interactive annual report on the Commission's website.

*DCA West Region Chair Report:* DCA M. Patterson (OR) stated that the DCA Liaison Committee consists of four DCA region chairs and regional representatives. Recently, the committee revised the DCA Mentoring program into the DCA Success Program. The program provides coaching and training for new DCAs as well as helps DCAs needing to resolve compliance issues in their state.

He continued; the Executive Committee approved the DCA Liaison Committee's recommendation to revise the Spirit Sighting Award. The award recognizes field officers, Compact Office staff members and other stakeholders who went "above and beyond to reach the best solution" with a Compact case. Commissioners and DCAs are not eligible for this award. The Commission will fund one nominated individual to attend the Annual Business Meeting.

The DCA Liaison Committee scheduled open forums for DCAs across the country this June. These forums aim to identify rule related issues for discussion at the upcoming Annual Business Meeting.

### **Old Business**

*Are there any policy or practice issues around current trends or compact procedures your state has encountered since the last region meeting?* The region did not report any issues.

*Are there any challenges or difficulties your state has encountered when interpreting the rules related to specific Compact cases that need clarification?* The region did not report any challenges.

*Are there any potential rule amendments that we need to consider from the region?* Commissioner M. Pevey (WA) informed the region that this year's annual business meeting will feature numerous small group discussions and collaborations aimed at reviewing current issues with rule interpretations and formulating rule proposals.

Commissioner D. Littler (AZ) emphasized the importance of reassessing the rules in the present context, noting that they were written 20 years ago. Specifically, there is a need for the Commission to revisit Rules 3.103 and the retaking rules.

Commissioner M. Pevey (WA) acknowledged the Commission's stakeholder outreach program to connect with its ex-officio members. He recognized DCA M Poyzer (AZ) and Commissioner J. Lopez (WI), who presented at the Extradition Officials' 59th Annual Training Conference in Milwaukee, WI.

Executive Director A. Lippert recognized Commissioner M. Pevey (WA) and DCA S. Brooks (OH) who presented at the American Probation and Parole Association's Winter Institute.

#### **New Business**

There was no new business.

#### **Adjourn**

**Motion to adjourn made by Commissioner M. Pevey (WA), seconded by Commissioner D. Littler (AZ).** Meeting adjourned at 2:45 pm ET.