



Interstate Commission for Adult Offender Supervision

Deputy Compact Administrator Liaison Committee MINUTES

October 31, 2024 @ 1:00 PM ET
Teleconference

Members in attendance:

1. Suzanne Brooks (OH), Chair
2. Lorna Colver (AK)
3. Timothy Strickland (FL)
4. Simona Hammond (IA)
5. Denis Clark (ME)
6. Allison Woodruff (MO)
7. Alyssa Miller (ND)
8. Nicole Rosales (NV)
9. Ingrid Siliezar (RI)
10. Cynthia Stout (TX)

Members not in attendance:

1. Mark Patterson (OR)
2. Rickey Plank (VT)

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Operations and Policy Director
3. Barno Saturday, Logistics Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, ICOTS Project Manager
6. Drake Greeott, Web Development Manager

Call to Order

Chair S. Brooks (OH) called the meeting to order at 1:00 pm ET. Ten members were present, establishing a quorum.

Approval of Agenda and Minutes

DCA T. Strickland (FL) moved to approve the agenda. DCA D. Clark (ME) seconded. Agenda approved as presented.

DCA A. Woodruff (MO) moved to approve the minutes from July 22, 2024, meeting. DCA L. Cover (AK) seconded. Minutes approved as drafted.

Discussion

Committee Restructure: Chair S. Brooks (OH) noted that she will be restructuring the committee to empower and strengthen DCA relationships. New regions members will serve as the co-chairs to current DCA region chairs. The outgoing region chairs will conclude their terms in June.

Dashboard training sessions: Training Coordinator M. Spring discussed the upcoming dashboard training sessions and the need for feedback and ideas from the DCA regions.

Rule Proposals: The committee discussed rule proposals, with the East having already passed a proposal to amend Rule 5.108. The Midwest region DCAs are meeting in a few weeks to discuss multiple proposals related to deferred sentences and supervision definitions. The South region is working on a few proposals. The West region has no new proposals at this time.

Chair S. Brooks (OH) noted the importance of vetting the proposals at the DCA level before introducing them to the commissioners for consideration and approval.

DCA open forums: Chair S. Brooks (OH) suggested hosting DCA open forums on a more consistent basis. The committee agreed to have solution-based discussions and narrow down the topics before the next meeting. They also emphasized the importance of sharing solutions and best practices during the open forums.

Spirit of the Compact Award: Chair S. Brooks (OH) noted that the national office has not received any nominations for the Spirit of the Compact Award since the summer. She encouraged committee members to promote the Spirit of the Compact award nominations during their region meetings and via email to their respective regions.

The committee decided to revamp the DCA success program application to encourage more active engagement with new DCAs. The committee will hold the program's first session before the end of the year.

Old/New Business

Executive Director A. Lippert announced that the national office updated newly adopted rule changes on the Commission's website and Bench Book.

Adjourn

DCA T. Strickland (FL) moved to adjourn. DCA A. Woodruff (MO) seconded.

The meeting adjourned at 1:41 pm ET.