



Training, Education, & Public Relations Committee
MINUTES
October 24, 2024 · 1:30 pm ET – Teleconference

Members in attendance:

1. Katrina Ransom (OH), Chair
2. Taryn Link (AK)
3. Chris Biehn (IN)
4. Megan Milner (KS) Maggie Brewer (NC)
5. Meggie Brewer (NC)
6. Christian Stephens (PA)
7. Tracy Hudrlik (MN)
8. Joselyn López (WI)
9. Sally Reinhardt-Stewart (NE), Ex-officio member
10. Alison Woodruff (MO), Ex-officio member
11. Kiesha Owens (LA), Ex-officio member
12. Holly Kassube (IL), Ex-officio member

Members not in attendance:

13. Yolanda Bethea (MD)

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, ICOTS Project Manager
6. Drake Greeott, Web Development Manager

Call to Order

Chair K. Ransom (OH) called the meeting to order at 1:36 p.m. ET. Eight voting members were present, a quorum was established.

Approval of Agenda and Minutes

Commissioner J. López (WI) moved to approve the agenda as presented. Commissioner T. Link (AK) seconded. Agenda approved.

Commissioner M. Brewer (NC) moved to approve the minutes from July 11, 2024, as presented. Commissioner C. Stephens (PA) seconded. Minutes approved as drafted.

Discussion

2024 Annual Business Meeting: The committee reviewed the evaluation results from the 2024 Annual Business Meeting in Scottsdale, AZ. 103 out of 144 attendees participated in the survey. 89% reported being satisfied or very satisfied, and 76% downloaded the ABM app.

All eight sessions were rated between 'average' (3) and 'excellent' (4), with the highest score of 3.9 for Jason Redman's session, "Lead Always, Overcome All". When asked what they liked best, respondents mentioned networking, the opportunity to meet in person and collaborative problem-solving discussions. Recommendations for future meetings include more discussion time, fewer topics in smaller groups, and obtaining pre-meeting feedback from commissioners. Training for commissioners should cover rules and policies, leadership responsibilities, and include motivational speakers. Additional topics suggested for future meetings are remote hearings, state PC hearing processes, ICOTS redesign improvements, and wellness skills.

The committee discussed the training and collaboration sessions. The attendees appreciated the longer breaks for networking. The committee agreed that collaboration sessions needed more discussion time.

Region Meeting Visits: Chair K. Ransom (OH) asked the committee members to ask their respective regions to share any specific training needs for the committee to consider as their goals for the upcoming year.

Old/New Business

The committee discussed potentially expanding its focus from training to public relations, noting that it has developed many guides and training opportunities in previous years. The committee plans to do more work with new commissioners and focus on developing a mentorship program.

Commissioner C. Biehn (IN) stated that as a new commissioner, he strongly supports the creation of comprehensive commissioner training.

The committee agreed that it needs to continue to provide training opportunities on remote hearings and probable cause hearings.

Chair K. Ransom (OH) noted that the Commission was chosen to present at the upcoming American Parole and Probation Association Winter Training Institute in January 2025, in Las Vegas, NV.

Adjourn

The meeting adjourned at 2:18 p.m. ET.