



Interstate Commission for Adult Offender Supervision

Finance Committee Meeting MINUTES

**November 19, 2024 • 11:00 am ET
Teleconference**

Members in attendance:

1. Gary Roberge (CT), Chair
2. Tom Langer (AL)
3. Heidi Collier (DE)
4. Jacey Rader (NE)
5. Christian Stephens (PA)
6. Bradley Lewandowski (SD)
7. Chris Hill (TN)
8. Jeremy Vukich (WY)
9. Simona Hammond (IA), Ex-officio

Members not in attendance:

1. Shira Bland (NJ), Ex-officio

Guests:

1. Mac Pevey (WA)

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrator Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Drake Greeott, Web Development Manager
6. Xavier Donnelly, ICOTS Project Manager

Call to Order

Chair G. Roberge (CT) called the meeting to order at 11:00 am ET. Eight voting members were present, a quorum was established.

Approval of Agenda and Minutes

Commissioner H. Collier (DE) moved to approve the agenda as presented. Commissioner B. Lewandowski (SD) seconded. Agenda approved.

Commissioner H. Collier (DE) moved to approve the minutes from August 27, 2024, meeting as drafted. Commissioner T. Langer (AL) seconded. Minutes approved.

Discussion

Budget update: Chair G. Roberge (CT) stated that the Vanguard account was just under \$2.1 million, and the savings account was at \$1.5 million. All states have paid their FY25 dues. The Commission will also come in under budget for the 2024 Annual Business Meeting.

Executive Director A. Lippert explained that this budget variation resulted primarily from the Executive Committee's decision not to fund the attendance of a second DCA at the ABM. Additionally, the remaining savings came from lower-than-expected costs for per diem allowances and attendees' flights. Overall, these factors combined contributed to staying under budget for the annual meeting.

Chair G. Roberge (CT) thanked Executive Director A. Lippert and the national office for managing the Commission's budget.

The committee discussed alternative funding sources for the ICOTS re-write project. Chair G Roberge (CT) and Executive Director A. Lippert will follow up with the new contact from the Council of State Governments regarding alternative funding sources.

Old/New Business

The committee is scheduled to meet again in March to review and make recommendations on the FY2027 budget for the Executive Committee. If the recommendations are accepted, the full Commission will vote on the budget during the 2025 Annual Business Meeting.

Adjourn

Commissioner T. Langer (AL) moved to adjourn. Commissionner J. Vukich (WY) seconded.

The meeting adjourned at 11:22 am. ET.

Gary Roberge
Gary Roberge (May 1, 2025 12:11 EDT)


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Final Audit Report


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