

INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION
RULES COMMITTEE MEETING MINUTES
MARCH 18, 2025 – 8:30 AM ET
THE GALT HOUSE HOTEL, LOUISVILLE, KY



Members in Attendance:

1. Tracy Hudrlik (MN), Chair
2. Chris Moore (GA)
3. David Cady (NH)
4. John Mosley (MO)
5. Amy Vorachek (ND)
6. Katrina Ransom (OH)
7. Jeremy Vukich (WY)
8. Brenna Kojis (WI), Ex-Officio
9. Matthew Reed (PA), Ex-officio
10. Thomas Travis, Legal Counsel

Members not in Attendance:

1. Deon McDaniel (NV)

Guests:

1. Mac Pevey (WA)
2. Joselyn López (WI)

Staff:

1. Ashley Lippert, Executive Director
2. Barno Saturday, Logistics and Administrator Coordinator
3. Xavier Donnelly, ICOTS Project Manager
4. Mindy Spring, Administrative and Training Coordinator

Call to Order

Chair T. Hudrlik (MN) called the meeting to order at 8:32 am ET. Seven out of eight voting members were present, a quorum was established.

Approval of Agenda and Minutes

A motion by Commissioner C. Moore (GA) to approve the meeting's agenda was adopted.

A motion by Commissioner K. Ransom (OH) to approve the minutes from March 5, 2025 was adopted.

Discussion

RNR Workgroup Rule Proposals: The RNR workgroup drafted proposals to improve clarity, enhance procedural fairness, and promote better resource allocation while maintaining public safety and compliance. Due to time constraints, the Rules Committee reviewed the RNR Workgroup's proposals prior to their review by the Executive Committee, which originally established the workgroup. The Rules Committee recommended changes to RNR workgroup proposals – as highlighted in blue in addendum 1.

Redefining Absconding & Retaking Procedures (Rule 1.101 'abscond,' 4.109-2, 5.103-1)

- Expands the definition of “abscond” to ensure a clearer distinction between intentional avoidance and mitigating circumstances.
- Requires more due diligence before classifying an individual as an absconder to prevent unnecessary retaking.
- Introduces flexibility in retaking decisions, allowing states to collaborate on alternative resolutions when warranted.

A motion by Commissioner K. Ranson (OH) was adopted as follows: support rule package for absconder definition, activities to determine, and retaking procedures.

Transfer of Supervised Individuals (Rule 2.110)

- Clarifies what constitutes a violation of unauthorized relocation.
- Grants states discretion to allow individuals to remain in the receiving state while investigations are completed, preventing unnecessary returns.
- Enhances coordination between sending and receiving states to improve outcomes.

A motion by Commissioner D. Cady (NH) was adopted as follows: support RNR proposal to amend Rule 2.110.

Supervision Standards & Documentation (Rules 4.101 & 4.106)

- Requires receiving states to supervise individuals at levels consistent with local cases (risk and similarly sentenced individuals) and to document incentives, corrective actions, and sanctions.
- Reintroduces annual progress reports to enhance transparency, ensure informed decision-making, and improve supervision consistency.

A motion by Commissioner J. Vukich (WY) was adopted as follows: support RNR proposal to amend Rule 4.101.

A motion by Commissioner D. Cady (NH) was adopted as follows: support RNR proposal to amend Rule 4.106.

Retaking Procedural Responsibilities & Transport Authority (5.XXX & 5.XXX)

- Merges multiple rules into a unified structure, clarifying procedures for retaking, officer authority, and transport logistics.
- Reduces ambiguity, streamlines responsibilities, and ensures due process compliance.
- Clearly defines financial obligations, timelines, and responsibilities for both sending and receiving states.
- Ensures cost management and accountability while minimizing inefficiencies in the retaking process.

A motion by Commissioner J. Mosley (MO) was adopted as follows: support RNR proposal to create new Rule 5.XXX (managing retaking).

A motion by Commissioner J. Mosley (MO) was adopted as follows: support RNR proposal to create new Rule 5.XXX (retaking authority).

Other proposals: See addendum 2.

3.104-1 Acceptance of Supervised Individual; Issuance of Reporting Instructions

- Enhances clarity of rule language and resolves inconsistent language

A motion by Commissioner C. Moore (GA) was adopted as follows: recommend a proposal to Rule 3.104-1 for Commission consideration and approval at the 2025 Annual Business Meeting.

3.108 Victim's right to be heard and comment

- Minor revision and clarification that the supervised individual does not 'submit' a request to transfer.

A motion by Commissioner A. Vorachek (ND) was adopted as follows: recommend a proposal to amend 3.108 for Commission consideration and approval at the 2025 Annual Business Meeting.

4.105 Arrival and Departure Notifications

- The proposed revision establishes a standardized timeframe for submission of departure notices and removes language that is commonly misinterpreted by ICOTS users creating inefficiencies in the transfer process.

A motion by Commissioner A. Vorachek (ND) was adopted as follows: recommend a proposal to amend 4.105 for Commission consideration and approval at the 2025 Annual Business Meeting.

4.111 Supervised individuals returning to the sending state

- Proposal provides clear, more specific guidelines regarding the return of a supervised individual to the sending state.

A motion by Commissioner K. Ransom (OH) was adopted as follows: recommend a proposal to amend 4.111 for Commission consideration and approval at the 2025 Annual Business Meeting.

4.112 Closing supervision by the receiving state

- Re-word (a)(1) for simplicity and clarity and added reference to 'subsequent state transfers.

A motion by Commissioner J. Vukich (WY) was adopted as follows: recommend a proposal to amend 4.112 for Commission consideration and approval at the 2025 Annual Business Meeting.

The Rules Committee reviewed two proposals to amend Rule 5.101-2 Discretionary Process for Violation Disposition submitted by the South Region and the Midwest Region. The committee drafted a new proposal that merged language from both proposals. Re-write includes sentences to supervision for new conviction or violation dispositions occurring outside the sending state.

A motion by Commissioner J. Mosley (MO) was adopted as follows: recommend a proposal to amend Rule 5.101-2 for Commission consideration and approval at the 2025 Annual Business Meeting.

Remote Hearing Analysis: The committee reviewed feedback related to the use of remote hearings (addendum 3), particularly for addressing violations and potentially avoiding the formal retaking process.

Given the evolving practices since COVID-19 and the continued use of remote sentencing in many jurisdictions, the committee recognized the need for further dialogue. While the current rules allow for some flexibility, members agreed that additional practical guidance may be helpful.

The committee recommended that the DCA Liaison Committee convene a DCA Open Forum/Round Table to explore the operational use of remote hearings. Feedback from this forum will assist the committee in evaluating whether to develop a guidance document, such as a white paper or an addition to the ICAOS Bench Book in the upcoming year.

Timeline for Comments Period: The committee will hold a kickoff session on April 15 to educate Commission members on how to comment on rule proposals. The comments forum will remain open until June 2. All regions are strongly encouraged to convene and discuss the proposals.

Old/New Business

A motion by Commissioner C. Moore (GA) was adopted as follows: the Rules Committee recommends April 1, 2026, as the effective date for the new rule proposals.

Adjourn

The meeting adjourned at 3:38 pm ET.