

INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION  
**RULES COMMITTEE MEETING MINUTES**  
JUNE 24, 2025 – 11:00 AM ET  
TELECONFERENCE

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**Members in Attendance:**

1. Tracy Hudrlik (MN), Chair
2. Chris Moore (GA)
3. David Cady (NH)
4. John Mosley (MO)
5. Amy Vorachek (ND)
6. Deon McDaniel (NV)
7. Brenna Kojis (WI), Ex-Officio
8. Matthew Reed (PA), Ex-officio
9. Thomas Travis, Legal Counsel

**Members not in Attendance:**

1. Jeremy Vukich (WY)
2. Katrina Ransom (OH)

**Staff:**

1. Ashley Lippert, Executive Director
2. Barno Saturday, Logistics and Administrator Coordinator
3. Drake Greeott, Web Development Manager
4. Mindy Spring, Administrative and Training Coordinator
5. Suzanne Brooks, Education & Implementation Manager

**Call to Order**

Chair T. Hudrlik (MN) called the meeting to order at 11:00 am ET. Six out of eight voting members were present, a quorum was established.

**Approval of Agenda and Minutes**

A motion by Commissioner A. Vorachek (ND) to approve the meeting's agenda was adopted.

A motion by Commissioner D. Cady (NH) to approve the minutes from June 5, 2025 was adopted.

**Discussion**

*Region Rule Proposals:* The committee reviewed comments to a proposal to amend *Rule 2.106 Supervised Individuals Subject to Deferred Sentences* proposed by the South Region. The committee noted the inconsistency in referencing Rule 3.101 and agreed to recommend adding specific subsections (a, b, and c) for clarity and consistency.

A motion by Commissioner A. Voracek (ND) was adopted as follows: suggest additional edits to specify the rule only applies to 3.101 (a) (b) and (c).

The committee will send the recommended changes back to the South Region for review.

The Rules Committee discussed comments to a proposal to amend *Rule 3.103 Reporting Instructions; Supervised Individual Mandatory reporting instructions for supervised individuals living in the receiving state at the time of sentencing or after the disposition of a violation or revocation proceeding.*

They considered changing "documentation and details" to "documentation or details" to allow more flexibility while still encouraging the inclusion of documentation when possible. The committee also reviewed comments about clarifying language around electronic signatures and addressed concerns about vague wording that could result in unnecessary denials. Ultimately, the committee agreed to recommend changing "and" to "or" in the documentation requirements, but chose to retain the term "electronic" rather than adopting "virtual," as suggested in one of the comments.

The Rules Committee discussed proposed changes to the timeframe for submitting reporting instructions, from 7 business days to 15 business days. There were concerns that 15 days is too long, potentially leaving clients unsupervised in the receiving state for up to 3 weeks. The committee considered recommending reducing the timeframe to 10 business days as a compromise. They also clarified that the rule is intended to apply to all eligible supervised individuals, including absconders, which was causing some confusion among states. The committee emphasized the need to clearly explain the intent and scope of the rule when presenting it.

**A motion by Commissioner A. Voracek (ND) was adopted as follows: recommend modifications to the Midwest's proposal for 3.103 (c) (d) and (e) based on Commission's comments.**

The committee will send the recommended changes back to the Midwest Region for review.

The committee discussed comments on the proposal to amend *Rule 3.XXX regarding incarceration releases in the receiving state* proposed by the Midwest Region. They agreed to change "documentation and details" to "documentation or details" for consistency with a previous rule. The committee also considered shortening the timeframe for sending requests from 15 to 10 business days to align with other rules. They clarified that this rule does not apply to sex offenders, as they are defined differently and have separate rules. The committee addressed concerns about the rule undermining 3.105, noting it as a training issue as the language has always existed.

**A motion by Commissioner J. Mosley (MO) was adopted as follows: recommend modifications to the Midwest's proposal for NEW RULE 3.XXX (Mandatory reporting instructions for supervised individuals released from incarceration in the receiving state).**

The committee will send the recommended changes back to the Midwest Region for review.

The committee reviewed proposed rule *3.XXX (New rule): Reporting instructions for sex offenders* submitted by the Midwest region. During the discussion, they considered various

comments and concerns, including a technical request from Nevada to update INSITE to capture information about minors in the residence for all cases—not just those transferred through the Compact. The national office confirmed that this enhancement is being addressed as part of INSITE’s ongoing development.

The committee made changes to the rule language for consistency with other rules.

**A motion by Commissioner J. Mosley (MO) was adopted as follows: recommend modifications to the Midwest’s proposal for NEW RULE 3.XXX (Reporting Instructions for Sex Offenders).**

The committee will send the recommended changes back to the Midwest Region for review.

The committee discussed a proposal to amend *Rule 5.108 Probable cause hearing in receiving state* submitted by the East Region, and reviewed a rebuttal provided by DCA M. Reed (PA).

DCA M. Reed (PA) expressed support for the 30-day timeframe, while some members raise concerns about larger states' ability to meet this deadline due to court scheduling issues. The committee agreed that it was unnecessary to include specified consequences for missing the deadline, noting that such provisions are not included in other rules. They also clarified that the requirement to document findings on each alleged violation is intended to promote transparency and thorough documentation, not to direct the outcome of the hearing. The committee made no changes to the proposal.

### **Old/New Business**

At its last meeting, the committee requested legal counsel to review possible conflicts with the proposed Rules 5.105 and 5.108. Legal Counsel T. Travis reported there were no direct conflicts between the proposed amendments. The committee acknowledges that some editorial changes may be necessary depending on which rules pass.

The committee will meet again on July 10 to discuss the remaining rule proposals. The committee will have another meeting in August to discuss its presentation at the Annual Business Meeting.

### **Adjourn**

The meeting adjourned at 12:28 pm ET.