

INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION
RULES COMMITTEE MEETING MINUTES
JULY 10, 2025 – 1:00 PM ET
TELECONFERENCE



Members in Attendance:

1. Tracy Hudrlik (MN), Chair
2. Chris Moore (GA)
3. David Cady (NH)
4. John Mosley (MO)
5. Amy Vorachek (ND)
6. Matthew Reed (PA), Ex-officio
7. Thomas Travis, Legal Counsel

Members not in Attendance:

1. Deon McDaniel (NV)
2. Katrina Ransom (OH)
3. Jeremy Vukich (WY)
4. Brenna Kojis (WI), Ex-Officio

Staff:

1. Ashley Lippert, Executive Director
2. Barno Saturday, Logistics and Administrator Coordinator
3. Xavier Donnelly, ICOTS Project Manager
4. Mindy Spring, Operations Manager
5. Suzanne Brooks, Education and Implementation Manager
6. Drake Greeott, Web Development Manager

Call to Order

Chair T. Hudrlik (MN) called the meeting to order at 1:00 pm ET. Five out of eight voting members were present, a quorum was established.

Approval of Agenda and Minutes

A motion by Commissioner A. Vorachek (ND) to approve the meeting's agenda was adopted.

A motion by Commissioner J. Mosley (MO) to approve the minutes from June 24, 2025 was adopted.

Discussion

Definition of 'revocation': The committee discussed the definition of revocation in the rules, with several comments received that suggested the issue might be more about training than the definition itself. Commissioner J. Mosley (MO) and Commissioner C. Moore (GA) agreed that while there are variations in state practices regarding revocation, the current definition could work for compact operations with reasonable application. The committee decided to leave the definition as is and address the comments through training rather than changing the recommendation, so no vote was needed.

Proposal to amend Rule 4.105: The committee discussed changes to departure notification rules, including a new requirement of no earlier than 5 days before departure. Commissioner

J. Mosley (MO) raised concerns about relying on the notice date rather than the actual departure date for audits and quality checking, as this could lead to confusion about timeline compliance.

The national office confirmed that the current system already tracks both the transmitted date of the notice and the actual departure date, with most notices being submitted within the 5-day window.

The committee agreed that no changes to the rule language were needed at this time, as the technical improvements would be implemented through system updates rather than rule modifications.

Proposal to amend Rule 4.111: The committee discussed the removal of address requirements in 2019, with the national office explaining that the change was made because states wouldn't necessarily know the sending state's address.

Commissioner C. Moore (GA) raised concerns about returning reporting instructions, noting that sometimes individuals don't want to return but the sending state thinks they should.

The committee agreed that no changes to the rule proposal language were needed at this time.

Proposal to amend Rule 4.112: The committee agreed that no changes to the rule proposal language were needed at this time.

Proposal to amend Rule 5.101-2: The committee reviewed received comments. The committee discussed and refined language in a rule proposal regarding discretionary retakes after new felony convictions or violations. They clarified that the rule should apply to violations occurring prior to or as a result of new crimes, rather than specifically after them.

The committee discussed the need to include waiver language and agreed 'consent' sufficiently covers waiver situations.

A motion by Commissioner C. Moore (GA) was adopted as follows: modify proposal to amend Rule 5.101-2 by changing 'after' to 'to address' in the title and rule language.

The committee proceeded with the proposed amendments to the following rules, as no opposition was received during the comment period. Additionally, no committee member expressed any objections to the proposals:

- *Definition of 'Compact Administrator'*
- *Definition of 'Relocate'*
- *3.104-1*
- *3.108*
- *3.110 renumbering 4.XXX*

Old/New Business

The committee will meet again in August to discuss its presentation at the Annual Business Meeting.

Adjourn

The meeting adjourned at 1:58 pm ET.