



## Interstate Commission for Adult Offender Supervision

### Deputy Compact Administrator Liaison Committee MINUTES

October 9, 2019, 3:15 pm PT

Wyndham San Diego Bayside Hotel • San Diego, California

---

#### **Members in Attendance:**

1. Tracy Hudrlik (MN), Chair
2. Elizabeth Powell (DC)
3. Natalie Latulippe (CT)
4. Simona Hammond (IA)
5. Mathew Billinger (KS)
6. Denis Clark (ME)
7. Tanja Gilmore (WA)
8. Patricia Odell (WY)

#### **Guests:**

1. Matthew Poyzer (AZ)
2. Victoria Vigil (NM)
3. Brandon Watts (TX)
4. Rick Kuttenkuler (MO)
5. Linda Mustafa (AR)
6. LaShonda Lee-Campbell (MD)
7. Raquel Colon (PR)
8. Beverly Gilder (AL)
9. James Carswell (NY)
10. Chris Smalling (CA)

#### **Members not in Attendance:**

1. Tim Strickland (FL)

#### **Staff:**

1. Kevin Terry, Website Analyst

#### **Call to Order**

Chair T. Hudrlik (MN) called the meeting to order at 3:15 pm PT. Eight members were present, establishing a quorum.

#### **Approval of Agenda and Minutes**

**DCA N. Latulippe (CT) moved to approve the agenda as presented. DCA S. Hammond (IA) seconded. Agenda approved.**

**DCA M. Billinger (KS) moved to approve the minutes from August 12, 2019 meeting as drafted. DCA N. Latulippe (CT) seconded. Minutes approved.**

**Discussion**

Chair T. Hudrlik (MN) welcomed everyone and invited interested guests to call in to their online meetings as they were open to the public.

*DCA Liaison Committee Goals:* Chair T. Hudrlik (MN) reviewed the two current goals of the committee and invited discussion on the subject.

DCA E. Powell (DC) suggested “Supporting the DCAs through partnership with the Training Committee, mentorship, and effective communication through newsletters and other forms.” be added as a third committee goal.

**DCA N. Latulippe (CT) moved to adopt the three committee goals as discussed. DCA S. Hammond (IA) seconded. Motion passed.**

Chair T. Hudrlik (MN) provided a brief description of the DCA Liaison Committee’s place on the Executive Committee as defined in the bylaws.

**Old/New Business**

DCA N. Latulippe (CT) said she had noticed improvements in quality of DCA region meetings and feels the newsletter was helping spread helpful communication.

DCA M. Billinger (KS) would like to have the 2020 DCA Training Institute put on the next agenda. Had a brief discussion on how DCA region meetings were scheduled through the national office and other meeting details.

**Adjourn**

**DCA M. Billinger (KS) moved to adjourn. DCA T. Gilmore (WA) seconded.**

Meeting adjourned at 3:34 pm PT.