



**Interstate Commission for Adult Offender Supervision
Executive Committee Meeting**

MINUTES

**January 16, 2019 • 12:00 pm ET
Teleconference**

Members in Attendance:

1. Jeremiah Stromberg (OR), Chair
2. Hope Cooper (KS), Vice-chair
3. Gary Roberge (CT), Treasurer
4. Chris Moore (GA), Information Technology Chair
5. Jacey Rader (NE), Training, Education and Public Relations Committee Chair
6. Roberta Cohen (NM), West Region Chair
7. Brody Burks (TX), South Region Chair
8. Dale Crook (VT), East Region Chair
9. Tracy Hudrlik (MN), DCA Liaison Committee Chair, Ex-Officio
10. Sara Andrews (OH), Past Chair Ex-Officio
11. Richard Barajas (NOVA), Ex-Officio

Members not in Attendance:

1. Russell Marlan (MI), Midwest Region Chair
2. Allen Godfrey (MN), Compliance Committee Chair
3. Doug Clark (SD), Rules Committee Chair

Guests:

1. Tina Balandran (TX)
2. Heather Clark (TX)

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, ICOTS Project Manager
6. Kevin Terry, Website Analyst

Call to Order

Chair J. Stromberg (OR) called the meeting to order at 12:00 pm ET; eight voting members were present, establishing a quorum.

Agenda and Minutes

Commissioner G. Roberge (CT) moved to approve the agenda. Commissioner J. Rader (NE) seconded. Agenda approved.

Commissioner G. Roberge (CT) moved to approve the minutes from December 19, 2018 meeting. Commissioner H. Cooper (KS) seconded. Minutes approved.

Discussion

Compliance Committee Report: Executive Director A. Lippert informed the committee that the Compliance Committee will meet in February 2019 to discuss ICAOS administrative policy changes and a template for filing a complaint. The committee has not received any new complaints.

DCA Liaison Committee Report: DCA T. Hudrlik (MN) stated that the DCA Liaison Committee met on November 19 and discussed reopening absconder cases, ICOTS enhancements and rule proposals process. The committee published the second quarterly DCA newsletter in December 2018. The committee will meet again in February 2019.

Finance Committee Report: Commissioner G. Roberge (CT) informed the committee that the Finance Committee met in January 2019. The committee reviewed and discussed the FY 2019 budget, the Vanguard account, and its goals for the upcoming year. He noted that at its October meeting, the committee discussed not collecting annual dues for a year taking into consideration its amount of invested funds. After reviewing the matter, the committee agreed that this idea was no longer relevant as at the time of this discussion, the stock market was continuously going up greatly expanding the Commission's funds. The Finance Committee will meet again in March 2019 to recommend the FY 2021 budget for approval at the face-to-face Executive Committee meeting.

Commissioner G. Roberge (CT) stated that based on December's numbers, the Commission's expenses continue to incur as predicted. The Commission is 50% into the fiscal year. He noted that the Vanguard account went down \$88 K in the last month due to the stock market's volatility.

Commissioner J. Stromberg (OR) suggested monitoring Commission's current and potential projects and discussing what was the right balance to carry in the Commission's reserve at the upcoming face-to-face Executive Committee meeting.

Technology Committee Report: At the last meeting, the Executive Committee decided to proceed with the Commission's decision to discontinue the IVINS agreement with Appriss. Commissioner C. Moore (GA) reported to the committee that IVINS was taken offline for any new registration on December 21, 2018. Appriss sent out a notice about discontinuing service to all registered victims on January 2, 2019.

Commissioner J. Stromberg (OR) inquired about the states who requested the continuation of IVINS services after the full Commission voted to discontinue the service.

Executive Director A. Lippert is in communication with Virginia regarding the development of a victim notification report.

Commissioner C. Moore (GA) stated that the national office is meeting weekly with Appriss to discuss putting the FY 2019 ICOTS Enhancements into production.

Rules Committee Report: The Rules Committee will meet at the end of January to discuss submitted rule proposals. The committee will discuss the sex-offender workgroup's proposal at its face-to-face meeting.

Training Committee Report: Commissioner J. Rader (NE) informed the committee that the Training Committee meets tomorrow to discuss its goals and new training plans and resources.

ABM Workgroup Report: Commissioner H. Cooper (KS) stated that the workgroup meets on February 5, 2019 in Austin, TX. The workgroup consists of five commissioners and three DCAs and represent all four regions.

Commissioner J. Stromberg (OR) encouraged regions to explore potential ABM topics and forward their ideas to their region representative at discussion at the face-to-face meeting in Austin.

East Region Report: The region met on January 9 and did not constitute a quorum. The East Region will not present rule proposals this year. The region will meet again in May 2019.

Midwest Region Report: The region met on January 8, 2019 and put forward three rule proposals for consideration. The region also discussed re-opening absconder cases and an Executive Committee update.

South Region Report: The region met on January 10, 2019. The region discussed the Executive Committee decision to take IVINS offline and pending rule committee deadlines. The region will meet again in February 2019 to finalize its rule proposals.

West Region Report: Commissioner R. Cohen (NM) scheduled a meeting on January 23, 2019 to discuss rule proposals.

Victims Advocate Report: Victims Advocate R. Barajas commended the Executive Committee on its thoughtful and thorough discussion on IVINS at its last meeting. He looks forward to the Rules Committee's evaluation and recommendations for victim notification.

Executive Director Report: Executive Director A. Lippert presented her report to the committee:

- Commissioners changes and vacancies:
 - Dan Blanchard is the new commissioner for Utah and Walter Nolley is the new commissioner for Maryland
 - The national office is waiting on appointment documents for Maine and Alaska
- Complaints & Conflict Resolution
 - At the last meeting, the Executive Committee approved to seek legal action should Illinois not pay the accumulated dues interest by January 15, 2019. The national office received the payment prior to the deadline.
 - Arizona is working with Oklahoma on failure to issue warrants on compact offenders. Arizona has not filed an official complaint.
- Other Updates

- Per the Executive Committee's approval, SEARCH, the National Consortium for Justice Information and Statistics, submitted a grant proposal to BJA on warrant tracking.
- Executive Director A. Lippert informed the committee that the national office has edited and revised the Benchbook along with a thorough review of advisory opinions. Executive Director A. Lippert recommends hiring James Markham from North Carolina School of Government to rewrite the Liability chapter in the Benchbook. Markham's rate is \$1,000 / day and estimated length of the project is 5 days. The national office is also seeking vendor proposals to put the Benchbook on the Commission's website as a searchable tool cross referenced with advisory opinions, rules and training. Executive Director A. Lippert will present a full cost estimate package to the Executive Committee at its March meeting.
- Executive Director A. Lippert met with Judge Slone (TN), Bailey (WV), Cleary (IN), of the Regional Judicial Opioid Initiative (RJOI), to discuss barriers the Interstate Compact presents in managing the opioid crisis. Executive Director A. Lippert will share these ideas with the ABM Workgroup as a potential topic for the 2019 ABM Agenda.

Old Business

NCJA partnership: On behalf of the Commission, Commissioner J. Stromberg (OR) attended the National Criminal Justice Association (NCJA) board meeting last week. The board was very receptive to the idea of partnership with the Commission. He will provide more details at the upcoming face-to-face Executive Committee meeting. He added that NCJA is launching a nationwide criminal justice leadership academy and would circulate additional information about it to the group.

Executive Director A. Lippert included that she met with the board of the Fusion Center Association to discuss the data sharing project available between fusion centers and ICAOS. They will arrange for ICAOS to present a webinar to all 79 fusion centers on this data sharing opportunity.

The board also suggested the Commission attend the U.S. Department of Justice Global Initiatives advisory committee meeting in Washington DC in March 2019.

Adjourn

Commissioner G. Roberge (CT) moved to adjourn. Commissioner J. Rader (NE) seconded.

The meeting adjourned at 12:39 pm ET.

Signature: *Jeremiah Stromberg*
Jeremiah Stromberg (Feb 26, 2019)

Email: Jeremiah.P.Stromberg@doc.state.or.us






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Final Audit Report

2019-02-26

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