



## **Interstate Commission for Adult Offender Supervision**

### **Executive Committee Meeting MINUTES**

**September 5, 2019 • 12:00 pm ET  
Teleconference**

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#### **Members in Attendance:**

1. Jeremiah Stromberg (OR), Chair
2. Gary Roberge (CT), Treasurer
3. Chris Moore (GA), Information Technology Chair
4. Russell Marlan (MI), Midwest Region Chair
5. Allen Godfrey (MN), Compliance Committee Chair
6. Roberta Cohen (NM), West Region Chair
7. Dale Crook (VT), East Region Chair
8. Brody Burks (TX), South Region Chair
9. Tracy Hudrlik (MN), DCA Liaison Committee Chair, Ex-Officio

#### **Members not in Attendance:**

1. Jacey Rader (NE), Training, Education and Public Relations Committee Chair
2. Hope Cooper (KS), Vice-chair
3. Doug Clark (SD), Rules Committee Chair
4. Sara Andrews (OH), Past Chair Ex-Officio
5. Vacant (NOVA), Ex-Officio

#### **Guests:**

1. Tina Balandran (TX)

#### **Staff:**

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, ICOTS Project Manager

#### **Call to Order**

Chair J. Stromberg (OR) called the meeting to order at 12:00 pm ET; eight voting members were present, establishing a quorum.

#### **Agenda and Minutes**

**Commissioner G. Roberge (CT) moved to approve the agenda as presented. Commissioner B. Burks (TX) seconded. Agenda approved.**

**Commissioner G. Roberge (CT) moved to approve the minutes from the July 17, 2019 meeting as written. Commissioner A. Godfrey (MN) seconded. Minutes approved.**

## **Discussion**

*Compliance Committee Report:* Commissioner A. Godfrey (MN) stated that the Compliance Committee met in August to discuss a second complaint submitted on July 25 by the State of Arizona against the State of Oklahoma. The complaint described Oklahoma's failure to issue compact compliant warrants. The compliance committee found Arizona's complaint substantiated.

Commissioner A. Godfrey (MN) reminded to the Executive Committee that Arizona filed a similar complaint against Oklahoma in April. Oklahoma was found in default of their obligations under the compact and was asked to submit a corrective action plan for approval. Their initial plan, submitted in July, lacked key elements that would promote long-term success. Thus, Oklahoma submitted supplemental information to support their corrective action plan.

The Compliance Committee recommends the Executive Committee accept the plan with no further addition or modifications.

**Commissioner G. Roberge (CT) moved to accept Compliance Committee recommendation to approve Oklahoma's corrective action plan without further modification or addition. Commissioner D. Crook (VT) seconded. Motion passed.**

Commissioner A. Godfrey (MN) added that the Compliance Committee agreed that the Arizona and Oklahoma's commissioners were lacking direct communication. Therefore, the committee recommends the Executive Committee continue to require Oklahoma completion of its corrective action plan, continue to hold \$10K fine in abeyance, and have Oklahoma and Arizona participate in mediation.

**Commissioner B. Burks (TX) moved to accept Compliance Committee recommendation to continue to require Oklahoma completion of its corrective action plan, continue to hold \$10K fine in abeyance, and have Oklahoma and Arizona participate in mediation. Commissioner G. Roberge (CT) seconded. Motion passed.**

Chair J. Stromberg and Executive Director A. Lippert will make arrangements for the mediation.

At the last meeting, the Executive Committee approved sending a delegation to the U.S. Virgin Islands to provide support and guidance on how to resolve their ongoing noncompliance matters in addition to providing training to the new commissioner. Executive Director A. Lippert made arrangements to travel to the Virgin Islands, however the trip was postponed as a result of hurricane Dorian. She is arranging another meeting with the Virgin Island's delegation at the Annual Business Meeting in San Diego, CA.

*DCA Liaison Committee Report:* DCA T. Hudrlik (MN) stated that the DCA Liaison Committee met two weeks ago to finalize the DCA Session at the Annual Business Meeting. The session includes many opportunities for DCAs to work with each other. The committee intends to have assigned seats, discussion at tables, and a review of best practices.

DCA T. Hudrlik (MN) added the DCA Liaison Committee had changes in its membership:

- Tanja Gilmore (WA) is new West Region DCA Chair,
- Tim Strickland (FL) is new South Region DCA Chair,

- Elizabeth Powell (DC) is new South Region representative, and
- Dennis Clark is new East Region representative.

DCA T. Hudrlik (MN) presented the Interstate Compact Workshop at the APPA Summer Institute this August in San Francisco.

*Finance Committee Report:* Commissioner G. Roberge (CT) stated that the Finance Committee met last week to discuss the final FY 2019 budget numbers. The Commission came up under budget and was able to put away \$56K into its reserve fund.

Commissioner G. Roberge (CT) added that most states have paid their dues. Only one state with July 1 – June 30 fiscal year had not paid its dues on time.

Commissioner G. Roberge (CT) informed the committee that the Vanguard investment account was doing well and had an increase of 13.5% since December 31, 2018.

*Technology Committee Report:* Commissioner C. Moore (GA) stated that the Technology Committee met in May to review ICOTS changes based on the 2019 rule proposals. Appriss documented the hours required to implement these amendments in ICOTS. The national office posted cost components for each change along with the rule amendments.

After its October meeting, the Technology Committee will review ICOTS enhancement proposals submitted by standing committees.

Commissioner C. Moore (GA) thanked the national office for its support.

*Rules Committee Report:* Executive Director A. Lippert informed the committee that the final rule proposals were posted on the Commission's website. The Commission will vote on these proposals at the Annual Business Meeting in San Diego, CA.

*Training Committee Report:* Chair J. Stromberg (OR) stated that Commissioner J. Rader (NE) was not able to join the meeting. In her written report, she stated that her committee was working on finalizing presenters and scenarios for the upcoming Annual Business Meeting.

*ABM Workgroup Report:* Executive Director A. Lippert stated that 141 people registered to attend the Annual Business Meeting this year. There will be 50 appointed commissioners and three designees. The national office just mailed new commissioner lunch invitations to the Executive Committee members and 14 new commissioners.

*East Region Report:* Commissioner D. Crook (VT) stated that the East Region met last week. The region had a quorum and discussed Executive Committee updates and rule proposals.

*Midwest Region Report:* Commissioner R. Marlan (MI) stated that the Midwest Region had not met since the last Executive Committee meeting. The region will meet again in San Diego, CA.

*South Region Report:* Commissioner B Burks (TX) stated the South Region met on July 30 and had a good discussion on state council meetings, rule proposals, and the Executive Committee update.

*West Region Report:* Commissioner R. Cohen (NM) stated that the West Region met on July 29. The region discussed rule proposals and the upcoming annual business meeting. The region decided to withdraw a West Region proposal to Rule 4.109(c)(3) as a result of concerns submitted by states during the rule proposal comment period.

*Executive Director Report:* Executive Director A. Lippert stated that the Executive Committee had several compliance matters addressed this summer. Since the last Executive Committee meeting, Kentucky appointed a new commissioner and New Mexico appointed their state council members. No further action is needed in these matters.

- Newly appointed commissioners:
  - Kentucky - Steve Turner
  - New Hampshire - Benjamin Jean
  - Tennessee - Lisa Helton
  
- California submitted their final update on its corrective action plan.

Having no other complaints filed with this state, the Executive Committee moved forward with its previous motion to cure the default and remit the fine in the California default.

- The national office sent the FY 2019 Annual Report to the printer.
  
- Chief Justice R. Barajas, Executive Committee's Victim Advocate and NOVA Executive Director, has retired. Claire Ponder-Selib, NOVA's Acting Executive Director, recommended a member of NOVA's Board of Directors, Bette Inch Stebbins, who has been with NOVA for over 20 years. She retired from service with the federal government serving as the Senior Victim Assistance Advisor for the DoD Sexual Assault Prevention & Response Office (SAPRO) as well as the Director of the DoD Safe Helpline and the DoD Sexual Assault Advocate Certification Program (D-SAACP).

Bette Inch will serve as an ex-officio to the Executive Committee.

The Executive Committee accepted and agreed to move forward with this recommendation.

- The national office received its final fiscal audit report from the auditors. The report is clean and unmodified. Since all auditor's recommendations from last year were implemented, there were no recommendations made this year.
  
- The Commission has been involved in a civil suit in Florida, where an offender with DUI conviction was transferred from Pennsylvania to Florida and had his conviction reclassified as felony per Florida law. In July 2018, the trial court judge entered an Order of Dismissal. The offender filed a petition for rehearing en banc based on new claims, which an appellate court typically does not allow. The Commission does not need to respond to this petition unless ordered by the court to do so. The Commission will wait to hear the court's decision.
  
- The national office is launching a meeting app for the Annual Business Meeting.

- Executive Director A. Lippert stated that the online search and management system for ICAOS legal documents was near completion. The Compact Online Reference Encyclopedia (CORE) allows an individual to search or cross reference ICAOS legal documents and related resources as well as to locate all the information published by the Commission on a specific topic, rule, or process. The national office will launch the tool prior to the 2019 Annual Business Meeting.

Executive Director A. Lippert presented a demo of CORE to the Executive Committee.

**Old Business/New Business**

There was no old/new business to discuss.

**Adjourn**

**Commissioner G. Roberge (CT) moved to adjourn. Commissioner C. Moore (GA) seconded.**

The meeting adjourned at 12:55 pm ET.

**Signature:** *Jeremiah Stromberg*  
Jeremiah Stromberg (Oct 28, 2019)

**Email:** jeremiah.p.stromberg@doc.state.or.us






# ExCmmttMinutes\_Sept2019\_Approved

Final Audit Report

2019-10-28

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