



Interstate Commission for Adult Offender Supervision

Technology Committee Meeting MINUTES

May 21, 2019 · 2 pm ET
Teleconference

Members in Attendance:

1. Chris Moore (GA), Chair
2. Dan Blanchard (UT)
3. Mac Pevey (WA)
4. Matthew Billinger (KS), Ex-Officio
5. Daryn Cobb (MI), Ex-Officio
6. Candice Alfonso (NJ), Ex-Officio
7. Julie Lohman (VA), Ex-Officio

Members not in Attendance:

1. Joselyn Lopez (WI)

Guests:

1. Mary Evans (WI)

Staff:

1. Allen Eskridge, Policy and Operations Director
2. Barno Saturday, Logistics and Administrative Coordinator
3. Mindy Spring, Administrative and Training Coordinator
4. Xavier Donnelly, ICOTS Project Manager
5. Kevin Terry, Website Analyst

Call to Order

Commissioner C. Moore (GA) called the meeting to order at 2:01 pm ET. Three voting members were present; a quorum was established.

Approval of Agenda and Minutes

Commissioner D. Blanchard (UT) moved to approve the agenda as presented. Commissioner M. Pevey (WA) seconded. Agenda approved.

Commissioner D. Blanchard (UT) made a motion to approve the minutes from December 10, 2018 as written. Commissioner M. Pevey (WA) seconded. Minutes approved.

Discussion

Proposed Rules Amendment Impact on ICOTS: Training Coordinator M. Spring informed the committee that the proposed rule amendments were posted on the website for comments. The Technology Committee is tasked to review and approve the impact, the proposed rule amendments will have on ICOTS. Appriss will document the hours required to make those

changes to ICOTS and provide cost components for each rule amendment. The proposals along with the estimated ICOTS cost will be posted on the Commission's website 30 days prior to the Commission voting at the 2019 Annual Business Meeting.

The committee reviewed the rule amendments impact on ICOTS document and made appropriate changes (see addendum).

The committee discussed what appeared to be an oversight in the amendment to Rule 4.109(b)(4) proposed by the West Region. The language in the original proposal mentioned 'behavior requiring retaking', which seemed unintended. This language would require an ICOTS change as currently the Progress Report only asks what corrective actions/incentives were imposed. There was no prompt or logical place to provide the outcome of the actions required by this change and would not be intuitive to the user.

The national office will contact the State of Washington, author of this proposal, to confirm the typo and remove 'requiring retaking' from the proposal.

Commissioner D. Blanchard (UT) moved to approve the Technology Committee's revisions to the Proposed Rule Amendments Impact on ICOTS document as discussed. Commissioner M. Pevey (WA) seconded. Motion passed.

New Business

Chair C. Moore (GA) informed the committee that the DCA Liaison Committee forwarded two ICOTS enhancements involving the case closure notice email and violation reports. The committee will review the proposals at its next meeting.

Adjourn

Commissioner M. Pevey (WA) made a motion to adjourn the meeting. Commissioner D. Blanchard (UT) seconded.

Meeting adjourned at 3:24 pm ET.