



Interstate Commission for Adult Offender Supervision

Training, Education, & Public Relations Committee MINUTES

January 17, 2019 · 2:00 pm ET
Teleconference

Members in Attendance:

1. Jacey Rader (NE), Chair
2. Dara Matson (IL)
3. Russell Marlan (MI)
4. Amy Vorachek (ND)
5. Roberta Cohen (NM)
6. Patricia Coyne-Fague (RI)
7. Jim Parks (VA)
8. Sally Reinhardt-Stewart (NE), Ex-officio
9. Mark Patterson (OR), Ex-officio
10. Tanja Gilmore (WA), Ex-officio

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, Project Manager
6. Kevin Terry, Website Analyst

Call to Order

Commissioner J. Rader (NE) called the meeting to order at 2:00 pm ET. All members were present, a quorum was established.

Agenda

Commissioner R. Marlan (MI) moved to approve the agenda as presented. Commissioner R. Cohen (NM) seconded. Agenda approved.

Minutes

Commissioner R. Marlan (MI) moved to approve the minutes from October 3, 2018 as written. Commissioner D. Matson (IL) seconded. Minutes approved.

Discussion

2018 ABM Evaluation Review: The committee reviewed the 2018 ABM evaluation. The results reflected a more than acceptable rating for the meeting location, accommodations, and meeting environment. Participants ranked all sessions acceptable to excellent with a minimal variation from the top to lowest ranked topics. The DCA Liaison and Training Committees expected to

continue the conversation in future trainings and in DCA meetings on the following topics: Painting the Supervision Picture; Retaking ‘Upon a Request’; Panel for Warrant Tracking; Pending Charges & Revocable Behavior; Probable Cause Hearing Basics and BP’s; and, Reacting to Subpoenas. Attendees rated all Tuesday sessions acceptable ranking Dr. Jamie Brower’s Personal Wellness presentation the highest. Wednesday’s general session and committee meetings were mostly excellent with no negative ratings.

The committee reviewed suggested in-service training topics and improvements for next Annual Business Meeting.

Commissioner J. Rader (NE) noted that the ABM Planning Workgroup meets on February 5, 2019 and asked the committee members to send her their ideas for session or training topics.

Commissioner R. Cohen (NM) spoke highly about the provided ABM trainings emphasizing its relevancy to the Compact Office workload.

2019 Training Plans: Commissioner J. Rader (NE) informed the committee that this year’s ICOTS enhancements would not require any major training.

She shared an ICOTS enhancement proposal to integrate the ICOTS User Guide into a Help tool available throughout the ICOTS system application.

Commissioner J. Rader (NE) received a call from another commissioner asking about trainings that cover all rules in one session. The committee discussed the availability of on demand trainings, training curriculum and technical and training assistance.

Executive Director A. Lippert stated that she did not anticipate an on demand training covering all rules to be utilized very often adding that it could put a strain on the server’s load. She noted that states could utilize the ICAOS Training and Technical Assistance Policy for all rules trainings if necessary. Recorded sessions and PPT on all rules trainings are available on the Commission’s website.

Commissioner R. Cohen (NM) was not in favor of a 4 hour two day training.

2018 Training Committee Goals Review: The committee reviewed its goals.

- Review and revise training modules and resources annually
- Create mobile friendly educational resources for stakeholders
- Support state compact offices’ responsibilities to train stakeholders in their state on ICAOS Rules, purpose and best operational practices
- Create dialogue that emphasizes the goals of the Compact: What’s in the best interest of public safety? What’s in the best interest of the offender?

Commissioner J. Rader (NE) encouraged to continue highlighting the training resources available.

Executive Director A. Lippert Ashley updated the committee on the Benchbook project's progress. The national office has edited and revised the Benchbook along with a thorough review of advisory opinions. The national office is seeking vendor proposals to put the Benchbook on the Commission's website as a searchable tool cross referenced with advisory opinions, rules, and trainings.

Old Business

Training Coordinator M. Spring stated that J. Rader (NE) and T. Hudrlik (MN) will present at the APPA Winter Training Institute this March in Miami, FL. The ICAOS workshop will be focused on the Interstate Compact and substance abuse and behavioral health issues.

Executive Director A. Lippert will present on the Interstate Compact at the APAI Annual Training Conference this April in Baltimore, MD.

Adjourn

Commissioner D. Matson (IL) moved to adjourn. Commissioner R. Cohen (NM) seconded.

Meeting adjourned at 2:51 pm ET.