**Members in Attendance**

Charles Edwards – Governors At large appointee

Kriti Wilkerson – Asst. Attorney General

Alcornelia Terry – DOC appointee

Tom Langer – Alabama Interstate Compact Administrator

**Guest**

Lee Ishman – Alabama Deputy Compact Administrator

**Call to Order**

No quorum established

**Reviewed Old Business** (from August 2020 meeting)

* Measures taken to since COVID 19 pandemic hit.
* The Bureau and the Interstate Compact Unit created an Operations Strategic Response Plan
* The Compact Unit developed a plan for a skeleton crew to telework from home.
* Continued to communicate among ourselves and with the field offices to ensure the Bureau of Pardons and Paroles Compact Office does its best to meet the deadlines and compliance percentage required by ICAOS National Office.
* Restricted Travel permits to and from Alabama to compassionate reasons only.
* The Compact Unit was still processing Mandatory Transfers and Requests for Reporting Instructions for those offenders living in the state at the time of sentencing.
* Once Governor Ivey’s stepdown return to work plan Safer-at-Home order went into effective most OS Unit employees returned to their normal work schedules.
* Those employees who have laptop computers and mobile hotspots can work from home a couple days a week if they elect too with approval.
* The return to work guidelines sent out by the Bureau Personnel Department to read and follow.
* Restrictions on travel and discretionary transfers have been lifted effective 8/1/2020.
* The OS Unit created an internal webpage on the Bureau’s website so Bureau employees to visit to get updates and events concerning the OS Unit.
* The compact Unit began to answer compact questions via the Bureau’s website.
* Created the ability on the Bureau’s website for offenders/family members or sponsors to pay the OS Transfer Fee to another state.
* The Compact Unit is working on scheduling an ICOTS End User training class to be conducted on Teams, Zoom or possibly in -person in small groups.
* ICAOS Compliance Standards are above 90% for July.
* The ICAOS Annual Business Meeting has been cancelled due to COVID 19. It will be held virtually on ZOOM September 8-16th, 2020.
* Compact Staff Training on zoom
* ICAOS Finance Committee meetings on zoom
* Annual Business Meeting Planning Committee workshops on zoom
* ICAOS southern Region meetings on zoom
* ICAOS Round table discussion on zoom

**New Business (discussed)**

* The OS Unit has an open-door communication policy. *We will continue to maintain communication efforts with the field and shareholders to address issues in transfers, supervising and the tracking OS offenders.*
* Provide End Users training for those officers who are new to ICOTS. *Hope to have a training class in August once the enrollment list reaches 24 end users.*
* Will continue our One-on-One training with Field Offices ICOTS users that are having issues with ICOTS and ICAOS rules. Placed on hold *due to Covid-19 but will continue later this year.*
* Request additional and/or updated training due to changes, enhancements, or modification to ICOTS procedures and ICAOS rules changes from the National Office for all ICOTS officers and supervisors. *Hope to accomplish this later this year.*
* A few weeks prior to the meeting Kristi Wilkerson from the AG’s Office was asked the AG’s opinion on remote sentencing. She was given an example: *An offender’s residence and employment are in Georgia.  Instead of the offender coming to Alabama for sentencing the judge remotely sentenced the offender – offender is in Georgia and the judges is in Alabama.  Could there be legal challenges due to jurisdictional problems.* Mrs. Wilkerson said during the pandemic in-person court hearings were suspended and hearings were conducted virtually.

The Alabama Supreme lifted the order last year. She posed the question to the Chief Deputy AG and AG’s office does not have a stance at this time because the law needs to catch up with what has and may be occurring today as far a virtual or remote court hearings.

* There was some discussion about the extradition of and/or the transporting/retaking of offender to and from Alabama*. No problems were mentioned that a telephone call or email did not take care of the situation. We have not run across any major problems or delays in retaking offenders.*
* Make every effort to maintain a 90% or higher compliance standard for the six (6) areas the Compact Unit is audited for by the National Office*. It was said that the best way we have discovered to achieve this high percentage is through communication – telephone calls to officers, stakeholders, other states OS Units and/or emails.*
* The OS Unit will setup a WebEx Training to cover the 6 new enhancements that went into effect on 4/28/21.  This training will be conducted by ICAOS National Office. *Hope to do in the near future.*
* The OS staff will attend the ICAOS virtual 2021 Annual Business Meeting in September.

**Discussion**

Lee Ishman (DCA) asked the question of Kristi Wilkerson (AG’s Office) about why some judges want to have probable cause hearing when a warrant was issued from anther state and the offender signed a waiver of extradition*. It was determined that some judges may want the hearing for identification purposes and making sure the warrant and transfer paperwork are correct.*

**Adjourn**