**Members in Attendance**

Jerry Starnes – House of Representative

Alcornelia Terry – DOC appointee

Tom Langer – Alabama Interstate Compact Administrator

Denson Clark – Governors’ Executive appointee

Charles Edwards – Governors at Large appointee

**Guest**

Lee Ishman – Alabama Deputy Compact Administrator

Beverly Gilder – State compact Administrator

**Call to Order**

Quorum established.

**Old Business** (from August 2020 meeting)

* The OS Unit has an open-door communication policy. We will continue to maintain communication efforts with the field to address issues in supervising and tracking OS offenders.
* Provide ICOTS End Users training for those officers who are new to ICOTS. We try to get 20 to 24 officers on the End User training list before we schedule a training class. At this time, it appears that the class will be scheduled for January or February 2023.
* Will continue our One-on-One training with Field Offices ICOTS users that are having issues with ICOTS and ICAOS rules.
* Request additional and/or updated training due to changes, enhancements, or modification to ICOTS procedures and ICAOS rules changes from the National Office for all ICOTS officers and supervisors.
* Continue to track OS offenders through the Warrant tracking system. Make sure all warrants issued are nationwide warrants.
* The OS Unit will conduct a virtual training session on the ICOTS Warrant system. Information was sent out to the field outlining the ICOTS Warrant tracking system a few months ago. This training is in addition to the provided information, so all ICOTS officers understand the process. Lee Ishman (DCA) explained the general process to those in attendance. The training has been rescheduled due conflicts with other mandatory Bureau training.
* The OS Unit makes every effort to maintain a 90% or higher compliance standard for the six (6) areas the Compact Unit is audited for by the National Office.
* Compact Administrator Langer, Deputy Compact Administrator Ishman and ICOTS Administrator Gilder attend the ICAOS 2022 Annual Business Meeting in New York the last week in September.
* ICAOS Annual dues have not had an increase since 2009. Beginning in 2023 the annual dues will increase 5.25% each year until 2028. Thereafter it will be 3%.
* An upgrade is needed to the ICOTS system and will be forthcoming in 2023. APPRISS (the system provider) will no longer be our vendor so a search by the National Office for a new development company is underway.

**New Business (discussed)**

* The OS Unit has an open-door communication policy. We will continue to maintain communication efforts with the field to address issues in supervising and tracking OS offenders. Explained the open-door policy of communication between the field officers, the OS Unit, and the stakeholders and why it is important when handling issues or situations.
* The OS Unit provide remedial training to those OS officers who are in need to be updated on the ICOTS system, process, and rules. This is done along with the open-door policy to assist the field officers who do not deal with OS offenders on a regular basis or are having issues.
* Request additional and/or updated training due to changes, enhancements, or modification to ICOTS procedures and ICAOS rules changes from the National Office for all ICOTS officers and supervisors when needed. This updated training will be requested after the new vendor has completed modifications or changes to the ICOTS system.
* Make every effort to maintain a 90% or higher compliance standard for the six (6) areas the Compact Unit is audited for by the National Office.
* The OS staff attended the ICAOS virtual 2023 Annual Business Meeting in September. Lee and Beverly will be attending this year.
* Language Change Workgroup Final Report. Sent everyone a copy of the final draft to read.
* DCA Lee Ishman will discuss any new rules and enhancements to ICOTS. Lee discussed the ICOTS Warrant Tracking enhancement and how it works. Officer requests a nationwide warrant, once issued then the officer enters the information a lot with a copy of the warrant in ICOTS. If the other state or states need a copy, they can get it from the ICOTS system. It has been helpful.
* State Compact Administrator Beverly Gilder will discuss the efforts taken by the OS staff to maintain a high level of compliance to the established standards by the National Office.

 **Discussion:**

* Told the members that the Bureau will be moving back to the old office across

from the motor pool in December 2023. (RSA Criminal Justice Building – old St. Margaret’s Hospital).

* Told members that the Bureau is using Electronic Monitoring equipment to keep track of Mandatory Release offenders both in our state and out of state.

For offenders transferring out-of-state the OS Unit advises the receiving state that this is a Mandatory Release offender, who has an Electronic Monitoring (EM) requirement, and we ask them if they would be willing or able to put their EM equipment on the offender. Some states are willing, some have limitations for certain type offenses and other do not have EM. If the receiving state is unwilling or doesn’t have EM monitoring, then we must ask the Bureau’s Executive staff to waive the EM requirement. If permission is denied the offender must remain in Alabama.

* State Council Member Charles Edwards asked about how many out-of-state OS offenders are on EM. About 10 to 15 OS offenders currently.
* Council Member Tom Langer explained how the information provided by Asst. AG Kristi Wilkerson about reimbursement for extradition cost can be recouped by County Sheriff’s. I talked to Allyssa Klein, and she reported that she had provided this information at the Sheriff’s Conference in January of this year.

**Approval of Minute’s –** August 25, 2023

 **Adjourn**