

**Oklahoma State Council for**

**Interstate Adult Offender Supervision**

**Meeting Minutes for February 23, 2024**

1. **Call to Order**

 The meeting was called to order at 10:13 a.m.

1. **Roll Call**

Present were: Ed Konieczny, Brian Hendrix, Kathryn Brewer, Tim Laughlin and James Rudek, which made quorum.

Guests were: Emily Keefer and Deborah Romine.

1. **Compliance with Open Meetings Act**

 Meeting was posted with Secretary of State on 11-22-2023. Agenda was posted 2-22-2024 at 8:30 a.m. Meeting is in compliance with Open Meetings Act.

1. **Review and approval of** **November 15, 2023 meeting minutes**

Brewer made a motion to approve the meeting minutes, Konieczny 2nd the motion. Minutes were approved.

 **5. ICAOS Updates**

Oklahoma is current above the national average in Case Closure Compliance, Requested Progress Report Compliance, Reporting Instructions Reply Compliance. Oklahoma is slightly below national average in Case Closure Reply Compliance and Transfer Reply Compliance. Oklahoma is significantly below national average in Violation Response Compliance. Keefer explained that this is due in part to violations being returned to the sending state for additional information. When violations are returned, the time does not stop and there is no mandated time frame for the sending state to return the additional information.

 At the end of 2023, we had 4570 active ICOTS cases, both out-going and in-coming.

The ICOTS Unit got two additional positions for the supervision of the interstate out files. The current caseloads are above 800 each. With the additional staff, caseloads will be around 400 each. This will allow for cross-training in other positions in the unit. Interviews have scheduled for 2-26-2024.

 **6. New Business**

The two Craig County cases on Malone and Ilderton were discussed. Brewer inquired as to what information has been given to the DA. Keefer advised that a violation report has been submitted in June 2023 and a supplemental report was submitted in November 2023. There have also been conversations with the DA’s office regarding the case, but no action has been taken.

Discussed Ilderton and the fact that the Craig County DA would not issue a MRT and warrant because they believed we should just put him back in prison since he should still be incarcerated. Brewer state that this may be a new ADA who does not understand the statutes regarding earned credits.

Brewer advised there is “first assistants training” in the spring and that this would be a good time to ICOTS training.

ICAOS Training Committee has developed training to address gray area applied differently among states and counties pertaining to PCH hearings, availability of an Offender and the time for a state to retake an Offender. Training modules are expected to be complete and available May 2024. They have also revamped the training site and require new accounts to be created in order to access the updated site.

Discussed the new ICOTS rule that changed wording in the ICOTS system and rules from offender to “supervised individual.” Although this does not change the wording we are required to use in our day to day business.

 **7. Old Business**

No old business.

 **8. Adjournment**

Motion to adjourn made by Konieczny and 2nd by Brewer. Next meeting will be May 17th. We will change the location to the new DOC headquarters building at 4345 N. Lincoln. Meeting was adjourned at 10:38 a.m.