

**Oklahoma State Council for**

**Interstate Adult Offender Supervision**

**August 16, 2024 @ 10:00 a.m.**

**Meeting Minutes**

1. **Call to Order**

 Called to order at 10:00 a.m. A quorum was met.

1. **Roll Call**

Present were: Ed Konieczny, Ross Ford, Brian Hendrix, and Tim Laughlin. Kathryn Brewer and Darrell Weaver came after roll call.

1. **Compliance with Open Meetings Act**

The meeting was posted on Secretary of State website on 1-31-2024 and the location was amended on 4-22-2024. The agenda was posted at the meeting location on 8-15-2024 at 9 a.m.

 **4.**  **Review and approval of**

 Motion to approve meeting minutes from 2-23-2024 was made by Ed Konieczny and seconded by Brian Hendrix. All were in favor.

1. **ICAOS Updates**

Emily Keefer went over year to date compliance ratings:

Above national average with case closure 98.81%, under national average with case closure replies at 87.84%, under national average with requested progress reports at 91.93%, above national average with reporting instruction replies at 98.14%, under national average with transfer replies at 92.70% and over national average with violation responses at 92.51%. Although compliance ratings are good, we are hoping for improvement with the additional staffing in the unit. Also provided last calendar year of compliance ratings.

There are currently 4943 total ICOTS cases. 3108 incoming cases and 1835 outgoing cases. 80.8% of the incoming cases are mandatory cases and 19.2% are discretionary cases. Discussion was had about accepting and denying cases and the criteria for such.

Our violation and retaking administrator is on leave until her retirement date of 12-1-2024. We have officers in the field filling in with writing violation reports and Emily is handling the retakings. That position cannot be filled until the retirement date.

The two additional case managers were hired and one has already resigned and that position filled. Both have been trained and are doing well in the positions.

Oklahoma state council member Jari Askins retired at the Administrator of the Courts effective 6-1-2024. They are currently holding interviews to fill her position. Weaver will approach the new administrator about their position on the council.

1. **New Business**

The ICAOSAnnual Business Meeting in being held in Scottsdale AZ, September 9-11. This is a training year, not a rule voting year. However, there will be a vote for the funding of the upgrade to the ICOTS database. The cost of the upgrade is $1,081,440 and the project will take 2 years. There are two funding options for the upgrade. ICAOS currently has a “Vanguard” account with approx.. 2 million for unexpected expenses. Option one is for the states to pay additional dues over the next two years. This would be an additional $9521 for Oklahoma in FY 26 and FY27. Option two is for ICAOS to take $509,211 from the Vanguard account and the states pay a lesser amount ($4760 for Oklahoma) for the next two years. Motion made by Ross Ford that Oklahoma votes for option two. Seconded by Ed Konieczny. All in favor. Weaver asked what Oklahoma dues are at the present. 2024 dues were $31,739.21. Weaver asked if this is appropriated money and business services verified that it is.

Due to James Rudek taking on additional duties within the department, he will no longer be the Oklahoma ICAOS commissioner. Motion made by Ed Konieczny for Deborah Romine to take the role as commissioner. Seconded by Darrell Weaver. All in favor. Weaver signed the letter naming Romine as Commissioner to be forwarded to the ICAOS national office.

SB 1528 passed making all members of the Oklahoma state council voting members. This will go into effect November 1, 2024.

Deborah Romine will be providing training regarding ICOTS at the First Assistant training at the district attorney conference on September 13, 2024. Tim Laughlin would like training for the OIDS staff.

1. **Old Business**

Chrisean Malone was apprehended and is currently in Craig County jail pending revocation.

1. **Adjournment**

 Motion made by Ross Ford for adjournment at 10:56. Darrell Weaver seconded motion. Next meeting scheduled for November 22, 2024 at 10:00 a.m.