

**West Virginia**  
**Interstate Compact Council Meeting Minutes**  
**July 15, 2025**  
**WV Division of Corrections and Rehabilitation Central Office**  
**1409 Greenbrier St. Charleston, WV 25311**

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Meeting began at 11:10 AM

**State Council Members Present:**

Jonathan Huffman, WV ICOTS Commissioner  
Jordan McKinley, Deputy Compact Administrator  
Benita Murphy, Executive Branch Representative, Parole Board Chair  
Doug Workman, Southern Parole District Supervisor  
Stephanie Bond, Administrator of Probation  
Jennifer Bailey, Judicial Representative (*arrived at 12:13pm*)

**State Council Members Absent:**

Jason Barrett, WV State Senator  
Joyce Yedlosky, Victim's Representative

**Non-Member:**

Kristina Claytor, OAI/Meeting Minutes

Jordan McKinley advised the members of the loss of the House of Representative, new changes to ICOTS as established in previous meeting, and the mention of Puerto Rico.

**Old Business:**

There was no vote on the 2023 meeting minutes as there was not a quorum at that specific time. There were also no discussion of the council meeting minutes from 2023.

The Executive Committee revised the Interstate Compact policy manual and rules. The word "offenders" on each document has been changed to "supervised individual."

**New Business:**

The 2025 Rule Proposal Summary was given to the council members by Mr. McKinley.

The Technology Committee is renaming "ICOTS" to "INSITE (Interstate National System for Information Tracking & Enforcement)", due to change in wording from "offenders" to "supervised individual". Hopefully we can get a preview of the new INSITE program WV will voluntary to be a tester for the program. It is expected to go live in 2026.

INSITE will enable more interaction between officers and allow them to communicate directly. Mr. McKinley projects 2.5 million dollars will be saved in technological fees. He also informed everyone that there would need to be a training program as the technology is changing, as will the way tasks are completed. Mr. Huffman suggested ensuring a manual is made on INSITE and will be available for use.

**2025 Audit:** Jordan brought up that when an employee leaves or a new one is hired, ICOTS is never notified and therefore the list of who is assigned to each region fails to get updated in a timely manner. Stephanie asked for a list of employee changes so they can update and remove employees as necessary. Huffman suggested that the secretary can send a list instead since account creation and hires go through her.

**ICOTS Rule Proposals:** There are a total of 14 rule proposals. Rule Proposal 5.101-2 (proposed by South Region) was already denied before the meeting was held. Many of the rules contain new language and wording. For instance, Jordan wants to rewrite the definition of absconding and the requirements to for an individual to be considered absconding. There is also a proposed change to the number of calendar days for absconding from 30 days instead of 15.

During the discussion of the rule proposals, Ms. Bond asks if it would be helpful to bring another judge to vote. Mr. McKinley said that he would be interested. Mr. McKinley also stated that they can add a judge per policy and have it to where they have no vote but can provide more insight to help them understand the court side of things alongside Judge Bailey.

Under Rule 4.101, section A, it mentions supervision and risk level. Mr. McKinley acknowledged that to assess risk level, probation will need a budget set aside for it, most likely LSCMI.

**Voting:** All rules were unanimously voted in favor for.

*Stephanie Bond, Administrator of Probation, left the meeting at 1:01 pm for another commitment during voting. No quorum was established after her departure.*

Meeting Adjourned at 1:11pm